

# AGENDA



**First Budget Hearing**  
Monday, September 13<sup>th</sup>, 2021  
5:01 p.m.

FIRST BUDGET HEARING

MONDAY, SEPTEMBER 13, 2021

5:01 P.M.

VIRTUAL PUBLIC MEETING INSTRUCTIONS ATTACHED

1. **CALL TO ORDER/ROLL CALL OF MEMBERS**
2. **PUBLIC COMMENTS:** *Any person wishing to address the Council, should state name, address, prior to making the statement, for the record.*
3. **BUDGET ITEMS** **TAB 1**
  - A. **A RESOLUTION OF INDIAN CREEK VILLAGE, FLORIDA, ADOPTING THE PROPOSED MILLAGE RATE OF THE VILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); SETTING A DATE FOR A FINAL PUBLIC HEARING TO ADOPT THE MILLAGE RATE; PROVIDING FOR AN EFFECTIVE DATE.** *Millage Rate Announcement: The Indian Creek Village rolled-back millage is 5.8930. The proposed millage rate is 6.3000 mills, which is 6.91% over the rolled-back rate.*
  - B. **ORDINANCE** **TAB 2**  
**FIRST READING:**  
**AN ORDINANCE OF THE VILLAGE OF INDIAN CREEK FLORIDA ADOPTING THE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); PROVIDING FOR AN EFFECTIVE DATE.**  
*(SECOND READING SCHEDULED ON SEPTEMBER 27, 2021)*
4. **RESOLUTIONS:** **TAB 3**
  - A. **A RESOLUTION OF THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE, FLORIDA, ADOPTING A PAY PLAN FOR THE 2022 FISCAL YEAR COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**
5. **SCHEDULE OF FUTURE MEETINGS:**
  - A. SECOND BUDGET HEARING
6. **ADJOURNMENT**



## INDIAN CREEK VILLAGE VIRTUAL MEETING INSTRUCTIONS

The meeting agendas are available online at:  
[www.indiancreekfl.gov](http://www.indiancreekfl.gov)

The Village's First Budget Hearing will be held virtually on:  
**Monday, September 13, at 5:01 P.M.**  
to discuss the  
**Proposed FY2022 Budget**

Elected officials and Village staff will participate through video conference.  
Members of the public may call into the virtual public meeting by following these instructions:

### CALL INTO THE VIRTUAL PUBLIC MEETING

Dial **1-929-205-6099** then input the Meeting ID: **819 0728 7628**, followed by #.  
There is no participant ID. Press # again.

Any person requiring special accommodations to access this proceeding is asked to advise the Village at least 2 days before the proceeding by contacting the Village Clerk at 305-865-4121 [mlima@icvps.org](mailto:mlima@icvps.org)

### PUBLIC COMMENTS WILL BE ACCEPTED BY THE FOLLOWING MEANS:

**EMAILED COMMENTS:** Members of the public may email their public comments to the Village in advance of the meeting. Please email the Village Clerk at [mlima@icvps.org](mailto:mlima@icvps.org) by 12:00 p.m. on the day of the meeting with the subject line "PUBLIC COMMENT" and the following information in the body of the email: Your Name, Address, if you are a hired Consultant or Village Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization. Please limit your comments to no more than 350 words. Public comments received via email may be read into the record during the public comment portion of the agenda, if any.

**LIVE REMOTE & TELEPHONE COMMENTS:** *If there is a public comment portion of the agenda or the Village Council opens a matter for public comment, live remote public comments will be accepted as follows:*

**By telephone:** To ask to speak during the meeting, please press \*9 from your telephone. You will be called on to speak during public comments and identified by the last 4-digits of your telephone number or by name.

Please be sure to be in a quiet area to avoid unnecessary noise.

During the virtual meeting, when your name is called, you will be unmuted and you may deliver your comments. Please provide the following information before delivering your comments: Your Name, Address, if you are a hired Consultant or Village Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization.

A time limit may be imposed for each speaker during public comment. Your cooperation is appreciated in observing the time limit.

## **PUBLIC RECORDS**

The meeting will be recorded for later viewing and is a public record. The virtual chat, if any, will be saved and is a public record. Minutes of the meeting will be taken and will be made available.

**NOTICE PURSUANT TO §286.0105, FLORIDA STATUTES. IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

## **LOBBYING ACTIVITIES**

In accordance with Section 2-11.1(s) of the Miami-Dade County Code, any person engaging in lobbying activities, as defined therein, must register at the Village Clerk's Office before addressing the Village Council on the agenda items or engaging in lobbying activities.

**Have questions or need additional information?**

**Email: [mlima@icvps.org](mailto:mlima@icvps.org)**

**Call: 305-865-4121**

**Mail: 9080 Bay Drive, Indian Creek Village, FL 33154**

# **TAB 1**

**RESOLUTION NO. 825**

**A RESOLUTION OF INDIAN CREEK VILLAGE, FLORIDA, ADOPTING THE PROPOSED MILLAGE RATE OF THE VILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022, PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); SETTING A DATE FOR A FINAL PUBLIC HEARING TO ADOPT THE MILLAGE RATE; PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, on July 26, 2021, the Village determined the “Proposed Millage Rate” for the fiscal year commencing October 1, 2021, and further scheduled the first public hearing required by Section 200.065 of the Florida Statutes to be held on September 13, 2021, at 5:01 p.m.; and

**WHEREAS**, the Property Appraiser has properly noticed the first public hearing scheduled for September 13, 2021, at 5:01 p.m. to be held using communications media technology as required by Chapter 200 of the Florida Statutes.

**WHEREAS**, the first public hearing, as required by Section 200.065(2)(c), was held by the Village Council on September 13, 2021, commencing at 5:01 p.m., as previously noticed, and the public and all interested parties had the opportunity to address their comments to the Village Council and the Village Council has considered the comments of the public regarding the proposed millage rate and has complied with the “TRIM” requirements of the Florida Statutes.

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE:**

**Section 1. Recitals Adopted.** That the above-stated recitals are hereby adopted and confirmed.

**Section 2. Adoption of Tentative Millage Rate.** That the tentative millage rate for Indian Creek Village for the fiscal year commencing October 1, 2021, through September 30, 2022, be and is hereby fixed at the rate of 6.3000 mills, which is \$6.300 dollars per \$1,000.00 of

assessed property value within Indian Creek Village, and which is 6.91% greater than the rolled-back rate of 5.8930 mills.

**Section 3.**     **Announcement of Final Public Hearing.** That a second public hearing to finalize the budget and adopt a millage rate for the fiscal year commencing October 1, 2021 through September 30, 2022, be and is hereby set for Monday, September 27, 2021 at 5:01 p.m. to be conducted using communications media technology.

**Section 4.**     **Directions to Clerk.** That the Village Clerk be and is hereby directed to advertise said public hearing as required by law.

**Section 5.**     **Effective Date.** That this Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this 13<sup>th</sup> day of September, 2021.

\_\_\_\_\_  
BERNARD KLEPACH, MAYOR

ATTEST:

\_\_\_\_\_  
MARILANE LIMA, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.  
VILLAGE ATTORNEY

# TAB 2





## MEMORANDUM

VILLAGE COUNCIL  
BERNARD KLEPACH, MAYOR  
JAVIER HOLTZ, VICE MAYOR  
ROBERT DIENER  
IRMA BRAMAN  
IRWIN E. TAUBER

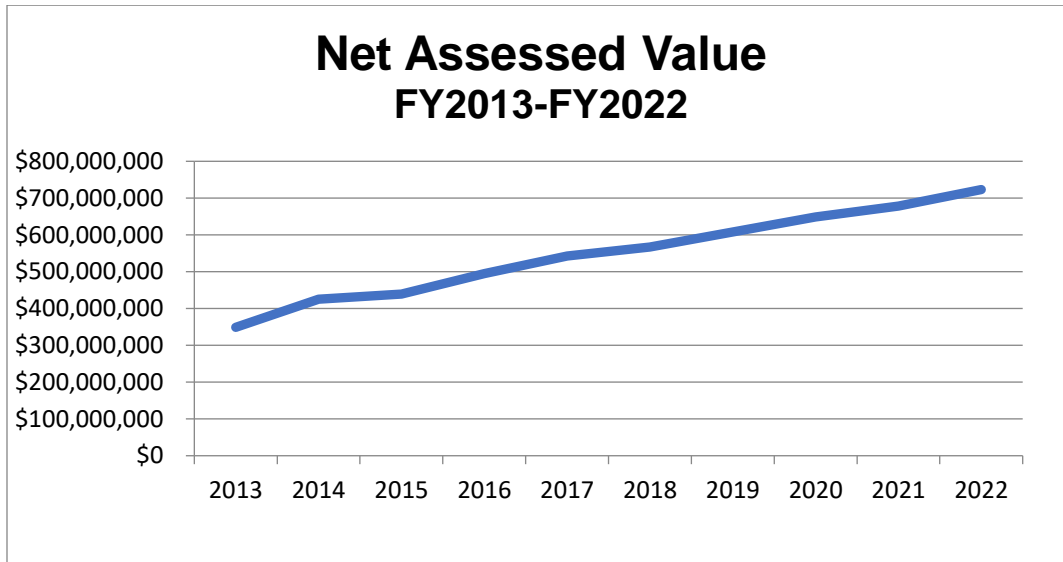
DATE: September 13, 2021  
TO: Honorable Mayor and Council Members  
FROM: Jennifer Medina, Village Manager  
RE: First Budget Hearing- Proposed FY2022 Budget

### RECOMMENDATION

The goal of the proposed budget for FY2021-22, is to maximize the level of services the Village provides to its residents while minimizing and/or reducing expenditures.

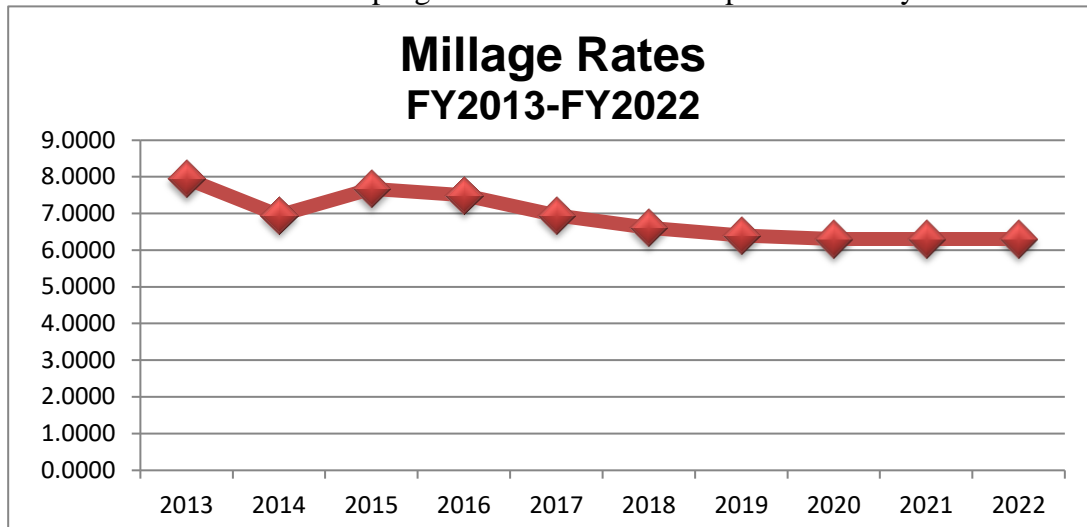
Property Values for FY2021-22 **increased** approximately **6.20%** or **\$268,346**. Last year the Village experienced an increase of **3.84%** or **\$149,987**.

Taxes levied at the proposed **6.3000 millage rate** would generate **\$4,328,120** in ad-valorem revenue. As shown on the chart below, this increase when compared to the previous years' final values it's the highest the Village has experienced to-date.



On July 26, 2021, the proposed millage rate of 6.3000 was certified to the Department of Revenue. **The enclosed budget maintains the same millage rate of 6.3000.**

The chart below reflects the progression of the rates adopted over the years.



The Proposed General Fund FY2022 Budget totals \$4,347,671.

	Adopted Budget FY2019	Adopted Budget FY2020	Adopted Budget FY2021	Proposed Budget FY2022
Personnel	\$ 2,377,441	\$ 2,465,460	\$ 2,610,392	\$ 2,852,405
O & M	\$ 1,099,904	\$ 1,351,800	\$ 1,083,911	\$ 979,936
Capital	\$ 208,855	\$ 50,000	\$ 24,800	\$ 0
Debt	\$ 0	\$ 0	\$ 50,000	\$ 440,331
Contingency	<u>\$ 2,683</u>	<u>\$ 275,000</u>	<u>\$ 264,900</u>	<u>\$ 75,000</u>
	<u>\$ 3,688,882</u>	<u>\$ 4,142,261</u>	<u>\$ 4,034,004</u>	<u>\$ 4,347,671</u>

\*O & M- Operations & Maintenance

### General Fund

The General Fund Budget was calculated without the use of unassigned fund balance, which currently totals **\$1.9 million**. Since budgeted revenues exceed expenses, approximately **\$207,000** will be added to the Reserved Fund Balance.

The General Fund Budget **increased** by **7.2%** or **\$313,667** primarily due to the following:

- The Debt service costs to fund the Roadway Redevelopment Project has been estimated at approximately **\$440,000** to service the first year's interest only payment for the issuance of a loan. Thereby, resulting in a net **decrease** to the contingency line item from **\$265,000** to **\$75,000**.

- The personnel expenses were increased to include (3) three new positions: (1) Project Superintendent, to oversee daily ongoing project construction activities; (2) an additional Police Officer to provide for adequate staffing; and (3) a Security Systems Administrator to properly monitor the islands new security systems and public safety technology needs.

### Revenues

The General Fund Revenues reflect a **6.1% increase** or approximately **\$279,500** when compared to the current year, primarily due to the separation of Building Permit revenues increase and expenses into a separate Special Revenue Fund.

### Forfeiture Fund

The Forfeiture Fund Revenues has been **increased** by **59.95%** or approximately **\$75,000** due to the anticipated release of federal forfeiture monies. The proposed expenditures are conservatively monitored pursuant to federal guidelines.

This reserved fund balance has been earmarked towards funding the Perimeter Security System.

### Stormwater Fund

The Stormwater rates for the Proposed FY2021-22 Budget will **remain the same** as in the previous year.

This reserved fund balance shall correspondingly partially fund the stormwater improvements for the Roadway Redevelopment project.

### Water Utility Fund

As a result of the Miami-Dade County FY2021-22 Water Wholesale Rate projections, the Village's water utility rates **increased** by **6.96%** or approximately **\$37,400**.

This reserved fund balance shall correspondingly partially fund the water utility improvements for the Roadway Redevelopment project.

# Organizational Chart



**VOTERS**

**VILLAGE COUNCIL**

**VILLAGE ATTORNEY**  
Stephen Helfman

**VILLAGE MANAGER**  
Jennifer Medina

**VILLAGE CLERK**  
Marilane Lima

**ADMINISTRATIVE ASSISTANT**  
Lorelei Rivera

**PROJECT SUPERINTENDENT**

**STORMWATER**  
CDM Engineering

**WATER**  
CDM Engineering

**FINANCE**

**PUBLIC SAFETY CHIEF**  
Clarke P. Maher

**BUILDING PERMITTING  
CODE COMPLIANCE**

**PLANNING & ZONING**  
Calvin Giordano & Associates, Inc.

**PATROL**

**SECURITY SYSTEMS  
ADMINISTRATOR**  
Cerna

**INVESTIGATIONS**

**PLATOON A**

**PLATOON B**

**SQUAD 1**

**SQUAD 2**

**SQUAD 3**

**SQUAD 4**

**CAPTAIN**  
McDonald

**CAPTAIN**  
Greenberg

**SERGEANT**  
A. Martinez

**SERGEANT**  
Post

**OFFICER**  
Cevallos

**OFFICER**  
J. Martinez

**OFFICER**  
Navarro

**OFFICER**  
Arzola

**PSA/OFFICER**  
Gardner

**PSA**  
Vacant

**PSA**  
Ruiz

**PSA**  
Dumas

**RESERVE OFFICER**  
Lewis

**RESERVE OFFICER**  
Velken

**RESERVE OFFICER**  
Patino

**RESERVE OFFICER**  
Horn

**OFFICER**  
Kratman

**TASK FORCE AGENT/  
RESERVE OFFICER**  
Hernandez

**TASK FORCE AGENT/  
RESERVE OFFICER**  
Alfaro

**TASK FORCE AGENT/  
RESERVE OFFICER**  
U. Martinez

**TASK FORCE AGENT/  
RESERVE OFFICER**  
Fernandez

**BUILDING OFFICIAL**  
Gonzalez

**STRUCTURAL INSPECTORTOR**  
Vargas

**MECHANICAL INSPECTORTOR**  
Perez

**PLUMBING INSPECTORTOR**  
Lindgren

**ELECTRICAL INSPECTORTOR**  
Sosa

**ORDINANCE NO. 228**

**AN ORDINANCE OF THE VILLAGE OF INDIAN CREEK FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2022; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Village Manager presented to the Village Council a “Tentative General Fund Operating Budget” for the fiscal year commencing October 1, 2021 and ending September 30, 2022, and the Village Council scheduled the first public hearing required by Section 200.065(2)(c) of the Florida Statutes to be held on September 13, 2021; and

**WHEREAS**, the Property Appraiser has properly noticed the public hearing scheduled for September 13, 2021 at 5:01 p.m., to be held using communications media technology as required by Chapter 200 of the Florida Statutes.

**WHEREAS**, after being duly noticed in accordance with Florida law, on September 13, 2021, the Village Council held a public hearing on the tentative budget and proposed millage rate, and a second public hearing on September 27, 2021 to finalize the budget for the Fiscal Year beginning October 1, 2021 and ending September 30, 2022 and adopt a millage rate; and

**WHEREAS**, all interested parties have had the opportunity to address their comments to the Village Council and the Village Council has had an opportunity to amend the tentative budget and has complied with the “TRIM” requirements of the Florida Statutes.

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE:**

**Section 1. Recitals Adopted.** That the above-stated recitals are hereby adopted and confirmed.

**Section 2.** **Adopting Final Budget.** That the Village’s Budget for the fiscal year commencing October 1, 2021 and ending September 30, 2022, attached hereto and incorporated herein as Exhibit “A,” is hereby approved and adopted as Indian Creek Village’s final budget for the Fiscal Year 2021-2022 (the “Budget”).

**Section 3.** **Severability.** That the provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**Section 4.** **Effective Date.** That this Ordinance shall be effective immediately upon adoption on second reading and shall be applicable from and after October 1, 2021 for fiscal year 2021-2022.

PASSED on first reading on the 13<sup>th</sup> day of September, 2021.

PASSED AND ADOPTED on second reading on the \_\_\_\_ day of September, 2021.

\_\_\_\_\_  
BERNARD KLEPACH  
MAYOR

ATTEST:

\_\_\_\_\_  
MARILANE LIMA, CMC  
VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.  
VILLAGE ATTORNEY

**Indian Creek Village**  
**Proposed Budget - Fiscal Year 2022**  
**General Fund - Summary by Function**

Description	FY2020	FY2021	FY2022	variance	
	Actuals	Adopted	Proposed	%	Amount
AD-VALOREM TAXES	\$3,974,613	\$4,059,774	\$4,328,120	6.2%	\$268,346
LOCAL OPTION GAS TAXES	\$6,357	\$6,180	\$6,054	-2.1%	(\$126)
COMMUNICATIONS SERVICES TAX	\$1,890	\$2,815	\$3,620	22.2%	\$805
BUILDING PERMITS	\$55,576	\$50,000	\$0	-100.0%	(\$50,000)
FRANCHISE FEES	\$56,395	\$50,000	\$50,000	0.0%	\$0
FEDERAL REIMBURSEMENTS	\$11,691	\$0	\$44,576	0.0%	\$44,576
STATE REVENUE SHARING	\$7,925	\$8,357	\$9,405	11.1%	\$1,048
CHARGES FOR SERVICES	\$8,862	\$6,500	\$16,850	61.4%	\$10,350
STATE & LOCAL FINES/FORFEITURES	\$156,772	\$550	\$550	0.0%	\$0
OTHER REVENUE	\$478,818	\$6,000	\$10,500	42.9%	\$4,500
OPERATING TRANSFERS - IN	\$85,000	\$85,000	\$85,000	0.0%	\$0
<b>Total Revenues</b>	<b>\$4,843,900</b>	<b>\$4,275,176</b>	<b>\$4,554,675</b>	<b>6.1%</b>	<b>\$279,499</b>
PERSONNEL	\$2,438,188	\$2,610,391	\$2,852,405	8.5%	\$242,013
OPERATIONS & MAINTENANCE	\$882,391	\$933,913	\$979,936	4.7%	\$46,023
CAPITAL OUTLAY	\$347,164	\$174,800	\$0	-100.0%	(\$174,800)
DEBT SERVICE	\$0	\$50,000	\$440,331	88.6%	\$390,331
CONTINGENCY	\$67,174	\$264,900	\$75,000	-253.2%	(\$189,900)
<b>Total Expenditures</b>	<b>\$3,734,918</b>	<b>\$4,034,004</b>	<b>\$4,347,671</b>	<b>7.2%</b>	<b>\$313,667</b>
OTHER SOURCES/(USES):					
RESTRICTED FUND BALANCE (Bldg Permits)	(\$116,472)	(\$118,762)	\$0		
UNASSIGNED FUND BALANCE	\$1,225,454	\$359,934	\$207,004		
<b>Total Other Sources/(Uses)</b>	<b>\$1,108,982</b>	<b>\$241,172</b>	<b>\$207,004</b>		
<b>Excess Revenue/Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		

**Indian Creek Village**  
**Proposed Budget - Fiscal Year 2022**  
**General Fund - Summary by Department**

Description	FY2020	FY2021	FY2022	variance	
	Actuals	Adopted	Proposed	%	Amount
AD-VALOREM TAXES	\$3,974,613	\$4,059,774	\$4,328,120	6.2%	\$268,346
LOCAL OPTION GAS TAXES	\$6,357	\$6,180	\$6,054	-2.1%	(\$126)
COMMUNICATIONS SERVICES TAX	\$1,890	\$2,815	\$3,620	22.2%	\$805
BUILDING PERMITS	\$55,576	\$50,000	\$0	-100.0%	(\$50,000)
FRANCHISE FEES	\$56,395	\$50,000	\$50,000	0.0%	\$0
FEDERAL REIMBURSEMENTS	\$11,691	\$0	\$44,576	100.0%	\$44,576
STATE REVENUE SHARING	\$7,925	\$8,357	\$9,405	11.1%	\$1,048
CHARGES FOR SERVICES	\$8,862	\$6,500	\$16,850	61.4%	\$10,350
STATE & LOCAL FINES/FORFEITURES	\$156,772	\$550	\$550	0.0%	\$0
OTHER REVENUE	\$478,818	\$6,000	\$10,500	42.9%	\$4,500
OPERATING TRANSFERS - IN	\$85,000	\$85,000	\$85,000	0.0%	\$0
<b>Total Revenues</b>	<b>\$4,843,900</b>	<b>\$4,275,176</b>	<b>\$4,554,675</b>	<b>6.1%</b>	<b>\$279,499</b>
GENERAL GOVERNMENT	\$850,728	\$1,056,557	\$1,069,266	1.2%	\$12,709
PUBLIC SAFETY	\$2,884,190	\$2,977,447	\$3,278,405	9.2%	\$300,958
<b>Total Expenditures</b>	<b>\$3,734,918</b>	<b>\$4,034,004</b>	<b>\$4,347,671</b>	<b>7.2%</b>	<b>\$313,667</b>
OTHER SOURCES/(USES):					
RESTRICTED FUND BALANCE (Bldg Permits)	(\$116,472)	(\$118,762)	\$0		
UNASSIGNED FUND BALANCE	\$1,225,454	\$359,934	\$207,004		
<b>Total Other Sources/(Uses)</b>	<b>\$1,108,982</b>	<b>\$241,172</b>	<b>\$207,004</b>		
<b>Excess Revenue/Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>		



**Indian Creek Village**  
**Proposed Budget - Fiscal Year 2022**  
**Building Fund**

General Ledger Code/Description	06/30/21 YTD	FY2022 Proposed
322 - BUILDING PERMITS	\$224,345	\$150,000
361 - INTEREST INCOME	\$33	\$75
<b>Total Revenues</b>	<b>\$224,378</b>	<b>\$150,075</b>
12 - CLERK	\$46,407	\$68,711
12 - INSPECTORS	\$20,861	\$27,815
21 - PAYROLL TAXES	\$5,146	\$7,384
22 - RETIREMENT CONTRIBUTIONS	\$5,569	\$8,245
23 - LIFE/HEALTH/DISABILITY INSURANCE	\$7,332	\$9,821
24 - WORKERS COMPENSATION	\$3,207	\$4,850
31 - PROFESSIONAL SERVICES	\$28,165	\$40,500
32 - ACCOUNTING & AUDITING	\$3,941	\$7,500
41 - COMMUNICATIONS & POSTAGE	\$1,493	\$3,790
43 - UTILITIES	\$436	\$700
44 - DOCUMENT STORAGE	\$4,362	\$10,000
47 - PRINTING & SCANNING	\$1,806	\$3,000
51 - OFFICE SUPPLIES	\$288	\$1,500
64 - CAPITAL OUTLAY - EQUIPMENT	\$0	\$2,500
<b>Total Expenditures</b>	<b>\$129,012</b>	<b>\$196,316</b>
Other Sources/(Uses):		
*Restricted Fund Balance - Bldg Permits	\$95,366	(\$46,241)
<b>Excess Revenue/Expenditures</b>	<b>\$0</b>	<b>\$0</b>

**Indian Creek Village**  
**Proposed Budget - Fiscal Year 2022**  
**Federal Forfeiture Fund**

	FY2020	FY2021	FY2022	
General Ledger Code/Description	Actual	Adopted	Proposed	variance
355 - FEDERAL SEIZURE PROCEEDS	\$184,915	\$50,000	\$125,000	60.00%
361 - INTEREST INCOME	\$340	\$100	\$100	0.00%
<b>Total Revenues</b>	<b>\$185,255</b>	<b>\$50,100</b>	<b>\$125,100</b>	<b>59.95%</b>
31 - PROFESSIONAL SERVICES	\$11,053	\$10,200	\$0	-100.00%
32 - ACCOUNTING & AUDITING	\$8,755	\$8,756	\$10,500	16.61%
44 - RENTALS & LEASES	\$28,823	\$38,508	\$46,752	17.63%
48 - SPONSORSHIPS & INITIATIVES	\$1,750	\$8,050	\$8,050	0.00%
54 - MEMBERSHIPS & TRAINING	\$0	\$7,000	\$7,000	0.00%
64 - CAPITAL OUTLAY	\$10,000	\$0	\$5,000	100.00%
<b>Total Expenditures</b>	<b>\$60,381</b>	<b>\$72,514</b>	<b>\$77,302</b>	<b>6.19%</b>
OTHER SOURCES/(USES):				
*RESTRICTED FUND BALANCE	\$124,874	(\$22,414)	\$47,798	
<b>Excess Revenue/Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**Indian Creek Village**  
**Proposed Budget - Fiscal Year 2022**  
**Stormwater Fund**

General Ledger Code/Description	FY2020 Actuals	FY2021 Adopted	FY2022 Proposed	variance
343 - STORMWATER FEES	\$181,909	\$183,550	\$183,550	0.00%
361 - INTEREST INCOME	\$6,519	\$3,900	\$2,500	-56.00%
<b>Total Revenues</b>	<b>\$188,428</b>	<b>\$187,450</b>	<b>\$186,050</b>	<b>-0.75%</b>
31 - PROFESSIONAL FEES	\$15,805	\$45,000	\$65,000	30.77%
46 - REPAIRS & MAINTENANCE	\$18,180	\$50,000	\$21,800	-129.36%
49 - LICENSES & PERMITS	\$130	\$1,100	\$1,100	0.00%
59 - DEPRECIATION	\$5,894	\$6,000	\$6,000	0.00%
91 - OPERATING TRANSFERS OUT	\$35,000	\$35,000	\$35,000	0.00%
<b>Total Expenditures</b>	<b>\$75,010</b>	<b>\$137,100</b>	<b>\$128,900</b>	<b>-6.36%</b>
OTHER SOURCES/(USES):				
NET POSITION	\$113,418	\$50,350	\$57,150	
<b>Excess Revenue/Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

**Indian Creek Village**  
**Proposed Budget - Fiscal Year 2022**  
**Water Utility Fund**

General Ledger Code/Description	FY2020 Actuals	FY2021 Adopted	FY2022 Proposed	variance
343 - WATER SERVICE CHARGE	\$538,236	\$468,000	\$503,100	6.98%
341 - DERM SERVICE CHARGE	\$33,815	\$28,080	\$30,186	6.98%
361 - INTEREST INCOME	\$4,424	\$3,800	\$4,000	5.00%
<b>Total Revenues</b>	<b>\$576,475</b>	<b>\$499,880</b>	<b>\$537,286</b>	<b>6.96%</b>
31 - PROFESSIONAL FEES	\$16,998	\$33,426	\$57,500	41.87%
34 - CONTRACTUAL SERVICES	\$283,066	\$281,200	\$292,400	3.83%
46 - REPAIRS & MAINTENANCE	\$9,777	\$25,000	\$25,000	0.00%
49 - DERM SERVICE CHARGE	\$33,815	\$28,080	\$30,186	6.98%
59 - DEPRECIATION	\$22,449	\$23,000	\$24,000	4.17%
64 - CAPITAL OUTLAY	\$0	\$10,000	\$10,000	0.00%
91 - OPERATING TRANSFER - OUT	\$50,000	\$50,000	\$50,000	0.00%
<b>Total Expenditures</b>	<b>\$416,104</b>	<b>\$450,706</b>	<b>\$489,086</b>	<b>7.85%</b>
OTHER SOURCES/(USES):				
NET POSITION	\$160,371	\$49,174	\$48,200	
<b>Excess Revenue/Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

# TAB 3

**RESOLUTION NO. 826**

**A RESOLUTION OF THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE, FLORIDA, ADOPTING A PAY PLAN FOR FISCAL YEAR 2022 COMMENCING OCTOBER 1, 2021 AND ENDING SEPTEMBER 30, 2022; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Village Council has reviewed and desires to adopt the Pay Plan attached hereto as Exhibit “A” for fiscal year 2022 (the “Plan”) to establish graded service pay plans for certain classified positions and identifies educational stipends for those employed by Indian Creek Village; and

**WHEREAS**, the Village Council finds that this Resolution is in the best interest and welfare of the residents of the Village.

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals Adopted.** That each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

**Section 2.**     **Pay Plan Adopted.** That the Village Council hereby adopts the Plan for fiscal year 2022 attached as Exhibit “A” to this Resolution.

**Section 3.**     **Severability.** That the provisions of this Resolution are declared to be severable and if any section, sentence, clause or phrase of this Resolution shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Resolution but they shall remain in effect, it being the legislative intent that this Resolution shall stand notwithstanding the invalidity of any part.

**Section 4.**    **Effective Date.** That this Resolution shall become effective October 1, 2021.

PASSED and ADOPTED this 13<sup>th</sup> day of September, 2021.

ATTEST:

\_\_\_\_\_  
BERNARD KLEPACH, MAYOR

\_\_\_\_\_  
MARILANE LIMA, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.  
VILLAGE ATTORNEY

**EXHIBIT "A"**  
**Indian Creek Village- Fiscal Year 2022 Pay Plan**  
*Effective October 1, 2021 to September 30, 2022*

**Section 1.** The Hourly Pay Merit Plan for non-salaried Members of the Village Services shall be as follows:

<b>STEP A</b>	<b>STEP B</b>	<b>STEP C</b>	<b>STEP 1</b>	<b>STEP 2</b>	<b>STEP 3</b>	<b>STEP 4</b>	<b>STEP 5</b>
<b>\$22.66</b>	<b>\$23.79</b>	<b>\$24.98</b>	<b>\$26.23</b>	<b>\$27.55</b>	<b>\$28.92</b>	<b>\$30.37</b>	<b>\$31.89</b>
<b>STEP 6</b>	<b>STEP 7</b>	<b>STEP 8</b>	<b>STEP 9</b>	<b>STEP 10</b>	<b>STEP 11</b>	<b>STEP 12</b>	<b>STEP 13</b>
<b>\$33.48</b>	<b>\$35.16</b>	<b>\$36.92</b>	<b>\$38.76</b>	<b>\$40.70</b>	<b>\$42.73</b>	<b>\$44.87</b>	<b>\$47.11</b>
<b>STEP 14</b>	<b>STEP 15</b>	<b>STEP 16</b>					
<b>\$49.47</b>	<b>\$51.94</b>	<b>\$53.29</b>					

**Section 2.**  
**Positions Assigned to Duties Within the Village- Hourly**

The Pay Range for the following hourly positions assigned to duties WITHIN the Village are:

\*Pursuant to the Village’s Policy and Personnel Procedures Manual all Sworn Uniform Personnel is eligible to receive holiday pay and overtime

**Public Safety Aide** from STEP A to STEP B @ 6 months  
**Public Safety Aide** from STEP B to STEP C @ 1 year  
**Public Safety Aide** from STEP C to STEP 1 @ 2 year  
*\*Anniversary Eligibility at 6 months & 1 year & 2 year*

**Probationary Police Officer** from STEP 1 to STEP 2 @ 6 months  
**Probationary Police Officer** from STEP 2 to STEP 3 @ 1.5 year  
**Probationary Police Officer** from STEP 3 to STEP 4 @ 2 year  
*\*Anniversary Eligibility at 6 months & 1.5 year & 2 year*

**Security Systems Administrator** from STEP 5 to STEP 6 @ 6 months  
**Security Systems Administrator** from STEP 6 to STEP 7 @ 1.5 year  
**Security Systems Administrator** from STEP 7 to STEP 8 @ 2 year  
*\*Anniversary Eligibility at 6 months & 1.5 year & 2 year*



<b>Police Officer</b>	<i>from</i>	STEP 5	to	STEP 6	@	3 year
<b>Police Officer</b>	<i>from</i>	STEP 6	to	STEP 7	@	4 year
<b>Police Officer</b>	<i>from</i>	STEP 7	to	STEP 8	@	5 year
<b>Police Officer</b>	<i>from</i>	STEP 8	to	STEP 9	@	6 year
<b>Police Officer</b>	<i>from</i>	STEP 9	to	STEP 10	@	7 year

*\*Anniversary Eligibility at 3 year & 4 year & 5 year & 6 year & 7 year*

<b>Police Sergeant</b>	<i>from</i>	STEP 11	to	STEP 12	@	1 year
<b>Police Sergeant</b>	<i>from</i>	STEP 12	to	STEP 13	@	2 year
<b>Police Sergeant</b>	<i>from</i>	STEP 13	to	STEP 14	@	3 year
<b>Police Sergeant</b>	<i>from</i>	STEP 14	to	STEP 15	@	4 year

*\*Anniversary Eligibility at 1 year & 2 year & 3 year & 4 year*

<b>Police Captain</b>	<i>from</i>	STEP 15	to	STEP 16	@	4 year
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*\*Anniversary Eligibility at 4 year at 2.5% hourly increase from Step 15 to Step 16.*

**Section 3.**  
**Positions Assigned to Duties Outside the Village- Hourly**  
**(Task Force Assignments)**

The Pay Range for the following hourly positions assigned to duties OUTSIDE the Village (Task Force) are:

\* All Non-Sworn Personnel is not eligible to receive holiday pay or overtime.

Task Force Agent	Step 6	to	Step 10
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**Section 4.**  
All employees are eligible to receive the following monthly stipends:

Emergency Medi-Tech.	\$300
Associate degree	\$100
Bachelor degree	\$200
Graduate degree	\$300