

INDIAN CREEK VILLAGE



DISASTER DEBRIS REQUEST FOR QUALIFICATION

Proposal submission requirements and
informational material proposal package

June 2018

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SECTION 1 – NOTICE OF REQUEST FOR QUALIFICATIONS

1.1 NOTICE OF SOLICITATION

NOTICE IS HEREBY GIVEN that VILLAGE of Indian Creek, Florida (the “VILLAGE”) will be accepting sealed proposals (“Proposals”) for:

DISASTER DEBRIS MANAGEMENT SERVICES

The VILLAGE is requesting Proposals from qualified and experienced firms (“Proposers”) to provide Disaster Debris Management Services. Sealed Proposals must be received by the Village Clerk by **no later than July 10, 2018 at 2:00 p.m.** (the “Proposal Submission Deadline”) at the Village Hall, 9080 Bay Drive, Indian Creek, Florida 33154.

1.2 GENERAL OVERVIEW

1.2.1 SERVICES SOUGHT

The disaster debris management services (the “Disaster Debris Management Services” or the “Services”) shall generally consist of disaster debris recovery, management, and disposal services to include the removal of debris located within the public right-of-way, private property (if a FEMA Right-Of-Entry program (ROE) is established), public drainage areas/canals, waterways, and other public, eligible, or designated property as well as coordinating with Village staff for the application of reimbursement of debris removal costs from FEMA and any other federal, state or local agency identified by the Village.

1.2.2 MINIMUM QUALIFICATIONS

In order to be considered, Proposers must provide with their submittal, evidence that they are qualified to satisfactorily perform the specified Services. Evidence shall include all information necessary to certify that the Proposer: maintains a permanent place of business; has not had just or proper claims pending against the Proposer or the Proposer’s firm; and has provided services of a type similar to the Services sought through this RFQ continuously for a minimum of the last five years. The evidence will consist of listing of contracts for similar services that have been provided to public and/or private-sector clients.

1.2.3 AGREEMENT FOR THE PROVISION OF SERVICES

Subject to the approval of the Village Council of the Village of Indian Creek, the agreement to be awarded (the “Agreement”) as a result of this solicitation shall be for the provision Disaster Debris Management Services. The estimated term of the Agreement shall be three years, with three optional one year renewal periods.

1.3 SUBMISSION OF PROPOSALS

1.3.1 AVAILABILITY OF SOLICITATION DOCUMENTS

Request for Proposal Documents/Specifications for Disaster Debris Request for Qualification (the "RFQ") will be made available to interested parties at Village Hall, 9080 Bay Drive, Indian Creek, FL 33154, Monday through Friday from 10:00 a.m. to 4:00 p.m., via email village@icvps.org, and via Village website www.indiancreekvillage.org. Proposals shall be submitted in the form required in the RFQ.

1.3.2 PROPOSAL SUBMISSION DEADLINE

Proposals must be received by the Village Clerk by the Proposal Submission Deadline, as indicated by the official clock at the Village Hall. Sealed Proposals will be opened publicly at the Village Hall immediately after the Proposal Submission Deadline. Any Proposal received after the Proposal Submission Deadline will be returned unopened. The responsibility for submitting Proposals before the Proposal Submission Deadline is solely that of the Proposer. The Village will not be responsible for delays caused by mail, including U.S. Mail, courier service, or any other occurrence.

1.3.3 GENERAL REQUIREMENTS FOR SUBMISSION

Each Proposal shall be submitted in a separate plain sealed parcel, box or other secure packaging marked as the "Proposal". The outside of the sealed package must clearly indicate "Disaster Debris Request for Qualification", and shall be submitted to the Village Clerk at the Village Hall, 9080 Bay Drive, Indian Creek, Florida 33154. The outside of the sealed package must clearly indicate the Proposer's name, mailing address and the name and telephone number of the Proposer's contact person. **The Proposal shall contain five complete paper copies and one electronic original, all of which must contain all information required for the Proposal to be considered fully responsive to the requirements contained in the RFQ.**

Proposals submitted to the Village Clerk shall not be returned to the Proposer for any reason. No Proposal may be withdrawn within 90 calendar days after the Proposal Submission Deadline. Withdrawal before the expiration of this 90-day period, or modification or correction of a Proposal after it has been opened by the Village Clerk shall constitute breach by the Proposer.

The Village will not supply or sell any materials, including, but not limited to, envelopes, labels or tape, to any Proposer in connection with the submission or preparation of a Proposal.

The Village Council of the Village of Indian Creek reserves the right to reject any and all Proposals, to waive any informality within a Proposal, and to award an agreement pursuant to this RFQ in the best interests of the Village.

All lobbyists must register with the Village prior to engaging in any lobbying related to or in connection with this RFQ.

1.3.4 QUESTIONS

Any questions concerning the RFQ shall be submitted in writing no later than seven business days prior to the Proposal Submission Deadline to Marilane Lima by first class mail at 9080 Bay Drive, Indian Creek, Florida 33154, or by email at mlima@icvps.org.

SECTION 2 – SCOPE OF SERVICES

2.1. BACKGROUND

The Village of Indian Creek is located in Northeast Miami Dade County and has a population of approximately 80 residents and 29 residential dwelling units.

FEMA guidelines stipulate that for the Village to be able to receive assistance for disaster debris removal from public access roads, right-of-ways, and public property, the Village must implement contracts for disaster debris removal and disposal service that complies with the FEMA Public Assistance requirements.

The response of the selected disposal Proposer(s) to the disaster recovery process must be immediate, rapid, and efficient with acceptable cost controls, accountability procedures, written reports and submittals to assure that the Village shall have the means to be reimbursed for all eligible disaster recovery costs from appropriate federal, state and private agencies. Response will typically be activated only in the event of an emergency and in accordance with an awarded contract. Response activation will be through issuance of a Work Order.

At a minimum the Proposer must be familiar with FEMA's Public Assistance Program, and the latest editions of the following:

- a. Public Assistance Guide (FEMA 322)
- b. Applicant Handbook (FEMA 323)
- c. Public Assistance Debris Management Guide (FEMA 325)
- d. Debris Monitoring Guide (FEMA 327)
- e. Debris Estimating Field Guide (FEMA 329)
- f. FEMA's Recovery 9500 Series
- g. Hazardous Stump Extraction & Removal Eligibility (FEMA DAP 9523.11)
- h. FEMA Disaster Assistance Policies
- i. FEMA PA Program Guidelines
- j. FEMA Recovery Fact Sheet RP9580.201
- k. Memorandum of Understanding for Contaminated Debris Management between FEMA, EPA, and USACE

2.2. PURPOSE

The Village is seeking proposals to establish contract(s) with a qualified and experienced debris management company(s), hereinafter referred to as the "CONTRACTOR", to provide the Services described under this RFQ, which includes the clearing, removal, management, and disposal of disaster generated debris from public property and public rights-of-way within the Village boundaries. While intended to cover debris management needs in any Emergency Event, the primary focus is on the threat of hurricane damage. Emergency Events scenarios include, but are not limited to; natural disasters such as hurricanes, tornadoes, windstorms, floods, and fires, as well as man-made events such as civil unrest and terrorist attacks. The CONTRACTOR also may be called upon throughout the year to render services to assist the Village with special needs and events other than full-scale disasters. Other services may include, but not limited to, facilitating communication with FEMA, FHWA, the State of Florida and other state and federal agencies, coordination with state insurance representatives, pre-event planning, and post-

event reconstruction, grant funding, and reimbursement services. The Village retains the right to obtain similar services from other contractors.

2.3. SCOPE OF WORK-BASIC SERVICES

The selected firm will be expected to provide disaster debris recovery, management, and disposal services to include debris generated within the public right-of-way, private property (if a FEMA Right-Of-Entry program (ROE) is established), public drainage areas/canals, waterways, and other public, eligible, or designated property. Specific services may include, but not be limited to:

- Large-scale debris removal, separation, storage, processing and disposal;
- Demolition and demolition debris removal;
- Hazardous waste handling;
- Tree trimming, stump grinding and removal;
- Waterway debris cleaning;
- Sand removal from roads, streets and right-of-way;
- Provide any necessary security for TDSR Sites. Village has no site at this time.
- Project manager assistance; and
- Assistance with federal and state reporting and reimbursement efforts.

The intent of the Village is to complete the removal of debris within no more than 14 calendar days for a Category I or II hurricane or similar Emergency Event and within no more than 30 days for a Category 3, 4, or 5 hurricane or similar Emergency Event and to complete all disposal and recycling operations within 30 calendar days after final debris pick-up.

The debris, management, and removal services identified above included, but not limited to, the following types of tasks and activities:

a. Debris Removal:

1. Emergency Road Clearance – This task will typically be used for the first 70-72 hours following an Emergency Event.
2. Debris Removal from Public Rights-of-Way – Includes the removal and transportation to debris to TDRSs. Village has no site at this time.
3. Demolition of Structures, Debris Removal from Private and Publicly Owned Property – Used to address an imminent threat to life, safety and health to the general public that is present on private property (ROE program) or publicly owned property (other than Rights-Of-Way).
4. Stump Removal, Backfill Hauling, and Disposal –
5. Trimming, Cutting, or Removal of Leaning Trees and Hanging Limbs
6. Multiple Scheduled Pick-up Passes
7. Drainage Systems Cleaning
8. Debris Hauling
9. Marine Debris Removal
10. Hazardous and Bio hazardous Waste Abatement
11. Dead Animal Carcasses
12. Sand Screening for Lakefront Parks
13. White Goods Removal and Disposal
14. Technical Assistance
15. Other Services as Requested

16. Repair of Damage Caused by CONTRACTOR

b. **Temporary Debris Storage and Reduction Sites(TDRS)**

TDSR Site locations identified by the Village will be used for the management of debris prior to disposal. CONTRACTOR must be prepared to assist the Village in establishing additional TDRS Sites as deemed necessary. Village has no site at this time.

c. **Residential Drop-Off Sites**

The Village may elect to open a number of Drop-off Sites to allow Village residents to drop off debris at temporary staging sites. CONTRACTOR will be responsible for hauling, managing and disposing of such debris.

2.4 ADDITIONAL SERVICES

The CONTRACTOR may be requested to perform additional services, which shall be issued by the Village through the issuance of Work Orders.

2.5. OPERATIONAL REQUIREMENTS AND RESPONSIBILITIES

Proposer shall contact the Village within 6 hours after an Emergency Event. Upon notification by the Village, the Proposer shall within 24 hours of issuance of the Purchase Order be prepared to provide qualified debris disposal services throughout the Village. The Proposer(s) must be prepared to provide a minimum of twelve to fourteen (12-14) hour shifts, seven (7) days per week.

Proposer must provide all equipment, tools, supplies and training to all personnel that are necessary for them to perform the Work.

SECTION 3 – GENERAL CONDITIONS

3.1 RFQ DOCUMENTS

This RFQ, consisting of 32 pages and including Forms 1-5, constitutes the complete set of RFQ documents (the "RFQ Documents"). All RFQ Documents must be executed, sealed and submitted as described in this RFQ. Proposals shall be submitted in the form proscribed herein. By submitting a Proposal, the Proposer agrees to be subject to all terms and conditions specified herein. No exception to the terms and conditions in this RFQ shall be allowed. Submittal of a Proposal to this RFQ constitutes a binding offer by the Proposer. A Proposer's failure to comply with any provisions in this RFQ may result in disqualification, at the discretion of the VILLAGE.

3.2 TAXES

The CONTRACTOR shall not be entitled to the VILLAGE's tax exempt benefits.

3.3 INTERPRETATIONS AND INQUIRIES

All Proposers shall carefully examine the RFQ Documents. Any ambiguities or inconsistencies shall be brought to the attention of the VILLAGE or its agent in writing prior to the Proposal Submission Deadline.

Any questions concerning this RFQ shall be submitted in writing to Marilane Lima, by first class mail at 9080 Bay Drive, Indian Creek, FL 33154 or by e-mail at mlima@icvps.org no later than seven days before the Proposal Submission Deadline.

Submission of a Proposal will serve as prima facie evidence that the Proposer has examined the RFQ and is fully aware of all conditions affecting the provision of services. No person is authorized to give oral interpretations of, or make oral changes to, the RFQ Documents. Oral statements will not be binding and should not be relied upon. Any interpretation of, or changes to, the RFQ Documents will be made in the form of a written addendum to the RFQ document and will be furnished by the VILLAGE to all Proposers. Only those interpretations of, or changes to, the RFQ Documents that are made in writing and furnished to Proposers by the VILLAGE may be relied upon.

3.4 VERBAL INSTRUCTIONS

No negotiations, decisions, or actions shall be initiated or executed by a Proposer as a result of any discussions with any VILLAGE employee. Only those communications from Proposers, which are signed and in writing, will be recognized by the VILLAGE as duly, authorized expressions on behalf of the Proposer.

3.5 NO CONTINGENCY FEES

By submitting a Proposal, the Proposer warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the Proposer, to solicit or secure an agreement resulting from the successful Proposal, and that it has not paid or agreed to pay any person, company, corporation, individual or firm, other than a bona fide employee working solely for the Proposer, any fee, commission, percentage,

gift or other consideration contingent upon or resulting from the award or making of that Agreement.

3.6 NON-ASSIGNMENT AND NON-TRANSFERABILITY

Proposals shall not be assigned or transferred. A Proposer who is, or may be, purchased by or merged with any other corporate entity during any stage of the Proposal process, through to and including awarding of and execution of an Agreement, is subject to having its Proposal disqualified as a result of such transaction. The VILLAGE Manager shall determine whether a Proposal is to be disqualified in such instances.

If, at any time during the Proposal process, filings, notices or like documents are submitted to any regulatory agency concerning the potential acquisition of a Proposer, or the sale of a controlling interest in the Proposer, or any similar transaction, the Proposer shall immediately disclose such information to VILLAGE. Failure to do so may result in the Proposal being disqualified, at the VILLAGE's sole discretion.

3.7 FAMILIARITY WITH LAWS AND ORDINANCES

The submission of a Proposal for the provision of the Services requested herein shall be considered as a representation that the Proposer is familiar with all federal, state and local laws, ordinances, rules and regulations which affect those engaged or employed in the provision of such Services, or equipment used in the provision of such Services, or which in any way affects the conduct of the provision of such Services, and no plea of misunderstanding will be considered on account of ignorance thereof. If the Proposer discovers any provisions in the RFQ Documents that are contrary to or inconsistent with any law, ordinance, or regulation, he shall report it to the VILLAGE in writing without delay.

3.8 ADVERTISING

By submitting a Proposal, the Proposer agrees not to use the results therefrom as a part of any advertising or Proposer-sponsored publication without the express written approval of the Village Manager or designee.

3.9 AGREEMENT EXECUTION

The terms, conditions and provisions in this RFQ shall be included and incorporated in the final Agreement between the VILLAGE and the successful Proposer. In the event of a discrepancy between the Agreement executed and the RFQ, the order of precedence will be: the Agreement, the RFQ Documents, the Proposal and general law. Such Agreement shall be in a form and of a legal sufficiency that is approved by the Village Attorney. Any and all legal action necessary to interpret or enforce the Agreement will be governed by the laws of Florida. The venue for any litigation arising from the Agreement shall be Miami-Dade County, Florida.

3.10 FACILITIES

The Village Manager or designee reserves the right to inspect each Proposer's facilities at any reasonable time, during normal working hours, without prior notice to determine that the Proposer has a bona fide place of business, and is a responsible Proposer.

3.11 WITHDRAWAL OR REVISION OF PROPOSAL PRIOR TO AND AFTER OPENING

No Proposal may be withdrawn within 90 calendar days after the Proposal Submission Deadline. Withdrawal before the expiration of this 90-day period, or modification or correction of a Proposal after it has been opened by the Village Clerk shall constitute breach by the Proposer.

3.12 VILLAGE'S EXCLUSIVE RIGHTS

The VILLAGE reserves the exclusive rights to:

- Waive any deficiency or irregularity in the selection process;
- Accept or reject any or all proposals in part or in whole;
- Request additional information as appropriate;
- Award all or a portion of the Services set forth in the RFQ as determined to be in the best interest of the VILLAGE;
- Reject any or all Proposals if found by the VILLAGE Manager or Council not to be in the best interest of the VILLAGE; and/or
- Reject the sole Proposal in the event of a sole Proposal.

3.13 ADDENDA

The VILLAGE reserves the right to issue addenda to this RFQ. Each Proposer shall acknowledge receipt of such addenda in writing. In the event any Proposer fails to acknowledge receipt of such addenda, its Proposal shall nevertheless be construed as though the addenda had been received and acknowledged and the submission of its Proposal shall constitute acknowledgment of receipt of all addenda, whether or not received by the Proposer. It is the responsibility of each Proposer to verify that it has received all addenda issued before submitting a Proposal to the VILLAGE.

3.14 PUBLIC RECORDS

Upon award recommendation or 30 days after Proposal opening, whichever is earlier, any material submitted in response to this RFQ will become property of the VILLAGE and shall constitute a "public record" under Florida Law, subject to public disclosure consistent with Chapter 119, Florida Statutes (the "Florida Public Record Law"). Proposers must claim the applicable exemptions to disclosure provided by law in their Proposal to the RFQ by identifying materials to be protected, and must state the reasons why such exclusion from public disclosure is necessary and legal. The VILLAGE reserves the right to make all final determinations of the applicability of the Florida Public Records Law.

3.15 PUBLIC ENTITY CRIME

Pursuant to Florida Statutes Section 287.133(3)(a), all Proposers must sign and complete the Public Entity Crime Sworn Statement attached as Form 4 to this RFQ. A person or

affiliate who has been placed on the convicted vendor list following a conviction of a public entity crime may not submit a proposal on a contract to provide any goods or services to a public entity, may not submit a proposal on a contract with a public entity for the construction or repair of a public building or public work, may not submit proposals on leases of real property to a public entity, may not be awarded or perform work as a consultant, supplier, or subcontractor, under a contract with any public entity, and may not transact business with any public entity in excess of the threshold amount provided in Section 287.017, Florida Statutes, for Category Two for a period of 36 months from the date of being placed on the convicted vendor list.

3.16 INSURANCE REQUIREMENTS

The successful Proposer shall purchase and maintain through the term of its engagement with the VILLAGE such professional liability, workers compensation coverage and other insurance as is appropriate for the Services being performed hereunder by the successful Proposer, its employees or agents. All insurance policies shall be issued by companies authorized to do business in the State of Florida and shall have a rating of at least B+:VI or better per Best's Key Rating Guide, latest edition. The amounts and types of insurance shall conform to the following minimum requirements:

3.16.1 Worker's Compensation Coverage must apply for all employees and statutory limits in compliance with the applicable state and federal laws. In addition, the policy must include the following:

- Employer's Liability with a minimum limit per accident in accordance with statutory requirements; and
- The policy must be endorsed to provide VILLAGE with 30 days' written notice of cancellation and/or restriction.

3.16.2 General Liability coverage must include:

- \$2,000,000.00 combined limit per claim; and
- Contractual coverage applicable to this specific Agreement, including any hold harmless and/or indemnification Agreement.

3.16.3 Comprehensive Automobile Liability Coverage must be afforded on a form no more restricted than the latest edition of the Comprehensive Automobile Liability Policy filed by the Insurance Services Office and must include:

- \$2,000,000.00 combined single limit per accident for bodily injury and property damage;
- Owned Vehicles;
- Hired and Non-Owned Vehicles;
- Employee Non-Ownership; and

- The policy must be endorsed to provide the VILLAGE with 30 days' written notice of cancellation and/or restriction.

3.16.4 CONTRACTOR shall provide the VILLAGE with certificates of insurance evidencing the coverage required herein. With the exception of the worker's compensation insurance policy and professional liability policy, CONTRACTOR shall provide an endorsement to the policy naming the VILLAGE as additional insured and providing that the policy may not be cancelled without thirty days' prior written notice to the VILLAGE.

3.17 INDEMNIFICATION

1. The CONTRACTOR shall defend, indemnify and save harmless the VILLAGE, its officers, agents, and employees, from and against any and all liability, claims, demands, or damages, to the extent caused by the negligent acts or omissions, misfeasance, or malfeasance of the CONTRACTOR, its agents, servants, or employees, including fines, fees, expenses, penalties, and attorney's fees for trial and on appeal, and of any kind and nature arising out of the actions of the CONTRACTOR connected with the RFQ or the performance of any agreement resulting from this RFQ, whether by act or omission of the CONTRACTOR, its agents, servants, employees or others, regardless of the partial fault or negligence of the VILLAGE, its officers, agents and employees.
2. CONTRACTOR acknowledges that specific consideration will be paid under this procurement for this hold harmless and indemnification provision, and further agrees with the foregoing provisions of indemnity and agrees to pay for and maintain in force at all times during the term of the Agreement awarded under this RFQ, all of the insurance policies required herein.

3.18 ADDITIONAL TERMS AND CONDITIONS

No additional terms and conditions submitted by the Proposer with the Proposal shall be evaluated or considered. Any and all such additional terms and conditions shall have no force or effect and shall be deemed inapplicable to this RFQ.

3.19 DISQUALIFICATION OF PROPOSERS

The VILLAGE shall not consider more than one Proposal from any individual, firm partnership, corporation or association operating under the same or different names. Reasonable grounds for believing that a Proposer is involved in more than one Proposal for the same work will be cause for rejection of all Proposals in which Proposer is believed to be involved.

3.20 ADJUSTMENT, CHANGES AND DEVIATIONS

Unless expressly provided for in the specifications of the RFQ, no adjustments changes or deviations to the RFQ will be accepted.

3.21 SUBCONTRACTING

No subcontracting, including employee leasing, shall be permitted without the prior written approval of the Village Manager, which may be given in his or her sole and absolute discretion. Proposers shall include a list of all subcontractors that Proposer intends to utilize in the performance of the Services contemplated in this RFQ. If the additional or substitute subcontractors are utilized during the term of the Agreement, a list of the proposed additional or substitute subcontractors shall be presented to the Village Manager for his approval.

3.22 EMPLOYMENT OF DISABLED INDIVIDUALS

The VILLAGE is supportive of the hiring and employment of physically and developmentally disabled persons and strongly encourages the hiring of disabled persons by VILLAGE contractors. CONTRACTORS shall use their best efforts to employ disabled persons in the performance of the Agreement.

SECTION 4 – PROCUREMENT

4.1 AVAILABILITY OF SOLICITATION DOCUMENTS

This RFQ will be made available to interested parties at the Village Hall, 9080 Bay Drive, Indian Creek, Florida 33154, Monday through Friday from 10:00 a.m. to 4:00 p.m. Proposals shall be submitted in the formed required by this RFQ.

4.2 SUBMISSION OF PROPOSALS

4.2.1 COPIES

The Proposal shall contain five complete paper copies and one electronic original, all of which must contain all information required for the Proposal to be considered fully responsive to the requirements contained in the RFQ. The VILLAGE reserves the right to request additional copies of the Proposal, which shall be provided at no cost to the VILLAGE.

4.2.2 PACKAGING

Each Proposal shall be submitted in a separate plain sealed parcel, box or other secure packaging marked as the "Proposal". The outside of the sealed package must clearly indicate "DISASTER DEBRIS REQUEST FOR QUALIFICATION", and shall be submitted to the Village Clerk at the Village Hall, 9080 Bay Drive, Indian Creek, Florida 33154. The outside of the sealed package must clearly indicate the Proposer's name, mailing address, and the name and telephone number of the Proposer's contact person. No facsimile, electronic or e-mail responses will be considered.

4.2.3 COSTS OF PREPARATION

The VILLAGE will not supply or sell any materials, including, but not limited to, envelopes, labels or tape, to any Proposer in connection with the submission or preparation of a Proposal. The VILLAGE is not liable for any costs incurred by a Proposer in responding to this RFQ, including those for oral presentations.

4.2.4 WITHDRAWAL, RETURN, MODIFICATION AND CORRECTION

Proposals submitted to the Village Clerk shall not be returned to the Proposer for any reason. No Proposal may be withdrawn within 90 calendar days after the Proposal Submission Deadline. Withdrawal before the expiration of this 90-day period, or modification or correction of a Proposal after it has been opened by the Village Clerk shall constitute breach by the Proposer.

4.2.5 LOBBYISTS

All lobbyists must register with the VILLAGE prior to engaging in any lobbying related to or in connection with this RFQ.

4.3 PROPOSAL SUBMISSION DEADLINE

Proposals must be received by the Village Clerk by the Proposal Submission Deadline on July 10, 2018 at 2:00 p.m., as indicated by the official clock at the Village Hall. Sealed Proposals will be opened publicly at the Village Hall immediately after the Proposal Submission Deadline. Any Proposal received after the Proposal Submission Deadline will be returned unopened. The responsibility for submitting Proposals before the Proposal Submission Deadline is solely that of the Proposer. The VILLAGE will not be responsible for delays caused by mail, including U.S. Mail, courier service, or any other occurrence.

4.4 METHOD OF AWARD

4.4.1 PROPOSAL EVALUATION AND SCORING

An Evaluation Committee, which will be appointed by the Village Manager, will review, evaluate and score each Proposal in accordance with the requirements set forth in this RFQ. If further information is desired, Proposers may be requested to make additional written submittals and/or oral presentations to the Evaluation Committee.

The Village Manager will consider the recommendation of the Evaluation Committee before recommending a firm for approval by the Village Council. The VILLAGE reserves the right to reject any and all Proposals, to waive any informality within a Proposal, and to award this RFQ in the best interests of the VILLAGE.

4.5 PROCUREMENT SCHEDULE

The tentative schedule for this solicitation is as follows:

EVENT	DATE
RFQ Issuance	June 7, 2018
Deadline for Questions	June 27, 2018
Proposal Submission Deadline	July 10, 2018
Evaluation Committee Meeting	TBD
Council Recommendation	July 17, 2018

4.6 QUESTIONS AND REQUESTS FOR CLARIFICATION

The contact person for this RFQ shall be:

Marilane Lima, Village Clerk
9080 Bay Drive, Indian Creek, FL 33154
305-866-6241
mlima@icvps.org

Any questions or requests for clarification must be made in writing. E-mail requests are acceptable. Please send all questions and/or requests for clarification to the contact named above, no later than seven days prior to the Proposal Submission Deadline noted above. Failure to submit requests in writing by the specified time shall not be grounds for a protest. While the written requirements of this RFQ and its amendments are binding, oral communications between Proposers and the VILLAGE are not.

4.7 PROPOSAL FORMAT

Proposals shall be organized and tabbed in accordance with the sections and manner specified below. Hard-copy submittals should be bound and tabbed as set forth below and include a table of contents with page references. Electronic copies should also be tabbed and contain a table of contents with page references. Respondents should prepare their submittal on 8.5-inch by 11-inch paper. A Proposal may include other materials such as covers, appendices and brochures, but must contain the documents set forth below, each fully completed, and signed as required, in order to be considered responsive.

4.7.1 COVER PAGE

The first page of the Proposal shall indicate that it is a Proposal submitted in response to this RFQ, identify the Proposer and its principals, designate one contact person for the Proposal and set forth the Proposer and contact person's address, telephone and facsimile numbers and e-mail address.

4.7.2 TABLE OF CONTENTS

The Proposal table of contents shall outline in sequential order the major areas of the Proposal, including enclosures. All pages must be consecutively numbered and correspond to the table of contents.

4.7.3 INTRODUCTION LETTER

The introduction letter shall summarize the Proposer's qualifications and areas of specialization, and shall demonstrate that the Proposer meets each of the Qualitative Criteria set forth in Section 4.7.4 below.

4.7.4 MINIMUM QUALIFICATIONS

Proposers must be able to demonstrate an exemplary record of performance the past five years, and have sufficient financial capacity equipment, and organization to ensure that they can satisfactorily provide the Services if awarded an Agreement under the terms and conditions of this solicitation. The terms "equipment and organization", as used herein shall, be construed to mean a fully equipped and well established company in line with the best business practices in the industry, and as determined by the VILLAGE. Proposals will only be considered from firms which are regularly engaged in the business of providing the Services as described in this RFQ.

To satisfy the Minimum Qualifications requirement, the Proposal must:

1. **Proposer's Experience:**

Indicate the Proposer's years of experience in providing the Services. Proposer must have a minimum of five years' experience providing the Services to Municipalities. Provide a list of current municipalities for which the Proposer is providing debris management services and describe those services.

2. Principal in Charge's Experience:

Provide a comprehensive summary of the experience and qualifications of the Chief Executive of the Proposer. This individual must have completed have a minimum of five years' experience providing Debris Management Services.

3. Project Manager's Experience:

Provide a comprehensive summary of the experience and qualifications of the individual who will be selected to serve as the Project Manager. This individual must have completed a minimum of five years' experience providing Debris Management Services. This individual must be capable of speaking and making decisions on behalf of the Proposer.

4.7.5 QUESTIONNAIRE

Proposer shall complete the Questionnaire attached as Form 1 to this RFQ and include its responses to same with the Proposal.

4.7.6 CURRICULUM VITAE

Proposer must include in the Proposal the curriculum vitae of each of the firm's principals and each of Proposer's employees, staff members, volunteers and/or subcontractors that would assist in the provision of Services sought through this solicitation.

4.7.7 CLIENT REFERENCES

The Proposal shall include a list of a minimum of five client references, each which includes the name, title, company, address, telephone and facsimile numbers and email addresses. By submitting said references, the Proposer authorizes the Evaluation Committee to communicate with the person or firms listed regarding the Proposer's experience in providing the Services.

4.7.8 CLIENT PERFORMANCE EVALUATION SURVEY

Each Proposer shall submit, from a minimum of five existing or previous clients, the Performance Evaluation Letter and Survey attached as Form 2 to this RFQ. The Proposer shall provide the Evaluation Letter and Survey to its clients and request that the clients submit the completed survey to Marilane Lima, 9080 Bay Drive, Indian Creek, Florida 33154, or by email at mlima@icvps.org on or before July 10, 2018. Proposers are responsible for ensuring that the required number of clients return completed Performance Evaluation Surveys to the VILLAGE. The VILLAGE reserves the right to verify and confirm any information submitted as part of the Performance Evaluation Survey. Such verification may include, but is not limited to, speaking with clients, reviewing the relevant client documentation, site visitation, and any other method of independently confirming the data submitted.

4.7.9 PRICING

Each Proposer shall complete the Form 5 PRICING and include the completed form with their submittal.

4.7.10 ADDITIONAL FORMS

The Proposer shall complete Forms 3 and 4 attached to this RFQ and include the completed forms with their submittal.

The Proposer shall submit an equipment inventory that would be available for utilization in the completion of the services detailed within the scope of services.

4.8 EVALUATION OF SUBMITTED PROPOSALS

4.8.1 EVALUATION COMMITTEE

The Evaluation Committee shall meet to evaluate each Proposal in accordance with the Evaluation Criteria established herein. In doing so, the Evaluation Committee may review and score all Proposals received, with or without conducting oral presentations, or review all Proposals received and short-list one or more Proposers to be further considered in oral presentations, using the established criteria.

4.8.2 EVALUATION CRITERIA

The Evaluation Committee shall rank the Responders according to and base its recommendation to the Village Council on the following factors:

- Experience of the Proposer (maximum of 20__ points)
- Experience of the professionals that will be involved in the provision of Services (maximum of _15_ points)
- Availability of resources to perform the required Services (maximum of 15__ points)
- Proposed approach towards the delivery of Services (maximum of 10__ points)
- Recent, current, and projected workloads of the Proposer (maximum of 5__ points)
- Quality of references (maximum of 15__ points)
- Price (maximum of 20__ points)

Inspection of the Proposer's facility may be made prior to the award of the Agreement. The VILLAGE may consider any evidence available regarding the financial, technical, and other qualifications and abilities of a Proposer, including past performance (experience), in making an award that is in the best interest of the VILLAGE.

The VILLAGE may, during the period that the Agreement between the VILLAGE and the successful Proposer is in force, review the successful Proposer's record of performance to ensure that the Proposer is continuing to provide sufficient financial support, equipment, and organization as prescribed in this solicitation. Irrespective of the Proposer's performance on any Agreement awarded to it by the VILLAGE, the VILLAGE may place said Agreement on probationary status and implement termination procedures if the VILLAGE determines that the successful Proposer no longer possesses the financial support, equipment, or organizational capacity which would have been necessary during

the Proposal evaluation period in order to comply with the demonstration of competency required under this subsection.

4.9 PROTEST PROCEDURES

4.9.1 STANDING

Parties that are not actual Proposers, including, but not limited to, subcontractors, material and labor suppliers, manufacturers and their representatives, shall not have standing to protest or appeal any determination made pursuant to this section.

4.9.2 PROCEDURE

4.9.2.1 Protest of Failure to Qualify. Upon notification by the VILLAGE that a Proposer is deemed non-responsive and/or non-responsible, the Proposer who is deemed non-responsive and/or non-responsible may file a protest with the Village Clerk by close of business on the third Business Day after notification (excluding the day of notification) or any right to protest is forfeited. (Village Hall hours are as follows: Monday-Friday from 9:00 am to 5:00 pm.)

4.9.2.2 Protest of Award of Agreement. After a Notice of Intent to Award an Agreement is posted, any proposer who is aggrieved in connection with the pending award of the Agreement or any element of the process leading to the award of the Agreement may file a protest with the Village Clerk by close of business on the third Business Day after posting (excluding the day of posting) or any right to protest is forfeited.

4.9.2.3 Content and filing. The protest shall be in writing, shall identify the name and address of the protester, and shall include a factual summary of, and the basis for, the protest. Filing shall be considered complete when the protest and the Protest Bond are received by the Village Clerk, as indicated by the official clock at the Village Hall.

4.9.2.4 Protest Bond. Any Proposer filing a protest shall simultaneously provide a Protest Bond to the VILLAGE in the amount of ten thousand dollars (\$10,000). If the protest is decided in the protester's favor, the entire Protest Bond shall be returned to the protester. If the protest is not decided in the protester's favor, the Protest Bond shall be forfeited to the VILLAGE. The Protest Bond shall be in the form of a cashier's check.

4.9.2.5 Protest Committee. The Protest Committee shall review all protests. The Village Manager shall appoint the members of the Protest Committee. No member of the Village Council shall serve on the Protest Committee. The Village Attorney or designee shall serve as counsel to the Committee. The meeting of the Protest Committee shall be open to the public and all of the actual proposers shall be notified of the date Village Council. All of the actual proposers shall be notified of the determination by the Protest Committee. The Protest Committee shall terminate upon the award of the Agreement, or such other time as determined by the Village Council.

4.9.2.6 Stay of award of Agreement or RFQ Process. In the event of a timely protest, the Village Manager shall stay the award of the Agreement or the RFQ process unless the Village Manager determines that the award of the Agreement without delay or the continuation of the RFQ process is necessary to protect any substantial interest of the VILLAGE. The continuation of the RFQ process or award under these circumstances shall not preempt or otherwise affect the protest.

4.9.2.7 Appeals to Village Council. Any actual proposer who is aggrieved by a determination of the Protest Committee may appeal the determination to the Village Council by filing an appeal with the Village Clerk by close of business on the third Business Day after the protester has been notified (excluding the day of notification) of the determination by the Protest Committee. The appeal shall be in writing and shall include a factual summary of, and the basis for, the appeal. Filing of an appeal shall be considered complete when the appeal is received by the Village Clerk.

4.9.2.8 Failure to file protest. Any actual Proposer that does not formally protest or appeal in accordance with this Section shall not have standing to protest or challenge an award of an Agreement by the Village Council.

FORM 1
QUESTIONNAIRE

Firm Name: _____

Firm Address: _____

Firm Contact Information: _____

Firm Representative (name and title): _____

Representative Contact Information: _____

Firm Type (circle one): Individual Partnership Corporation

If Corporation:

Date and Place of Incorporation: _____

If Foreign Corporation:

Date of Registration with Florida Secretary of State: _____

Name of Resident Agent: _____

Address of Resident Agent: _____

President: _____

Vice President: _____

Treasurer: _____

Board of Directors: _____

If Partnership:

Date and Place of Organization _____

Partners: _____

On a separate sheet of paper, please provide answers to the following questions:

1. Number of years of relevant experience.
2. Please list the names, titles, responsibilities, qualifications and certifications for all staff members, employees, volunteers and/or subcontractors of Proposer that would be involved in the provision of Services.
3. Provide an organizational chart for the Proposer firm.
4. Describe Proposer's qualifications and experience in the provision of disaster debris management services.
5. Have any agreements held by Proposer for a project ever been canceled or terminated?
6. Has Proposer or any of its principals failed to qualify as a responsible bidder, refused to enter into a contract after an award has been made, failed to complete a contract or declared to be in default in any contract in the last five years?
7. Has Proposer or any of its principals ever been declared bankrupt or reorganized under Chapter 11 or put into receivership?
8. Has Proposer or any of its principals or employees been convicted in federal, state, county or municipal court for a violation of law other than a traffic violation?
9. Is the Proposer a party to any pending litigation?
10. Has the Proposer been a party to any lawsuit filed within the last 10 years?
11. Please list any person involved in this Proposal that is not listed above.
12. Please list potential, actual or perceived conflicts of interest in connection with this solicitation.
13. Has Proposer been involved in any discussions regarding a merger or acquisition of its firm, partnership with another firm or a transfer or assignment of its contracts, assets and/or liabilities?

Proposer hereby acknowledges that the information contained in this Questionnaire will be relied upon by the VILLAGE in awarding this solicitation, and such information is warranted by Proposer to be true. The undersigned Proposer agrees to furnish such additional information, prior to acceptance of any Proposal relating to the qualifications of Proposer, as may be required by the VILLAGE. Proposer further understands that the information contained in this Questionnaire may be confirmed through background investigation conducted by the VILLAGE. By submitting this Questionnaire, Proposer agrees to cooperate with said investigation, including but not limited to fingerprinting and providing information for a credit check.

WITNESS:

IF INDIVIDUAL

Signature

Signature

Print Name

Print Name

WITNESS:

IF PARTNERSHIP:

Signature

Print Name of Firm

Print Name

Address

By:
General Partner

Print Name

WITNESS:

IF CORPORATION:

Signature

Print Name of Firm

Print Name

Address

By:
President

(CORPORATE SEAL)

Attest:

Print Name

FORM 2

PERFORMANCE EVALUATION COVER LETTER AND SURVEY
Number of pages including this cover: 2

April 20, 2016

To:

Phone:

Fax:

E-mail:

Re: Performance Evaluation of _____

To Whom It May Concern:

The Village of Indian Creek, Florida (the "Village") has issued Request for Qualifications for Project Disaster Debris Request for Qualification requesting proposals from qualified and experienced disaster debris management service providers. The above-referenced company has chosen to participate in this solicitation process and has listed you as a past or current client for whom they have done work.

In connection with its solicitation, the Village collects past performance information on firms and contractors that provide professional services and compete for Village contracts. The information you provide will be used to assist the Village in the selection of a firm to provide disaster debris management services. Both the company and the Village would greatly appreciate you taking a few minutes out of your busy day to complete the accompanying questionnaire.

Please review all items in the following attachment and answer the questions to the best of your knowledge. If you cannot answer a particular question, please leave it blank. Please return this questionnaire/survey to Marilane Lima at 9080 Bay Drive, Indian Creek, Florida 33154, or by email at mlima@icvps.org.

Thank you for your time and effort in this matter.

Name, Title

PERFORMANCE EVALUATION SURVEY
VILLAGE OF INDIAN CREEK RFQ NO. BHI-180,
DISASTER DEBRIS MANAGEMENT SERVICES

Company Name: _____

Point of Contact: _____

Phone and email: _____

Nature of services provided: _____

Please evaluate the performance of the Contractor Firm and/or Project manager. A score of 10 means you are very satisfied and have no questions about hiring them again, and a score of one is if you would never hire them again because of very poor performance. Please indicate by "N/A" if there is a criteria that does not apply.

NO.	CRITERIA	SCORE (1 to 10)
1	Ability to perform the requested services	
2	Accessibility of firm's staff and principals	
3	Ability to ensure the project is completed on-time and within budget	
4	Responsiveness	
5	Quality of services provided	
6	Quality and accuracy of on-site inspection	
7	Ability to respond to feedback	
8	Professionalism	
9	Overall customer satisfaction	

Overall Comments:

Company providing Referral: _____

Contact Name: _____

Contact Phone and e-mail: _____

Date of Services: _____

Dollar Amount for Services: _____

Thank you for your time and effort. Please return this form to Marilane Lima at 9665 Indian Creek, Florida 33154, or by email at mlima@icvps.org.

FORM 3

DRUG-FREE WORKPLACE PROGRAM CERTIFICATION

Pursuant to Florida Statutes Section 287.087 ("Preference to Businesses with Drug-Free Workplace Programs"), whenever two or more bids, proposals, or replies that are equal with respect to price, quality, and service are received by the state or by any political subdivision for the procurement of commodities or contractual services, a bid, proposal, or reply received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. In order to have a drug-free workplace program, a business shall:

(1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.

(2) Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.

(3) Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).

(4) In the statement specified in subsection (1), notify the employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than 5 days after such conviction.

(5) Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by, any employee who is so convicted.

(6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

Does the individual responding to this solicitation certify that their firm has implemented a drug-free workplace program in accordance with the provision of Section 287.087, Florida Statutes, as stated above?

YES _____

NO _____

NAME OF BUSINESS: _____

SIGNATURE: _____

FORM 4

**SWORN STATEMENT PURSUANT TO
FLORIDA STATUTE SECTION 287.133(3)(a) ON PUBLIC ENTITY CRIMES**

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village of Indian Creek, Florida.

by: _____
(print individual's name and title)

for: _____
(print name of entity submitting sworn statement)

whose business address is: _____

and (if applicable) its Federal Employer Identification Number (FEIN) is: _____.

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____ - _____ - _____.)

2. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or of the United States, including but not limited to, any bid or contract for goods or services to be provided to any public entity or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentations.
3. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means:
- a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.
5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers,

directors, executives, partners, Shareholders, employees, members, and agents who are active in management of an entity.

6. Based on information and belief, the statement, which I have marked below, is true in relations to the entity submitting this sworn statement. (Indicate which statement applies).

- Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity has been charged with ad convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989.
- The entity submitting this sworn statement, or one or more of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. However, there has been a subsequent proceeding before a Hearing Officer of the State of Florida, Division of Administrative Hearings and the final Order entered by the Hearing Officer determined that it was not in the public interest to place the entity submitting this sworn statement on the convicted vendor list (attach a copy of the final order).

I UNDERSTAND THAT THE SUBMISSION OF THIS FORM TO THE CONTRACTING OFFICER FOR THE PUBLIC ENTITY IDENTIFIED IN PARAGRAPH 1 ABOVE IS FOR THAT PUBLIC ENTITY ONLY AND THAT THIS FORM IS VALID THROUGH DECEMBER 31 OF THE CALENDAR YEAR IN WHICH IT IS FILED. I ALSO UNDERSTAND THAT I AM REQUIRED TO INFORM THE PUBLIC ENTITY PRIOR TO ENTERING INTO A CONTRACT IN EXCESS OF THE THRESHOLD AMOUNT PROVIDED IN SECTION 287.017, FLORIDA STATUTES FOR CATEGORY TWO OF ANY CHANGE IN THE INFORMATION CONTAINED IN THIS FORM.

Signature

Sworn to and subscribed before me this _____ day of _____, 20____.

Personally known _____
OR
Produced identification _____

Type of identification

Notary Public, State of _____

My commission expires: _____

Printed, typed or stamped commissioned name of notary public

FORM 5

PRICING

EMERGENCY DEBRIS REMOVAL – NATURAL DISASTER – DEBRIS REMOVAL

Phase I – collection, hauling to staging site, reduction

<u>Description</u>	<u>Unit</u>	<u>**Unit Price</u>
Loading and Hauling Debris to a TDS (Price to include MOT)	cubic yard	_____
Reduction by Grinding at the TDS	cubic yard	_____
Reduction by Incineration at the TDS	cubic yard	_____
<u>Stumps</u>		
24" - 48" Diameter stump removal	Each	_____
> 48" Diameter stump removal	Each	_____
Sweeping Curb and Gutter	Hour	_____
Vacuum Inlets	Hour	_____
Removal of Hanging Limbs (> 2" @ break)	Each	_____
Leaning Trees (> 6" @ 4.5' above ground)	Each	_____
Loading and Hauling C&D debris	cubic yard	_____
White Goods and Hazardous Household waste disposal	Each	_____
Freon recovery	Unit	_____

Phase II – loading of reduced material, final disposal

Loading and Hauling Reductions to a Final Disposition Site	cubic yard	_____
Disposal/Tipping Fees	Actual Cost	_____

***Village does not have a TDS or any municipally owned land.**



Village of Indian Creek, Florida

Fact Sheet Part of Qualifications

I. Location: Miami-Dade County
 Biscayne Bay bordered by Indian Creek Lake to North and Bay Harbor Islands,
 Biscayne Bay to South and West and Indian Creek to East and the Town of Surfside

II. Debris
 VILLAGE HAS NO TDS SITE LOCATIONS NOR DOES IT OWN ANY LAND.
 CONTRACTOR MUST HAUL TO A TEMPORARY SITE, THEN TO A DISPOSAL
 SITE OR HAUL DIRECTLY TO AN APPROVED DISPOSAL SITE.

III. Housing Units 29 Units
 All units face Indian Creek Island Road and are located on the island except for the
 Village Hall which is at the guarded entranceway. The center of the island is owned
 and operated by the Indian Creek Golf Club as a golf course.

IV. Square Miles 294 Acres
Residences 70 Acres
Golf Club 188 Acres
Lagoon 6 Acres
Road 30 Acres

V. Bridge Capacity 16 Ton
 Island is connected to mainland via Bridge. Permits for special loads.

VI. Personnel
 Police 9 Sworn Officials
 4 Civilians
 Administrative 2

VII. Disaster Debris Monitoring Contract Witt O'Brien's, LLC.

VIII. Village Maps Attached

IX. Contacts
 Village Manager – C. Samuel Kissinger 305-865-4121
 Village Clerk – Marilane Lima 305-865-4121
 Chief of Police – Clarke P. Maher 305-866-3199



FY 2017-18 Adopted Budget and Multi-Year Capital Plan

Neighborhood Trash and Recycling Centers

1. North Dade 21500 NW 47 Ave
2. Norwood 19901 NW 7 Ave
3. Palm Springs 7870 NW 178 St
4. Golden Glades 140 NW 160 St
5. West Little River 1830 NW 79 St
6. Snapper Creek 2200 SW 117 Ave
7. Sunset Kendall 8000 SW 107 Ave
8. Chapman Field 13600 SW 60 Ave
9. Richmond Heights 14050 Boggs Dr
10. West Perrine 16651 SW 107 Ave
11. Eureka Drive 9401 SW 184 St
12. South Miami Heights 20800 SW 117 Ct
13. Moody Drive 12970 SW 268 St

Resources Recovery Facility

14. Resources Recovery 6990 NW 97 Ave

Landfills

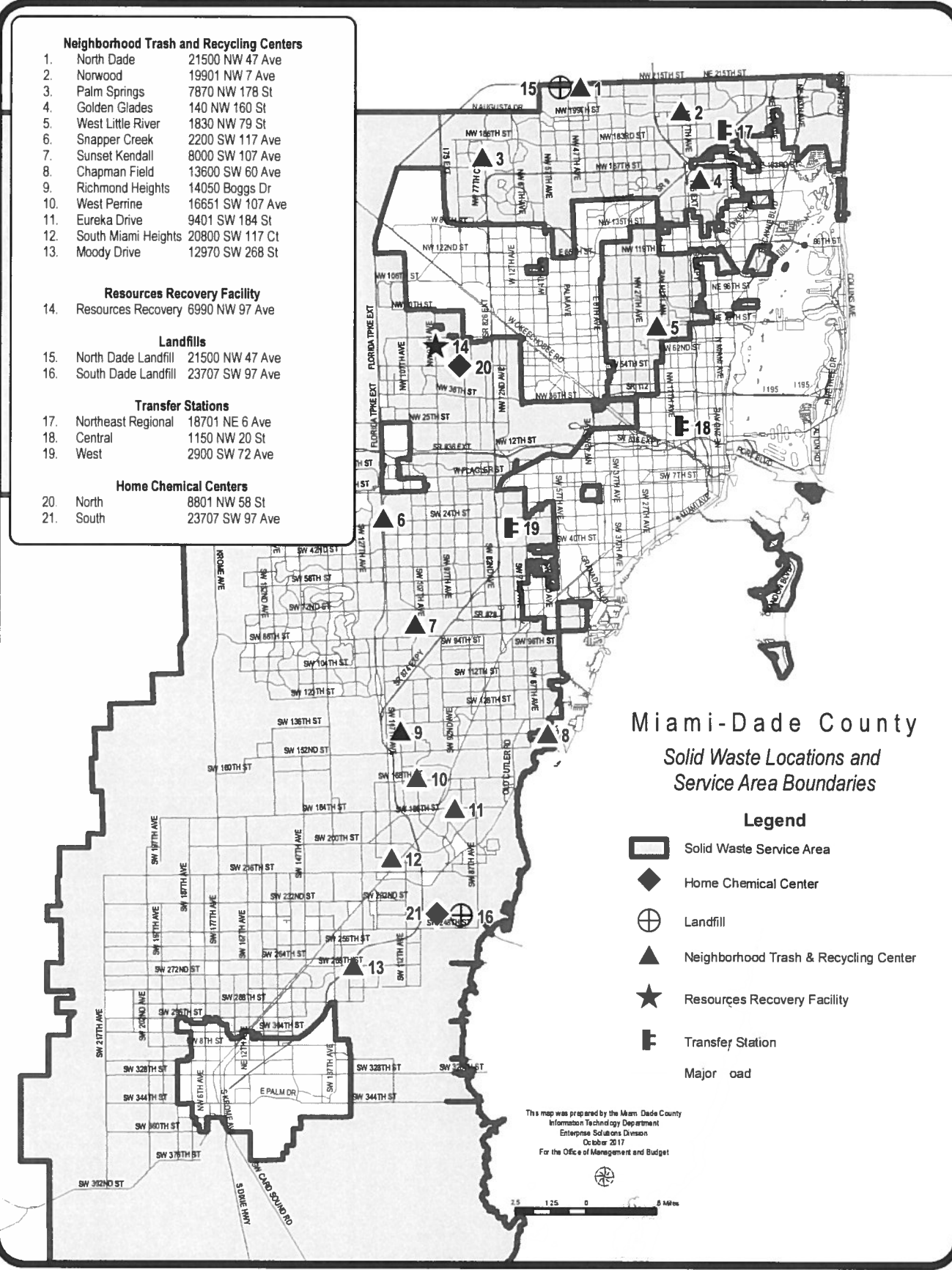
15. North Dade Landfill 21500 NW 47 Ave
16. South Dade Landfill 23707 SW 97 Ave

Transfer Stations

17. Northeast Regional 18701 NE 6 Ave
18. Central 1150 NW 20 St
19. West 2900 SW 72 Ave

Home Chemical Centers

20. North 8801 NW 58 St
21. South 23707 SW 97 Ave



Miami-Dade County
Solid Waste Locations and
Service Area Boundaries

Legend

- Solid Waste Service Area
- Home Chemical Center
- Landfill
- Neighborhood Trash & Recycling Center
- Resources Recovery Facility
- Transfer Station
- Major road

This map was prepared by the Miami-Dade County
Information Technology Department
Enterprise Solutions Division
October 2017
For the Office of Management and Budget