

AGENDA



Second Budget Hearing
Thursday, September 22, 2022
5:01 pm

SECOND BUDGET HEARING

THURSDAY, SEPTEMBER 22, 2022

5:01 P.M.

1. **CALL TO ORDER/ROLL CALL OF MEMBERS**
2. **PUBLIC COMMENTS:** *Any person wishing to address the Council, should state name, address, prior to making the statement, for the record.*
3. **CONSENT AGENDA:**
 - A. SEPTEMBER 6, 2022 MINUTES (REGULAR COUNCIL MEETING) **TAB 1**
 - B. SEPTEMBER 6, 2022 MINUTES (FIRST BUDGET HEARING) **TAB 2**
4. **BUDGET ITEMS:** **TAB 3**
 - A. **A RESOLUTION OF INDIAN CREEK VILLAGE, FLORIDA, ADOPTING THE FINAL MILLAGE RATE OF THE VILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023; PROVIDING FOR AN EFFECTIVE DATE.** (Resolution # 842)
 - B. **ORDINANCE** **TAB 4**
SECOND READING:
AN ORDINANCE OF THE VILLAGE OF INDIAN CREEK FLORIDA ADOPTING THE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023, PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); PROVIDING FOR AN EFFECTIVE DATE. (Ordinance # 231)
5. **RESOLUTION** **TAB 5**
 - A. **A RESOLUTION OF THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE, FLORIDA, ADOPTING A PAY PLAN FOR THE 2023 FISCAL YEAR COMMENCING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.** (Resolution # 843)
6. **ADJOURNMENT**



INDIAN CREEK VILLAGE VIRTUAL MEETING INSTRUCTIONS

The meeting agenda is available online at:
www.indiancreekfl.gov

The Village's Second Budget Hearing will be held
on: **Thursday, September 22, at 5:01 P.M.**
to discuss the
Proposed FY 2023 Budget

Elected officials and Village staff will participate in person and through video conference.
Members of the public may call into the virtual public meeting by following these instructions:

CALL INTO THE VIRTUAL PUBLIC MEETING

Dial **1-929-205-6099** then input the Meeting ID: 858 9763 6356.

There is no participant ID. Or click on the link below:

<https://us02web.zoom.us/j/85897636356>

Any person requiring special accommodations to access this proceeding is asked to advise the Village at least 2 days before the proceeding by contacting the Village Clerk at 305-865-4121 rprado@icvps.org

PUBLIC COMMENTS WILL BE ACCEPTED BY THE FOLLOWING MEANS:

EMAILED COMMENTS: Members of the public may email their public comments to the Village in advance of the meeting. Please email the Village Clerk at rprado@icvps.org by 12:00 p.m. on the day of the meeting with the subject line "PUBLIC COMMENT" and the following information in the body of the email: Your Name, Address, if you are a hired Consultant or Village Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization. Please limit your comments to no more than 350 words. Public comments received via email may be read into the record during the public comment portion of the agenda, if any.

LIVE REMOTE & TELEPHONE COMMENTS: *If there is a public comment portion of the agenda or the Village Council opens a matter for public comment, live remote public comments will be accepted as follows:*

By telephone: To ask to speak during the meeting, please press *9 on your telephone. You will be called on to speak during public comments and identified by the last 4-digits of your telephone number or by name.

Please be sure to be in a quiet area to avoid unnecessary noise.

During the virtual meeting, when your name is called, you will be unmuted, and you may deliver your comments. Please provide the following information before delivering your comments: Your Name, Address, if you are a hired Consultant or Village Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization.

A time limit may be imposed for each speaker during public comment. Your cooperation is appreciated in observing the time limit.

TAB 1

**MINUTES OF
REGULAR COUNCIL MEETING
Tuesday, September 06, 2022, at 4:00 p.m.**

1. CALL TO ORDER/ROLL CALL OF MEMBERS 4:08 p.m.

Mayor, Bernard Klepach	- Present Vice
Mayor, Javier Holtz	- Via Zoom Council
Member, Irma Braman	- Via Zoom Council
Member, Robert Diener	- Present Council
Member, Irwin Tauber	- Via Zoom <u>VILLAGE</u>

STAFF

Village Manager, Guillermo Olmedillo	- Present
Village Attorney, Stephen Helfman	- Present
Chief of Police, John Bernardo	- Present
Finance Director, Beatrice Good	- Via Zoom
Village Clerk, Roseann Prado	- Present
Deputy Clerk, Lorelei Narmore	- Present
David Fernandez, IT Director	- Present

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS

Mayor Klepach opened the public comments:

Frank & Alicia D'Agostino
Peter & Tatiana Cancro
Cesar Molina
Neisen Kasdin

4. PRESENTATIONS: **TAB 1**

A. Swear in of Chief of Police John Bernardo – Oath of Office
Village Attorney swore in Chief Bernardo

5. CONSENT AGENDA **TAB 2**

APPROVAL OF MINUTES:

A. May 23, 2022 – Regular Council Meeting

B. July 07, 2022 – Special Council Meeting

Vice-Mayor Holtz moved to approve the minutes as presented. Council Member Diener seconded. Motion passed 5 – 0.

6. RESOLUTION **TAB 4**

A. A RESOLUTION OF THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE, FLORIDA, APPROVING THE COOPERATIVE AGREEMENT WITH WITT O'BRIEN'S LLC FOR DISASTER DEBRIS MONITORING SERVICES; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. (Resolution # 844)

Mayor Klepach made the motion to defer the discussion of Resolution # 844 to the next regular Council meeting. Council Member Robert Diener seconded.

Motion passed 5 – 0.

7. DISCUSSION ITEMS:

TAB 5

- A.** Seawall Height – The Village Council instructed the Village Manager to search for coastal engineering firms and present their proposals for future discussion.
- B.** Rooftop Terraces – The Village Council took no action on this item.
- C.** Variance Procedure – The Village Council instructed the Village Manager to present an amendment to the Land Development Regulations adding the requirement to notify all property owners when applications for “variances” are filed.
- D.** Walking Path – The Village Council instructed the Village Manager to poll the owners Lots # 36 through 41, as to their preference to have a walking path in front of their properties.

8. VILLAGE MANAGER’S REPORT:

- A.** Local Support Grant Application
- B.** Financial Reports – June/July 2022

9. ADJOURNMENT

With no further business, Mayor Klepach motioned to adjourn the meeting. The meeting adjourned at 5:10 p.m.

Submitted by:

Roseann Prado, CMC
Village Clerk

TAB 2

**MINUTES OF
FIRST BUDGET HEARING
Tuesday, September 06, 2022, at 50:01 p.m.**

1. CALL TO ORDER/ROLL CALL OF MEMBERS 5:10 p.m.

Mayor, Bernard Klepach	Present
Vice Mayor, Javier Holtz	Via Zoom
Council Member, Irma Braman	Via Zoom
Council Member, Robert Diener	Present
Council Member, Irwin Tauber	Via Zoom

VILLAGE STAFF

Village Manager, Guillermo Olmedillo
Village Attorney, Stephen Helfman
Chief of Police, John Bernardo
Finance Director, Beatrice Good
Village Clerk, Roseann Prado
Deputy Clerk, Lorelei Narmore
IT Director, David Fernandez

2. PUBLIC COMMENTS:

No Public Comments

3. BUDGET ITEMS

TAB 1

- A. A RESOLUTION OF INDIAN CREEK VILLAGE, FLORIDA, ADOPTING THE PROPOSED MILLAGE RATE OF THE VILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023, PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); SETTING A DATE FOR A FINAL PUBLIC HEARING TO ADOPT THE MILLAGE RATE; PROVIDING FOR AN EFFECTIVE DATE. (Resolution # 842)**

Vice-Mayor Holtz moved to approve Resolution # 842. Mayor Klepach seconded. The motion carried 4 – 0.

B. ORDINANCE

TAB 2

FIRST READING:

AN ORDINANCE OF THE VILLAGE OF INDIAN CREEK, FLORIDA ADOPTING THE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023, PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); PROVIDING FOR AN EFFECTIVE DATE. (Ordinance # 231)

After Mayor Klepach opened the public comments with no comments from the public, Vice-Mayor Holtz moved to approve Ordinance # 231 on the first reading. Council Member Braman seconded. The motion carried 4 – 0.

4. RESOLUTION

- A. A RESOLUTION OF THE VILLAGE COUNCIL OF INDIAN CREEK VILAGE, FLORIDA, ADOPTING A PAY PLAN FOR THE 2023 FISCAL YEAR COMMENCING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (Resolution # 843)**

Mayor Klepach requested to defer Resolution # 843 to the Second Budget Hearing scheduled for September 22, 2022, at 5:01 pm. Council approved the deferment unanimously.

5. ADJOURNMENT

Mayor Klepach motioned to adjourn the meeting. Council Member Diener seconded. The meeting adjourned at 5:28 p.m.

Submitted by:

Roseann Prado, Village Clerk

TAB 3

RESOLUTION NO. 2022-842

**A RESOLUTION OF INDIAN CREEK VILLAGE, FLORIDA,
ADOPTING THE FINAL MILLAGE RATE OF THE
VILLAGE FOR THE FISCAL YEAR COMMENCING
OCTOBER 1, 2022 THROUGH SEPTEMBER 30, 2023;
PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, on July 13, 2022, the Village determined the “Proposed Millage Rate” for the fiscal year commencing October 1, 2022, and further scheduled the first public hearing required by Section 200.065 of the Florida Statutes to be held on September 06, 2022, at 5:01 p.m.; and

WHEREAS, the Property Appraiser has properly noticed the first public hearing scheduled for September 06, 2022, at 5:01 p.m. to be held using communications media technology as required by Chapter 200 of the Florida Statutes.

WHEREAS, the first public hearing, as required by Section 200.065(2)(c), was held by the Village Council on September 06, 2022, commencing at 5:01 p.m., as previously noticed, and the public and all interested parties had the opportunity to address their comments to the Village Council and the Village Council has considered the comments of the public regarding the proposed millage rate and has complied with the “TRIM” requirements of the Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE:

Section 1. **Recitals Adopted.** That the above-stated recitals are hereby adopted and confirmed.

Section 2. **Adoption of Final Millage Rate.** That the final millage rate for Indian Creek Village for the fiscal year commencing October 1, 2022, through September 30, 2023, be and is hereby fixed at the rate of 6.3000 mills, which is \$6.300 dollars per \$1,000.00 of assessed property value within Indian Creek Village, and which is 14.64% greater than the rolled-back rate of 5.4955 mills.

Section 3. **Directions to Clerk.** That the Village Clerk advertised said public hearing as required by law.

Section 4. **Effective Date.** That this Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this 22nd day of September, 2022.

BERNARD KLEPACH, MAYOR

ATTEST:

ROSEANN PRADO, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.
VILLAGE ATTORNEY

TAB 4

Memorandum



To: Guillermo Olmedillo, Village Manager

From: Beatrice Good, Finance Director

Date: 08/22/22

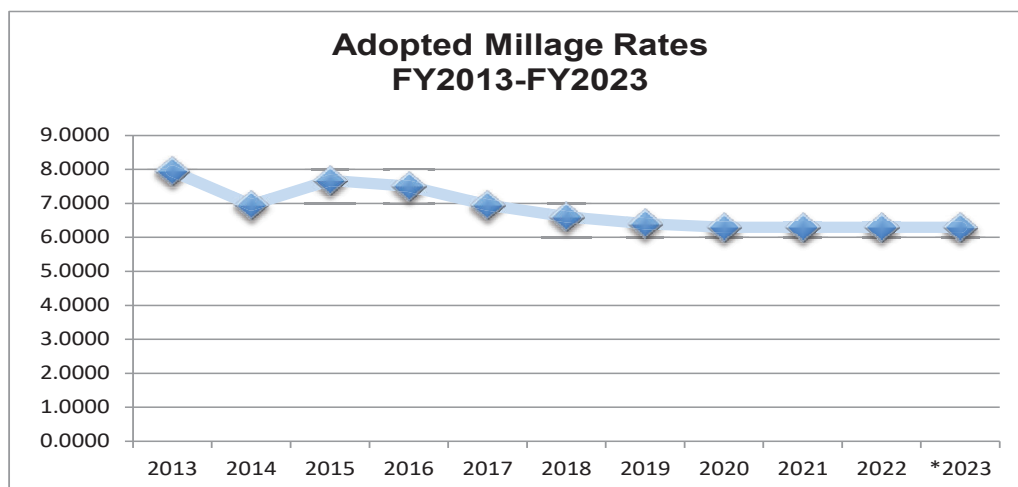
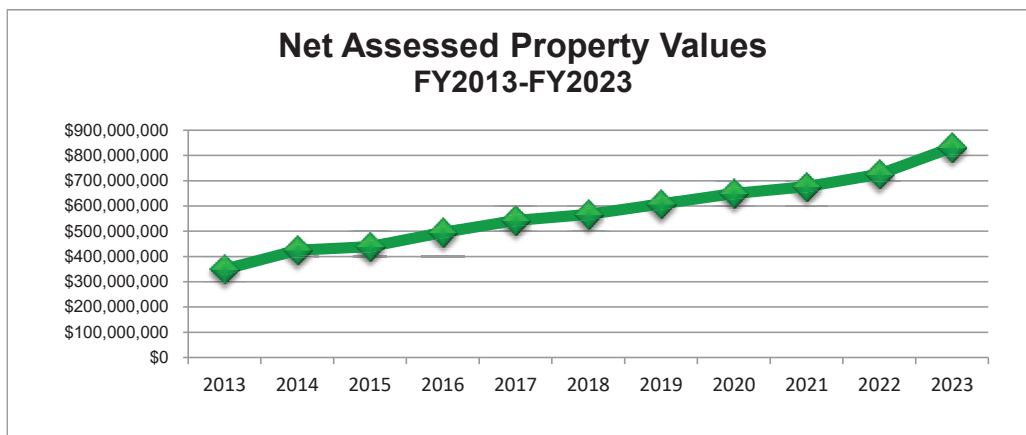
Re: FY2023 Proposed Budget

The proposed village-wide budget for fiscal year 2023 totals \$7,563,585. A 35% increase over the current budget. Below are the contributing factors:

General Fund, \$6,092,968

Revenues

- Certified taxable property values totaled \$831,971,445, the highest in Village history. This one-year increase amounts to \$108,810,207 when compared to the previous years' final values.
- Consequently, adopted millage rates have been reduced and stabilized at a rate of 6.3000 mills per \$1,000 of taxable value for the fourth consecutive year. The charts below reflect the historic progression:



- Ad valorem taxes, the main revenue source within the General Fund, generate \$4,979,349, when calculated at the current millage rate of 6.3000. *This rate is 14.64% over the roll back rate of 5.4955 mills.*
- A Roadway Improvement Special Assessment in the amount of \$942,894 has been budgeted to service the annual principal and interest on the corresponding 15-year loan.
- State and local tax revenue was adjusted per estimates provided by the Department of Revenue. Combined electric franchise fees, an annual inter-fund transfer and miscellaneous revenue sources total \$170,725.
- Budgeted revenues exceed expenditures by \$839,973. These excess funds are in addition to the current unassigned fund balance of \$4,416,601 and are available for future Village needs.

Expenditures – by function

- Personnel costs increased by 10% and total **\$3,133,200** (Administration \$408,895, and Public Safety \$2,724,305 respectively). Staffing consists of the following 19-fulltime positions: Manager, Clerk, Facilities Coordinator, Chief of Police, Captains (2), Sergeants (2), Officers (7), and Public Service Aides (4). Based on the 11% Consumer Price Index reported by the Bureau of Labor Statistics for the Miami/Fort Lauderdale/West Palm Beach area for June 2022, a 5% Cost of Living increase has been incorporated for staff as well as a 5% Step increase for five (5) eligible members. Additionally, officers and public service aides are being provided a monthly fuel/toll stipend of \$300 per officer and \$200 per aide. Employee benefits were adjusted to include a 10% increase in insurance premiums.
- Operations & Maintenance expense were increased by 15% and total **\$1,134,035**. Included are three additional vehicle leases totaling \$43,500. This specific cost is completely offset with the use of restricted law enforcement reserve funds. Service contracts, vehicle fuel, utilities, operating supplies and education and training have been adjusted to capture current inflationary costs.
- Debt Service is budgeted at **\$954,260** as required to service the semi-annual interest and principal payment due for the roadway improvement loan. This is offset by the previously mentioned special assessment revenue.
- Contingency funds budgeted total **\$75,000** and are earmarked for disaster recovery within the public safety department.

Federal Forfeiture, \$473,635

- Federal Seizure Proceeds are the only revenue source in this fund and have been estimated based on unreleased seizure fund data.
- Expenditures include a \$427,500 repayment of the revolving promissory note obtained to complete the perimeter project. The note matures in January 2024.

Building Fund, \$190,150

- Building Permit fees are the only revenue source in this fund and have been adjusted based on current and projected activity levels.
- Expenditures include one (1) fulltime administrative salary (Permit/Deputy Clerk) plus benefits, three (3) part-time inspectors, contractual building official and structural inspection services and related document and plan scanning and storage fees.

Stormwater Fund, \$186,050

- Proposed rates remain the same.
- Expenditures include engineering fees, repairs and maintenance and an annual operating transfer to the General Fund.
- Budgeted revenues exceed expenditures, generating a surplus of \$76,650 which will be reserved for the future needs of the stormwater utility.

Water Utility Fund, \$577,282

- Water utility rates have been increased by 6.98% to capture current Miami-Dade wholesale rates.
- Expenditures include engineering fees, bulk water purchase from Miami-Dade, water quality monitoring, repairs and maintenance and an annual operating transfer to the General Fund.
- Budgeted revenues exceed expenditures, generating a surplus of \$90,632 which will be reserved for the future needs of the water utility.

Organizational Chart



VOTERS

VILLAGE COUNCIL

VILLAGE ATTORNEY
Stephen Helfman

VILLAGE MANAGER
Guillermo Olmedillo

VILLAGE CLERK
Roseann Prado

**PERMIT/DEPUTY
CLERK**
Lorelei Rivera

**FACILITIES
COORDINATOR**
Brian Sprouse

STORMWATER
CDM Engineering

WATER
CDM Engineering

FINANCE
Beatrice Good

PUBLIC SAFETY CHIEF
John J. Bernardo

**BUILDING PERMITTING
CODE COMPLIANCE**

PLANNING & ZONING
Calvin Giordano &
Associates, Inc.

PATROL

INVESTIGATIONS

PLATOON A

PLATOON B

SQUAD 1

SQUAD 2

SQUAD 3

SQUAD 4

CAPTAIN
McDonald

CAPTAIN
Greenberg

SERGEANT
A. Martinez

SERGEANT
Post

OFFICER
Navarro

OFFICER
J. Martinez

OFFICER
Cevallos

OFFICER
Arzola

PSA/OFFICER
Gardner

PSA
Cerna

PSA
Ruiz

PSA
Dumas

OFFICER
Kratman

OFFICER
Patino

**TASK FORCE AGENT/
RESERVE OFFICER**
Hernandez

**TASK FORCE AGENT/
RESERVE OFFICER**
Alfaro

**TASK FORCE AGENT/
RESERVE OFFICER**
Fernandez

BUILDING OFFICIAL
Gonzalez

**STRUCTURAL
INSPECTORTOR**
Vargas

**MECHANICAL
INSPECTORTOR**
Perez

**PLUMBING
INSPECTORTOR**
Lindgren

**ELECTRICAL
INSPECTORTOR**
Sosa

ORDINANCE NO. 231

**AN ORDINANCE OF THE VILLAGE OF INDIAN CREEK
FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR
THE FISCAL YEAR COMMENCING OCTOBER 1, 2022,
THROUGH SEPTEMBER 30, 2023; PROVIDING FOR
SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS the Village Manager presented to the Village Council a “Tentative General Fund Operating Budget” for the fiscal year commencing October 1, 2022, and ending September 30, 2023, and the Village Council scheduled the first public hearing required by Section 200.065(2)(c) of the Florida Statutes to be held on September 06, 2022; and

WHEREAS, the Property Appraiser has properly noticed the public hearing scheduled for September 06, 2022, at 5:01 p.m., to be held using communications media technology as required by Chapter 200 of the Florida Statutes.

WHEREAS, after being duly noticed in accordance with Florida law, on September 06, 2022, the Village Council held a public hearing on the tentative budget and proposed millage rate, and a second public hearing on September 22, 2022, to finalize the budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023 and adopt a millage rate; and

WHEREAS all interested parties have had the opportunity to address their comments to the Village Council and the Village Council has had an opportunity to amend the tentative budget and has complied with the “TRIM” requirements of the Florida Statutes.

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF
INDIAN CREEK VILLAGE:**

Section 1. Recitals Adopted. That the above-stated recitals are hereby adopted and confirmed.

Section 2. **Adopting Final Budget.** That the Village's Budget for the fiscal year commencing October 1, 2022, and ending September 30, 2023, attached hereto, and incorporated herein as Exhibit "A," is hereby approved and adopted as Indian Creek Village's final budget for the Fiscal Year 2022-2023 (the "Budget").

Section 3. **Severability.** That the provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4. **Effective Date.** That this Ordinance shall be effective immediately upon adoption on second reading and shall be applicable from and after October 1, 2022, for the fiscal year 2022-2023.

PASSED on first reading on the 6th day of September 2022.

PASSED AND ADOPTED on the second reading on the 22nd day of September 2022.

BERNARD KLEPACH
MAYOR

ATTEST:

ROSEANN PRADO, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.
VILLAGE ATTORNEY



Indian Creek Village



**Proposed Budget
Fiscal Year
2022-2023**

Indian Creek Village
Proposed Budget - Fiscal Year 2023
General Fund Summary

Description	FY2020	FY2021	FY2022	FY2023	variance	
	Actuals	Actuals	Adopted	Proposed	%	Amount
AD-VALOREM TAXES	\$3,974,613	\$4,150,204	\$4,328,120	\$4,979,349	15%	\$651,229
SPECIAL ASSESSMENT	\$0	\$0	\$0	\$942,894	100%	\$942,894
STATE AND LOCAL TAXES	\$16,172	\$18,832	\$19,079	\$20,675	8%	\$1,596
FRANCHISE FEES	\$56,395	\$49,290	\$50,000	\$50,000	0%	\$0
FEDERAL GRANTS	\$11,691	\$24,056	\$44,576	\$0	-100%	(\$44,576)
COUNTY GRANTS	\$0	\$20,524	\$0	\$0	0%	\$0
STATE & LOCAL FINES/FORFEITURES	\$156,772	\$67,005	\$550	\$550	0%	\$0
CHARGES FOR SERVICES	\$8,862	\$16,576	\$16,850	\$7,000	-58%	(\$9,850)
OTHER REVENUE	\$478,818	\$53,542	\$10,500	\$7,500	-29%	(\$3,000)
OPERATING TRANSFERS - IN	\$85,000	\$85,000	\$85,000	\$85,000	0%	\$0
LOAN PROCEEDS	\$0	\$1,020,000	\$0	\$0	0%	\$0
Total Revenues	\$4,843,900	\$5,505,029	\$4,554,675	\$6,092,968	34%	\$1,538,293
PERSONNEL	\$2,438,188	\$2,627,558	\$2,844,404	\$3,133,200	10%	\$288,796
OPERATIONS & MAINTENANCE	\$882,391	\$911,646	\$982,936	\$1,134,035	15%	\$151,099
CAPITAL OUTLAY	\$347,164	\$351,139	\$5,000	\$0	-100%	(\$5,000)
DEBT SERVICE	\$0	\$496	\$440,331	\$954,260	117%	\$513,929
CONTINGENCY	\$67,174	\$186,478	\$75,000	\$75,000	0%	\$0
Total Expenditures	\$3,734,918	\$4,077,317	\$4,347,671	\$5,296,495	22%	\$948,824
OTHER SOURCES/(USES):						
RESTRICTED Building Permit Funds	(\$116,472)	\$131,726	(\$118,762)	\$0		
RESTRICTED Law Enforcement Funds	\$0	\$0	\$0	(\$43,500)		
UNASSIGNED Available Funds	\$1,225,454	\$1,295,986	\$325,765	\$839,973		
Total Other Sources/(Uses)	\$1,108,982	\$1,427,712	\$207,004	\$796,473		
Excess Revenue/Expenditures	\$0	\$0	\$0	\$0		

Indian Creek Village
Proposed Budget - Fiscal Year 2023
Federal Forfeiture Fund

	FY2020	FY2021	FY2022	FY2023	
General Ledger Code/Description	Actual	Actual	Adopted	Proposed	variance
358 - FEDERAL SEIZURE PROCEEDS	\$184,915	\$177,529	\$125,000	\$472,635	74%
361 - INTEREST INCOME	\$340	\$732	\$100	\$1,000	90%
Total Revenues	\$185,255	\$178,261	\$125,100	\$473,635	74%
31 - PROFESSIONAL SERVICES	\$11,053	\$19,840	\$0	\$0	0%
32 - ACCOUNTING & AUDITING	\$8,755	\$8,756	\$10,500	\$7,000	-33%
44 - RENTALS & LEASES	\$28,823	\$46,755	\$46,752	\$39,135	-16%
48 - SPONSORSHIPS & INITIATIVES	\$1,750	\$0	\$8,050	\$0	-100%
54 - MEMBERSHIPS & TRAINING	\$0	\$0	\$7,000	\$0	-100%
64 - CAPITAL OUTLAY	\$10,000	\$1,804	\$5,000	\$0	0%
71 - DEBT SERVICE - PERIMETER PROJECT	\$0	\$0	\$0	\$427,500	100%
Total Expenditures	\$60,381	\$77,154	\$77,302	\$473,635	84%
OTHER SOURCES/(USES):					
*RESTRICTED FUND BALANCE	\$124,874	\$101,107	\$47,798	\$0	
Excess Revenue/Expenditures	\$0	\$0	\$0	\$0	

* fund balance @ 09/30/21 = \$256,938

Indian Creek Village
Proposed Budget - Fiscal Year 2023
Building Fund

	FY2020	FY2021	FY2022	FY2023	
General Ledger Code/Description	Actual	Actual	Adopted	Proposed	variance
322 - BUILDING PERMITS	\$55,576	\$307,162	\$150,000	\$190,000	27%
361 - INTEREST INCOME	\$0	\$54	\$75	\$150	100%
Total Revenues	\$55,576	\$307,216	\$150,075	\$190,150	27%
12 - CLERK	\$85,004	\$64,489	\$68,711	\$65,000	-5%
12 - INSPECTORS	\$60,500	\$27,815	\$27,815	\$29,206	5%
21 - PAYROLL TAXES	\$8,819	\$7,061	\$7,384	\$7,208	-2%
22 - RETIREMENT CONTRIBUTIONS	\$7,637	\$7,739	\$8,245	\$7,800	-5%
23 - LIFE/HEALTH/DISABILITY INSURANCE	\$9,730	\$9,776	\$9,821	\$14,865	51%
24 - WORKERS COMPENSATION	\$3,466	\$3,207	\$4,850	\$3,540	-27%
31 - PROFESSIONAL SERVICES	\$16,705	\$36,564	\$40,500	\$37,000	-9%
32 - ACCOUNTING & AUDITING	\$4,515	\$4,494	\$7,500	\$7,500	0%
41 - COMMUNICATIONS & POSTAGE	\$839	\$1,931	\$3,790	\$3,790	0%
43 - UTILITIES	\$683	\$643	\$700	\$840	20%
44 - DOCUMENT STORAGE	\$1,520	\$6,489	\$10,000	\$6,500	-35%
47 - PRINTING & SCANNING	\$992	\$2,402	\$3,000	\$4,000	33%
51 - OFFICE SUPPLIES	\$1,855	\$2,880	\$1,500	\$2,902	93%
64 - CAPITAL OUTLAY - EQUIPMENT	\$0	\$0	\$2,500	\$0	-100%
Total Expenditures	\$202,265	\$175,490	\$196,316	\$190,150	-3%
Other Sources/(Uses):					
*Restricted Fund Balance	(\$146,688)	\$131,726	(\$46,241)	\$0	
Excess Revenue/Expenditures	\$0	\$0	\$0	\$0	

*balance @ 09/30/21 = \$419326

Indian Creek Village
Proposed Budget - Fiscal Year 2023
Stormwater Fund

General Ledger Code/Description	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted	FY2023 Proposed	variance
343 - STORMWATER FEES	\$181,909	\$186,117	\$183,550	\$183,550	0.00%
361 - INTEREST INCOME	\$6,519	\$5,209	\$2,500	\$2,500	0.00%
Total Revenues	\$188,428	\$191,326	\$186,050	\$186,050	0.00%
31 - PROFESSIONAL FEES	\$15,805	\$21,589	\$65,000	\$45,000	-44.44%
46 - REPAIRS & MAINTENANCE	\$18,180	\$15,120	\$21,800	\$22,000	0.91%
49 - LICENSES & PERMITS	\$130	\$1,359	\$1,100	\$1,400	21.43%
59 - DEPRECIATION	\$5,894	\$5,895	\$6,000	\$6,000	0.00%
91 - OPERATING TRANSFERS OUT	\$35,000	\$35,000	\$35,000	\$35,000	0.00%
Total Expenditures	\$75,010	\$78,963	\$128,900	\$109,400	-17.82%
OTHER SOURCES/(USES):					
NET POSITION	\$113,418	\$112,363	\$57,150	\$76,650	
Excess Revenue/Expenditures	\$0	\$0	\$0	\$0	

Indian Creek Village
Proposed Budget - Fiscal Year 2023
Water Utility Fund

General Ledger Code/Description	FY2020 Actuals	FY2021 Actuals	FY2022 Adopted	FY2023 Proposed	variance
343 - WATER SERVICE CHARGE	\$538,236	\$527,755	\$503,100	\$540,833	6.98%
341 - DERM SERVICE CHARGE	\$33,815	\$32,432	\$30,186	\$32,450	6.98%
361 - INTEREST INCOME	\$4,424	\$4,013	\$4,000	\$4,000	0.00%
Total Revenues	\$576,475	\$564,200	\$537,286	\$577,282	6.93%
31 - PROFESSIONAL FEES	\$16,998	\$20,109	\$57,500	\$34,000	-69.12%
34 - CONTRACTUAL SERVICES	\$283,066	\$287,427	\$281,200	\$281,200	0.00%
46 - REPAIRS & MAINTENANCE	\$9,777	\$32,004	\$25,000	\$55,000	54.55%
49 - DERM SERVICE CHARGE	\$33,815	\$32,434	\$30,186	\$32,450	6.98%
59 - DEPRECIATION	\$22,449	(\$10,079)	\$24,000	\$24,000	0.00%
64 - CAPITAL OUTLAY	\$0	\$0	\$10,000	\$10,000	0.00%
91 - OPERATING TRANSFER - OUT	\$50,000	\$50,000	\$50,000	\$50,000	0.00%
Total Expenditures	\$416,104	\$411,896	\$477,886	\$486,650	1.80%
OTHER SOURCES/(USES):					
NET POSITION	\$160,371	\$152,305	\$59,400	\$90,632	
Excess Revenue/Expenditures	\$0	\$0	\$0	\$0	

TAB 5

RESOLUTION NO. 2022-843

A RESOLUTION OF THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE, FLORIDA, ADOPTING A PAY PLAN FOR FISCAL YEAR 2022 COMMENCING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Village Council has reviewed and desires to adopt the Pay Plan attached hereto as Exhibit “A” for the fiscal year 2023 (the “Plan”) to establish graded service pay plans for certain classified positions and identify educational stipends for those employed by Indian Creek Village; and

WHEREAS the Village Council finds that this Resolution is in the best interest and welfare of the residents of the Village.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE, FLORIDA, AS FOLLOWS:

Section 1. **Recitals Adopted.** That each of the above stated recitals are hereby adopted, confirmed, and incorporated herein.

Section 2. **Pay Plan Adopted.** That the Village Council hereby adopts the Plan for the fiscal year 2023 attached as Exhibit “A” to this Resolution.

Section 3. **Severability.** That the provisions of this Resolution are declared to be severable and if any section, sentence, clause, or phrase of this Resolution shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Resolution but they shall remain in effect, it being the legislative intent that this Resolution shall stand notwithstanding the invalidity of any part.

Section 4. **Effective Date.** That this Resolution shall become effective October 1, 2022.

PASSED and ADOPTED this 22nd day of September 2022.

ATTEST:

BERNARD KLEPACH, MAYOR

ROSEANN PRADO, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.
VILLAGE ATTORNEY

EXHIBIT “A”
Indian Creek Village- Fiscal Year 2023 Pay Plan
Effective October 1, 2022, to September 30, 2023

Section 1. The Hourly Pay Merit Plan for non-salaried Members of the Village Services shall be as follows:

STEP A	STEP B	STEP C	STEP 1	STEP 2
\$23.80	\$24.986	\$26.235	\$27.547	\$28.925

STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
\$30.37	\$31.89	\$33.48	\$35.16	\$36.92

STEP 8	STEP 9	STEP 10	STEP 11	STEP 12
\$38.76	\$40.70	\$42.73	\$44.87	\$47.12

STEP 13	STEP 14	STEP 15	STEP 16
\$49.47	\$51.94	\$54.54	\$55.95

Section 2.
Positions Assigned to Duties Within the Village- Hourly

The Pay Range for the following hourly positions assigned to duties WITHIN the Village are:

*Pursuant to the Village’s Policy and Personnel Procedures Manual all Sworn Uniform Personnel is eligible to receive holiday pay and overtime

Public Safety Aide	<i>from</i>	STEP A	<i>to</i>	STEP B	@	6 months
Public Safety Aide	<i>from</i>	STEP B	<i>to</i>	STEP C	@	1 year
Public Safety Aide	<i>from</i>	STEP C	<i>to</i>	STEP 1	@	2 year

**Anniversary Eligibility at 6 months & 1 year & 2 year*

Probationary Police Officer	<i>from</i>	STEP 1	<i>to</i>	STEP 2	@	6 months
Probationary Police Officer	<i>from</i>	STEP 2	<i>to</i>	STEP 3	@	1.5 year
Probationary Police Officer	<i>from</i>	STEP 3	<i>to</i>	STEP 4	@	2 year

**Anniversary Eligibility at 6 months & 1.5 year & 2 year*

Security Systems Administrator	<i>from</i>	STEP 5	<i>to</i>	STEP 6	@	6 months
Security Systems Administrator	<i>from</i>	STEP 6	<i>to</i>	STEP 7	@	1.5 year
Security Systems Administrator	<i>from</i>	STEP 7	<i>to</i>	STEP 8	@	2 year

**Anniversary Eligibility at 6 months & 1.5 year & 2 year*

Police Officer	<i>from</i>	STEP 5	<i>to</i>	STEP 6	<i>@</i>	3 year
Police Officer	<i>from</i>	STEP 6	<i>to</i>	STEP 7	<i>@</i>	4 year
Police Officer	<i>from</i>	STEP 7	<i>to</i>	STEP 8	<i>@</i>	5 year
Police Officer	<i>from</i>	STEP 8	<i>to</i>	STEP 9	<i>@</i>	6 year
Police Officer	<i>from</i>	STEP 9	<i>to</i>	STEP 10	<i>@</i>	7 year

**Anniversary Eligibility at 3 year & 4 year & 5 year & 6 year & 7 year*

Police Sergeant	<i>from</i>	STEP 11	<i>to</i>	STEP 12	<i>@</i>	1 year
Police Sergeant	<i>from</i>	STEP 12	<i>to</i>	STEP 13	<i>@</i>	2 year
Police Sergeant	<i>from</i>	STEP 13	<i>to</i>	STEP 14	<i>@</i>	3 year
Police Sergeant	<i>from</i>	STEP 14	<i>to</i>	STEP 15	<i>@</i>	4 year

**Anniversary Eligibility at 1 year & 2 year & 3 year & 4 year*

Police Captain	<i>from</i>	STEP 15	<i>to</i>	STEP 16	<i>@</i>	4 year
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**Anniversary Eligibility at 4 year at 2.5% hourly increase from Step 15 to Step 16.*

Section 3.

Positions Assigned to Duties Outside the Village- Hourly (Task Force Assignments)

The Pay Range for the following hourly positions assigned to duties OUTSIDE the Village (Task Force) are:

* All Non-Sworn Personnel is not eligible to receive holiday pay or overtime.

Task Force Agent	Step 6	<i>to</i>	Step 10
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Section 4.

All employees are eligible to receive the following monthly stipends:

Emergency Medi-Tech.	\$300
Associate degree	\$100
Bachelor's degree	\$200
Graduate degree	\$300