

## AGENDA



First Budget Hearing  
Tuesday, September 8, 2020  
5:01 p.m.

VIRTUAL FIRST BUDGET HEARING

TUESDAY, SEPTEMBER 8, 2020

5:01 P.M.

VIRTUAL PUBLIC MEETING INSTRUCTIONS ATTACHED

1. **CALL TO ORDER/ROLL CALL OF MEMBERS**
2. **PLEDGE OF ALLEGIANCE**
3. **PUBLIC COMMENTS:** *Any person wishing to address the Council, should state name, address, prior to making the statement, for the record.*
4. **RESOLUTIONS:**

**TAB 1**

  - A. **A RESOLUTION OF INDIAN CREEK VILLAGE, FLORIDA, ADOPTING THE PROPOSED MILLAGE RATE OF THE VILLAGE FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021, PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); SETTING A DATE FOR A FINAL PUBLIC HEARING TO ADOPT THE MILLAGE RATE; PROVIDING FOR AN EFFECTIVE DATE.**

*Millage Rate Announcement: The Indian Creek Village rolled-back millage is 6.0256. The proposed millage rate is 6.3000 mills, which is 4.55% over the rolled-back rate.*
  - B. **A RESOLUTION OF THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE, FLORIDA, ADOPTING A PAY PLAN FOR FISCAL YEAR 2021 COMMENCING OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**TAB 2**
5. **ORDINANCES:**

**TAB 3**

  - A. **FIRST READING:**
    - 1.) **AN ORDINANCE OF THE VILLAGE OF INDIAN CREEK FLORIDA ADOPTING THE BUDGET FOR THE FISCAL YEAR COMMENCING OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021, PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL); PROVIDING FOR AN EFFECTIVE DATE.**

*(SECOND READING SCHEDULED ON SEPTEMBER 22, 2020)*
6. **FY2020-21 PROPOSED CAPITAL IMPROVEMENT PLAN PRESENTATION**

**TAB 4**
7. **SCHEDULE OF FUTURE MEETINGS:**
  - A. VIRTUAL SECOND BUDGET HEARING  
TUESDAY, SEPTEMBER 22, 2020, 5:01 P.M.
8. **ADJOURNMENT**



## INDIAN CREEK VILLAGE VIRTUAL MEETING INSTRUCTIONS

The meeting agendas are available online at:  
[www.indiancreekvillage.org](http://www.indiancreekvillage.org)

The Village's First Budget Hearing will be held virtually on:  
**Tuesday, September 8, at 5:01 P.M.**  
to discuss the  
**Proposed FY2021 Millage and Budget**

Elected officials and Village staff will participate through video conference.  
Members of the public may call into the virtual public meeting by following these instructions:

### CALL IN TO THE VIRTUAL PUBLIC MEETING

Dial **1-312-626-6799** then input the Meeting ID: **844 8738 0137**, followed by #.  
There is no participant ID. Press # again.

Any person requiring special accommodations to access this proceeding is asked to advise the Village at least 2 days before the proceeding by contacting the Village Clerk at 305-865-4121 [mlima@icvps.org](mailto:mlima@icvps.org)

### PUBLIC COMMENTS WILL BE ACCEPTED BY THE FOLLOWING MEANS:

**EMAILED COMMENTS:** Members of the public may email their public comments to the Village in advance of the meeting. Please email the Village Clerk at [mlima@icvps.org](mailto:mlima@icvps.org) by 12:00 p.m. on the day of the meeting with the subject line "PUBLIC COMMENT" and the following information in the body of the email: Your Name, Address, if you are a hired Consultant or Village Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization. Please limit your comments to no more than 350 words. Public comments received via email may be read into the record during the public comment portion of the agenda, if any.

**LIVE REMOTE & TELEPHONE COMMENTS:** *If there is a public comment portion of the agenda or the Village Council opens a matter for public comment, live remote public comments will be accepted as follows:*

**By telephone:** To ask to speak during the meeting, please press \*9 from your telephone. You will be called on to speak during public comments and identified by the last 4-digits of your telephone number or by name.

Please be sure to be in a quiet area to avoid unnecessary noise.

During the virtual meeting, when your name is called, you will be unmuted and you may deliver your comments. Please provide the following information before delivering your comments: Your Name, Address, if you are a hired Consultant or Village Employee, and/or if you are engaged in Lobbying Activities and/or representing an organization.

A time limit may be imposed for each speaker during public comment. Your cooperation is appreciated in observing the time limit.

## **PUBLIC RECORDS**

The meeting will be recorded for later viewing and is a public record. The virtual chat, if any, will be saved and is a public record. Minutes of the meeting will be taken and will be made available.

**NOTICE PURSUANT TO §286.0105, FLORIDA STATUTES. IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE BOARD, AGENCY, OR COMMISSION WITH RESPECT TO ANY MATTER CONSIDERED AT THIS MEETING OR HEARING, HE OR SHE WILL NEED A RECORD OF THE PROCEEDINGS, AND FOR SUCH PURPOSE, HE OR SHE MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED.**

## **LOBBYING ACTIVITIES**

In accordance with Section 2-11.1(s) of the Miami-Dade County Code, any person engaging in lobbying activities, as defined therein, must register at the Village Clerk's Office before addressing the Village Council on the agenda items or engaging in lobbying activities.

**Have questions or need additional information?**

**Email: [mlima@icvps.org](mailto:mlima@icvps.org)**

**Call: 305-865-4121**

**Mail: 9080 Bay Drive, Indian Creek Village, FL 33154**

# **TAB 1**

**RESOLUTION NO. 805**

**A RESOLUTION OF INDIAN CREEK VILLAGE, FLORIDA,  
ADOPTING THE PROPOSED MILLAGE RATE OF THE  
VILLAGE FOR THE FISCAL YEAR COMMENCING  
OCTOBER 1, 2020 THROUGH SEPTEMBER 30, 2021,  
PURSUANT TO FLORIDA STATUTE 200.065 (TRIM BILL);  
SETTING A DATE FOR A FINAL PUBLIC HEARING TO  
ADOPT THE MILLAGE RATE; PROVIDING FOR AN  
EFFECTIVE DATE.**

**WHEREAS**, on July 29, 2020, the Village determined the “Proposed Millage Rate” for the fiscal year commencing October 1, 2020, and further scheduled the first public hearing required by Section 200.065 of the Florida Statutes to be held on September 8, 2020, at 5:01 p.m.; and

**WHEREAS**, the Property Appraiser has properly noticed the first public hearing scheduled for September 8, 2020, at 5:01 p.m. to be held virtually using communications media technology as required by Chapter 200 of the Florida Statutes and authorized by the Governor’s Executive Order 20-69, as amended, and Executive Order 20-179; and

**WHEREAS**, the first public hearing, as required by Section 200.065(2)(c), was held by the Village Council on September 8, 2020, commencing at 5:01 p.m., as previously noticed, and the public and all interested parties had the opportunity to address their comments to the Village Council and the Village Council has considered the comments of the public regarding the proposed millage rate and has complied with the “TRIM” requirements of the Florida Statutes.

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF INDIAN CREEK VILLAGE:**

**Section 1.**     **Recitals Adopted.** That the above-stated recitals are hereby adopted and confirmed.

**Section 2.**     **Adoption of Tentative Millage Rate.** That the tentative millage rate for Indian Creek Village for the fiscal year commencing October 1, 2020, through September 30,

2021, be and is hereby fixed at the rate of 6.3000 mills, which is \$6.300 dollars per \$1,000.00 of assessed property value within Indian Creek Village, and which is 4.55% greater than the rolled-back rate of 6.0256 mills.

**Section 3.**     **Announcement of Final Public Hearing.** That a second public hearing to finalize the budget and adopt a millage rate for the fiscal year commencing October 1, 2020 through September 30, 2021, be and is hereby set for Tuesday, September 22, 2020 at 5:01 p.m. to be conducted using communications media technology.

**Section 4.**     **Directions to Clerk.** That the Village Clerk be and is hereby directed to advertise said public hearing as required by law.

**Section 5.**     **Effective Date.** That this Resolution shall be effective immediately upon adoption.

PASSED and ADOPTED this 8<sup>th</sup> day of September, 2020.

\_\_\_\_\_  
BERNARD KLEPACH, MAYOR

ATTEST:

\_\_\_\_\_  
MARILANE LIMA, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.  
VILLAGE ATTORNEY

## **TAB 2**



**RESOLUTION NO. 806**

**A RESOLUTION OF THE VILLAGE COUNCIL OF  
INDIAN CREEK VILLAGE, FLORIDA, ADOPTING A PAY  
PLAN FOR FISCAL YEAR 2021 COMMENCING  
OCTOBER 1, 2020 AND ENDING SEPTEMBER 30, 2021;  
PROVIDING FOR SEVERABILITY; AND PROVIDING  
FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Village Council has reviewed and desires to adopt the Pay Plan attached hereto as Exhibit “A” for fiscal year 2021 (the “Plan”) to establish graded service pay plans for certain classified positions and identifies educational stipends for those employed by Indian Creek Village; and

**WHEREAS**, the Village Council finds that this Resolution is in the best interest and welfare of the residents of the Village.

**NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE COUNCIL OF  
INDIAN CREEK VILLAGE, FLORIDA, AS FOLLOWS:**

**Section 1.**     **Recitals Adopted.** That each of the above stated recitals are hereby adopted, confirmed and incorporated herein.

**Section 2.**     **Pay Plan Adopted.** That the Village Council hereby adopts the Plan for fiscal year 2021 attached as Exhibit “A” to this Resolution.

**Section 3.**     **Severability.** That the provisions of this Resolution are declared to be severable and if any section, sentence, clause or phrase of this Resolution shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Resolution but they shall remain in effect, it being the legislative intent that this Resolution shall stand notwithstanding the invalidity of any part.

**Section 4.**     **Effective Date.** That this Resolution shall become effective October 1, 2020.

PASSED and ADOPTED this 8<sup>th</sup> day of September, 2020.

ATTEST:

\_\_\_\_\_  
BERNARD KLEPACH, MAYOR

\_\_\_\_\_  
MARILANE LIMA, VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

\_\_\_\_\_  
WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.  
VILLAGE ATTORNEY

**EXHIBIT "A"**  
**Indian Creek Village- Fiscal Year 2021 Pay Plan**  
*Effective October 1, 2020 to September 30, 2021*

**Section 1.** The Hourly Pay Merit Plan for non-salaried Members of the Village Services shall be as follows:

STEP A	STEP B	STEP C	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5
\$22.00	\$23.11	\$24.26	\$25.47	\$26.75	\$28.08	\$29.48	\$30.96
STEP 6	STEP 7	STEP 8	STEP 9	STEP 10	STEP 11	STEP 12	STEP 13
\$32.51	\$34.13	\$35.84	\$37.63	\$39.52	\$41.49	\$43.53	\$45.75
STEP 14	STEP 15	STEP 16					
\$48.03	\$50.44	\$51.73					

**Section 2.**

**Positions Assigned to Duties Within the Village- Hourly**

The Pay Range for the following hourly positions assigned to duties WITHIN the Village are:

\*Pursuant to the Village's Policy and Personnel Procedures Manual all Sworn Uniform Personnel is eligible to receive holiday pay and overtime

**Public Safety Aide**                      *from* STEP A *to* STEP B                      @        6 months  
**Public Safety Aide**                      *from* STEP B *to* STEP C                      @        1 year  
**Public Safety Aide**                      *from* STEP C *to* STEP 1                      @        2 year  
*\*Anniversary Eligibility at 6 months & 1 year & 2 year*

**Probationary Police Officer**                      *from* STEP 1 *to* STEP 2                      @        6 months  
**Probationary Police Officer**                      *from* STEP 2 *to* STEP 3                      @        1.5year  
**Probationary Police Officer**                      *from* STEP 3 *to* STEP 4                      @        2 year  
*\*Anniversary Eligibility at 6 months & 1.5 year & 2 year*

**Police Officer**                      *from* STEP 5 *to* STEP 6                      @        3 year  
**Police Officer**                      *from* STEP 6 *to* STEP 7                      @        4 year  
**Police Officer**                      *from* STEP 7 *to* STEP 8                      @        5 year  
**Police Officer**                      *from* STEP 8 *to* STEP 9                      @        6 year  
**Police Officer**                      *from* STEP 9 *to* STEP 10                      @        7 year  
*\*Anniversary Eligibility at 3 year & 4 year & 5 year & 6 year & 7 year*

<b>Police Sergeant</b>	<i>from</i>	STEP 11	to	STEP 12	@	1 year
<b>Police Sergeant</b>	<i>from</i>	STEP 12	to	STEP 13	@	2 year
<b>Police Sergeant</b>	<i>from</i>	STEP 13	to	STEP 14	@	3 year
<b>Police Sergeant</b>	<i>from</i>	STEP 14	to	STEP 15	@	4 year

*\*Anniversary Eligibility at 1 year & 2 year & 3 year & 4 year*

<b>Police Captain</b>	<i>from</i>	STEP 15	to	STEP 16	@	4 year
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*\*Anniversary Eligibility at 4 year at 2.5% hourly increase from Step 15 to Step 16.*

### **Section 3.**

#### **Positions Assigned to Duties Outside the Village- Hourly (Task Force Assignments)**

The Pay Range for the following hourly positions assigned to duties OUTSIDE the Village (Task Force) are:

\* All Non-Sworn Personnel is not eligible to receive holiday pay or overtime.

Task Force Agent	Step 6	to	Step 10
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### **Section 4.**

All employees are eligible to receive the following monthly stipends:

Emergency Medi-Tech.	\$300
Associate degree	\$100
Bachelor degree	\$200
Graduate degree	\$300

## **TAB 3**



## MEMORANDUM

VILLAGE COUNCIL  
BERNARD KLEPACH, MAYOR  
JAVIER HOLTZ, VICE MAYOR  
ROBERT DIENER  
IRMA BRAMAN  
IRWIN E. TAUBER

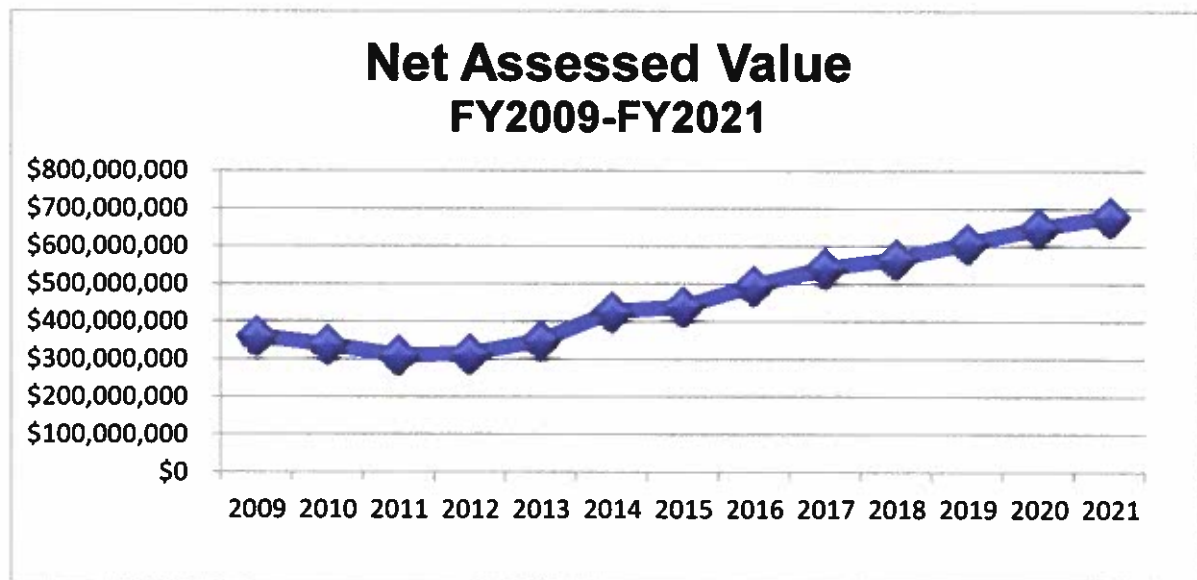
DATE: August 14, 2020  
TO: Honorable Mayor and Council Members  
FROM: Jennifer Medina, Village Manager  
RE: First Budget Hearing- Proposed FY2021 Budget

### RECOMMENDATION

The goal of the proposed budget for FY2020-21, is to maximize the level of services the Village provides to its residents while minimizing and/or reducing expenditures.

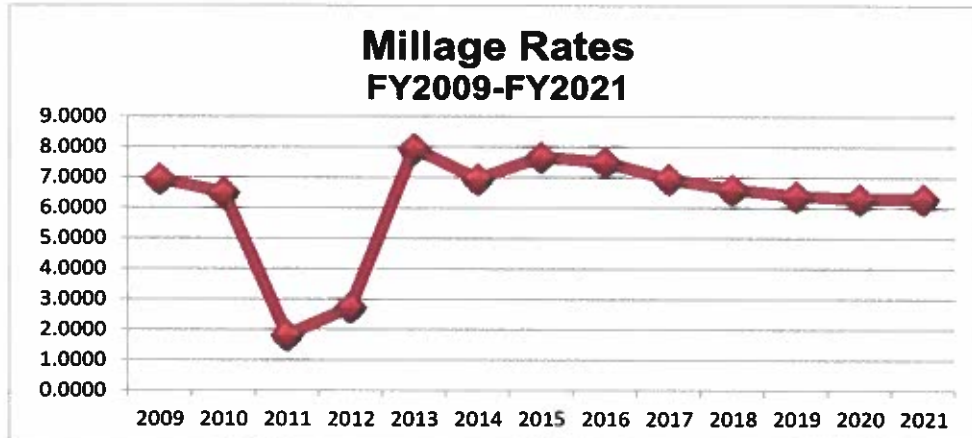
Property Values for FY2020-21 **increased** approximately **3.84%** or **\$149,987**. Last year the Village experienced an increase of **3.13%** or **\$118,792**.

Taxes levied at the proposed 6.3000 rate would generate **\$4,059,774** in ad-valorem revenue. As shown on the chart below, this increase when compared to the previous years' final values it's the highest the Village has experienced to-date.



On July 29, 2020, the proposed millage rate of 6.3000 was certified to the Department of Revenue. The enclosed budget maintains the same millage rate of 6.3000.

The chart below reflects the progression of the rates adopted over the years.



### Revenues

The combined general fund revenues reflect a slight **3.21% increase** or **\$132,915** when compared to the current year. However, the State shared revenues were **reduced** by **\$14,622** as a consequence of economic factors related to the pandemic. In addition, interest rates on certificates of deposit have been **reduced 0.50%** or **\$4,000** as a result of actions taken by the Federal Reserve.

### Expenditures

The proposed budgetary figures have been prepared based on the evaluation of current year expenditures and areas of concern to the residents and Council. During this process, the operations and maintenance needs for the upcoming fiscal year have been identified and prioritized.

The FY2020-21 General Fund Budget was calculated without the use of reserved fund balance, which currently totals \$1.7 million. Total operational and maintenance expenditures are **decreasing** by **\$52,117** or **1.26%** from the FY2019-20 Adopted Budget.

The proposed FY2021 budget totals \$4,090,144.

	Adopted Budget FY2018	Adopted Budget FY2019	Adopted Budget FY2020	Proposed Budget FY2021
Personnel	\$ 2,325,369	\$ 2,377,441	\$ 2,465,460	\$ 2,629,432
O & M	\$ 937,493	\$ 1,099,904	\$ 1,351,800	\$ 1,133,911
Capital	\$ 204,054	\$ 208,855	\$ 50,000	\$ 24,800
Contingency	<u>\$ 245,918</u>	<u>\$ 2,683</u>	<u>\$ 275,000</u>	<u>\$ 302,000</u>
	<u>\$ 3,712,833</u>	<u>\$ 3,688,882</u>	<u>\$ 4,142,261</u>	<u>\$ 4,090,144</u>

*\*O & M- Operations & Maintenance*

Some assumptions included within this budget are:

- Insurance, Property and Liability premium costs reflect an **increase** of **4.09%** or **\$2,500** for the proposed budget primarily due to the additional marine patrol vessel added onto the Village's policy.
- Workers Compensation premium costs reflect a **reduction** of **20.45%** or **\$1,125** due to the Building Official's reclassification from an employee to a contracted position.
- Salaries & Benefits for 16 full-time employees reflect an **increase** of **6.31%** or **\$155,972** due to the following adjustments:
  - 3% Cost of Living Adjustment
  - Overtime increased due to extending weekend marine patrol services
  - Additional participants to the Village's life and health insurance plan

### General Government

The General Government Department budget **decreased** by **7.68%** or **\$91,163** primarily due to the following:

- Debt service has been budgeted at \$50,000 in order to service the issuance of a \$2.5 million line of credit, expiring September 30, 2022. Thereby, resulting in a net **decrease** to the contingency line item of \$50,000.

Historically, the Village has authorized revolving lines of credit (LOC) in order to ensure adequate cash flow while maintaining the same millage rate to fund working capital needs. To continue the same practice, it's recommended to utilize the LOC to design and construct the Village's perimeter security system. Upon completion of this capital project, the portion of the borrowed funds shall be repaid from special assessments levied solely for this purpose.

- Professional Service costs **decreased** by **\$31,695** mainly due to the reduction of budgeted litigation costs.

### Public Safety

The Public Safety Department **increased** by **1.32%** or **\$39,045**. The following significant budgetary changes contribute to these adjustments:

- The contingency line item was **increased** by **\$127,000** to maintain sufficient funding for unexpected emergency events. The breakdown is as follows:
  - \$77,000 towards COVID-19 related expenses
  - \$75,000 towards storm recovery related expenses
- The elimination of one (1) Task Force agent



### Forfeiture Fund

Due to the pending release of federal forfeiture monies, the Forfeiture Fund has been **reduced** by **13.3%** or **\$11,119**. The proposed expenditures are conservatively monitored pursuant to federal guidelines.

The proposed ending FY2020-21 balance for this fund is **\$115,783**. This reserved fund balance has been earmarked towards the purchase of the new marine patrol vessel.

### Stormwater Fund

The Stormwater rates are proposed to remain the same for FY2020-21.

The proposed ending FY2021 balance for this fund is **\$1,261,978**. This reserved fund balance shall correspondingly partially fund the stormwater improvements for the roadway redevelopment project.

### Water Utility Fund

As a result of the Miami-Dade County FY2020-21 Water Wholesale Rate projections, the Village's water utility rates **increased** by **14.83%** or **\$64,080**.

The proposed ending FY2021 balance for this fund **\$1,249,789**. This reserved fund balance shall correspondingly partially fund the water utility improvements for the roadway redevelopment project.

# Organizational Chart



**VOTERS**

**VILLAGE COUNCIL**

**VILLAGE ATTORNEY**  
Stephen Helfman

**VILLAGE MANAGER**  
Jennifer Medina

**VILLAGE CLERK**  
Marilane Lima

**ADMINISTRATIVE  
ASSISTANT**  
Lorelei Rivera

**STORMWATER**  
CDM Engineering

**WATER**  
CDM Engineering

**FINANCE**  
Beatrice Good

**PUBLIC SAFETY CHIEF**  
Clark Maher

**BUILDING PERMITTING  
CODE COMPLIANCE**

**PLANNING & ZONING**  
Calvin Giordano &  
Associates, Inc.

**PATROL**

**INVESTIGATIONS**

**BUILDING OFFICIAL**  
Gonzalez

**STRUCTURAL  
INSPECTORTOR**  
Vargas

**MECHANICAL  
INSPECTORTOR**  
Perez

**PLUMBING  
INSPECTORTOR**  
Lindgren

**ELECTRICAL  
INSPECTORTOR**  
Sosa

**PLATOON A**

**PLATOON B**

**SQUAD 1**

**SQUAD 2**

**SQUAD 3**

**SQUAD 4**

**CAPTAIN**  
McDonald

**CAPTAIN**  
Greenberg

**SERGEANT**  
A. Martinez

**SERGEANT**  
Post

**OFFICER**  
Cevallos

**OFFICER**  
J. Martinez

**OFFICER**  
Navarro

**OFFICER**  
Arzola

**PSA/OFFICER**  
Gardner

**PSA/IT Specialist**  
Cerna

**PSA**  
Ruiz

**PSA**  
Dumas

**RESERVE  
OFFICER**  
Lewis

**RESERVE  
OFFICER**  
Kratman

**RESERVE  
OFFICER**  
Patino

**RESERVE  
OFFICER**  
Horn

**TASK FORCE AGENT/  
RESERVE OFFICER**  
Hernandez

**TASK FORCE AGENT/  
RESERVE OFFICER**  
Alfaro

**TASK FORCE AGENT/  
RESERVE OFFICER**  
U. Martinez

**TASK FORCE AGENT/  
RESERVE OFFICER**  
Fernandez

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE OF THE VILLAGE OF INDIAN CREEK  
FLORIDA, APPROVING AND ADOPTING THE BUDGET FOR  
THE FISCAL YEAR COMMENCING OCTOBER 1, 2020  
THROUGH SEPTEMBER 30, 2021; PROVIDING FOR  
SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Village Manager presented to the Village Council a “Tentative General Fund Operating Budget” for the fiscal year commencing October 1, 2020 and ending September 30, 2021, and the Village Council scheduled the first public hearing required by Section 200.065(2)(c) of the Florida Statutes to be held on September 8, 2020; and

**WHEREAS**, the Property Appraiser has properly noticed the public hearing scheduled for September 8, 2020 at 5:01 p.m., to be held virtually using communications media technology as required by Chapter 200 of the Florida Statutes and authorized by the Governor’s Executive Order 20-69, as amended, and Executive Order 20-179; and

**WHEREAS**, after being duly noticed in accordance with Florida law, on September 8, 2020, the Village Council held a public hearing on the tentative budget and proposed millage rate, and a second public hearing on September 22, 2020 to finalize the budget for the Fiscal Year beginning October 1, 2020 and ending September 30, 2021 and adopt a millage rate; and

**WHEREAS**, all interested parties have had the opportunity to address their comments to the Village Council and the Village Council has had an opportunity to amend the tentative budget and has complied with the “TRIM” requirements of the Florida Statutes.

**NOW, THEREFORE, BE IT ORDAINED BY THE VILLAGE COUNCIL OF  
INDIAN CREEK VILLAGE:**

**Section 1.**     **Recitals Adopted.** That the above-stated recitals are hereby adopted and confirmed.

**Section 2.**     **Adopting Final Budget.** That the Village's Budget for the fiscal year commencing October 1, 2020 and ending September 30, 2021, attached hereto and incorporated herein as Exhibit "A," is hereby approved and adopted as Indian Creek Village's final budget for the Fiscal Year 2020-2021 (the "Budget").

**Section 3.**     **Severability.** That the provisions of this Ordinance are declared to be severable and if any section, sentence, clause or phrase of this Ordinance shall for any reason be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sections, sentences, clauses, and phrases of this Ordinance but they shall remain in effect, it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

**Section 4.**     **Effective Date.** That this Ordinance shall be effective immediately upon adoption on second reading and shall be applicable from and after October 1, 2020 for fiscal year 2020-2021.

PASSED on first reading on the 8<sup>th</sup> day of September, 2020.

PASSED AND ADOPTED on second reading on the 22<sup>nd</sup> day of September, 2020.

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BERNARD KLEPACH  
MAYOR

ATTEST:

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MARILANE LIMA, CMC  
VILLAGE CLERK

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

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WEISS SEROTA HELFMAN COLE & BIERMAN, P.L.  
VILLAGE ATTORNEY

**Indian Creek Village**  
**Proposed Budget - Fiscal Year 2021**  
**General Fund - Summary**

Description	FY2018 Actuals	FY2019 Actuals	FY2020 Adopted	FY2021 Proposed	variance
AD-VALOREM TAXES	\$3,657,765	\$3,909,787	\$3,909,787	\$4,059,774	3.84%
LOCAL OPTION GAS TAXES	\$6,263	\$7,744	\$7,269	\$6,180	-14.98%
COMMUNICATIONS SERVICES TAX	\$1,688	\$1,620	\$1,782	\$2,815	57.97%
BUILDING PERMITS	\$155,260	\$67,357	\$50,000	\$50,000	0.00%
FRANCHISE FEES	\$47,875	\$48,935	\$50,000	\$50,000	0.00%
FEMA REIMBURSEMENTS	\$29,248	\$105,878	\$0	\$0	0.00%
STATE REVENUE SHARING	\$9,692	\$8,320	\$22,923	\$8,357	-63.54%
CHARGES FOR SERVICES	\$428	\$8,640	\$5,500	\$7,050	0.00%
FINES & FORFEITURES	\$49,979	\$12,640	\$0	\$0	0.00%
OTHER REVENUE	\$42,524	\$8,514	\$10,000	\$6,000	-40.00%
OPERATING TRANSFERS - IN	\$90,000	\$85,000	\$85,000	\$85,000	0.00%
<b>Total Revenues</b>	<b>\$4,090,723</b>	<b>\$4,264,434</b>	<b>\$4,142,261</b>	<b>\$4,275,176</b>	<b>3.21%</b>
GENERAL GOVERNMENT	\$756,637	\$757,659	\$1,186,743	\$1,095,580	-7.68%
PUBLIC SAFETY	\$2,956,196	\$2,931,223	\$2,955,518	\$2,994,563	1.32%
<b>Total Expenditures</b>	<b>\$3,712,833</b>	<b>\$3,688,882</b>	<b>\$4,142,261</b>	<b>\$4,090,144</b>	<b>-1.26%</b>
RESERVED FUND BALANCE	(\$377,890)	(\$575,552)	\$0	(\$185,032)	
<b>Excess Revenue/Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	

Totals by Function:

Personnel	\$2,325,369	\$2,377,441	\$2,473,461	\$2,629,432
Operations & Maintenance	\$937,493	\$1,099,904	\$1,343,800	\$1,133,911
Capital	\$204,054	\$208,855	\$50,000	\$24,800
Contingency	\$245,918	\$2,683	\$275,000	\$302,000
	<b>\$3,712,833</b>	<b>\$3,688,882</b>	<b>\$4,142,261</b>	<b>\$4,090,144</b>



# **General Fund**

## **Detail**

**General Fund Revenue Detail**  
**Proposed Budget - Fiscal Year 2021**

Revenue Code/Description	FY2018 Actual	FY2019 Actual	FY2020 Adopted	FY2021 Proposed	variance
311 - AD VALOREM TAXES	\$3,657,765	\$3,790,995	\$3,909,787	\$4,059,774	3.84%
312 - LOCAL OPTION GAS TAXES	\$6,263	\$6,435	\$6,489	\$5,555	-14.39%
312 - MOTOR FUEL REBATE	\$910	\$1,309	\$780	\$625	-19.87%
315 - COMMUNICATIONS SERVICES TAX	\$1,688	\$1,620	\$1,782	\$2,815	57.97%
322 - BUILDING PERMITS	\$155,260	\$67,357	\$50,000	\$50,000	0.00%
323 - ELECTRIC FRANCHISE FEES	\$47,875	\$48,935	\$50,000	\$50,000	0.00%
335 - FEMA REIMBURSEMENTS	\$29,248	\$105,878	\$0	\$0	0.00%
335 - ALCOHOLIC BEVERAGE TAX	\$140	\$512	\$500	\$400	-20.00%
335 - STATE REVENUE SHARING	\$1,953	\$2,153	\$2,188	\$1,954	-10.69%
335 - HALF CENT SALES TAX	\$6,689	\$5,643	\$6,802	\$5,803	-14.69%
335 - DISCRETIONARY SALES TAX	\$0	\$0	\$13,183	\$0	-100.00%
335 - MOBILE HOME LICENSE TAX	\$0	\$12	\$250	\$200	-20.00%
341 - COURT FINES	\$575	\$620	\$500	\$550	10.00%
343 - LAW ENFORCEMENT SERVICES	\$428	\$8,020	\$5,000	\$6,500	30.00%
351 - FINES & FORFEITURES	\$49,404	\$12,640	\$0	\$0	0.00%
361 - INTEREST INCOME	\$5,454	\$7,117	\$5,000	\$3,500	-30.00%
361 - MISCELLANEOUS INCOME	\$37,070	\$1,397	\$5,000	\$2,500	-50.00%
381 - OPERATING TRANSFERS IN	\$90,000	\$85,000	\$85,000	\$85,000	0.00%
<b>Total General Fund Revenues</b>	<b>\$4,090,723</b>	<b>\$4,145,643</b>	<b>\$4,142,261</b>	<b>\$4,275,176</b>	<b>3.21%</b>

BUDGET WORKSHEET	Property taxes computed as a percentage of the Fair Market value of locally assessed real estate, and tangible personal property less any exclusions, differentials, exemptions and credits and expressed in mills. Ad Valorem taxes are recorded “net” of discounts, penalties and interest.		
AD VALOREM TAXES			
REVENUE CODE 311			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	PROPOSED FY2021
Taxable Value		\$653,264,284	\$678,324,831
Proposed Millage Rate		6.3000	6.3000
95% Levy - FL Statute 200.065 Section 1(a)1	\$3,559,354	\$3,909,787	\$4,059,774
rounding		\$0.00	\$0.00



BUDGET WORKSHEET	A tax of 2 percent may be imposed on the sale of food, beverages, and alcoholic beverages in hotels and motels. All proceeds from the 2 percent tax must be used for promoting the county as a travel destination. A tax of 1 percent may be imposed on the sale of food, beverages, and alcoholic beverages in establishments that are licensed to sell alcoholic beverages on the premises, except for hotels and motels. At least 15 percent of the proceeds from the 1percent tax must go to domestic violence centers while the remainder must be used for homeless assistance programs.		
	LOCAL OPTION GAS TAXES		
REVENUE CODE 312			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	PROPOSED FY2021
Local Option Gas Tax	\$3,049	\$6,489	\$5,555
Motor Fuel Rebate	\$274	\$780	\$625

BUDGET WORKSHEET	The Communications Services Tax is comprised of two components: a state communications services tax and a local communications services tax. The tax is imposed on retail sales of communications services which originate and terminate in the state, or originate or terminate in the state and are billed to an address within the state. Tax proceeds are transferred to county and municipal governments, the Public Education Capital Outlay and Debt Service Trust Fund, and the state's General Revenue Fund.		
	COMMUNICATION SERVICES TAX		
REVENUE CODE 315			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	PROPOSED FY2021
Communication Services Tax	\$889	\$1,782	\$2,815

BUDGET WORKSHEET	Under Florida's Constitution, local governments possess home rule powers and may, therefore, utilize a variety of revenue sources for funding services and improvements without express statutory authorization. Building Permit Fees are a type of regulatory fee imposed pursuant to the local government's police powers in the exercise of its sovereign functions. The imposed fee cannot exceed the cost of the regulatory activity, and the fee is generally required to be applied solely to pay the cost of the regulatory activity for which it is imposed.		
	<div>BUILDING PERMITS</div> <div>REVENUE CODE 322</div>		
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	PROPOSED FY2021
Building Permits	\$40,252	\$50,000	\$50,000
BUILDING PERMITS TOTAL	\$40,252	\$50,000	\$50,000

BUDGET WORKSHEET	Franchise Fees are a type of proprietary fee imposed based on the assertion that local governments have the exclusive legal right to impose such fees. The imposed fee must be reasonable in relation to the privilege or service provided by the local government, or the fee payer receives a special benefit from the local government. Local governments may impose a fee upon a utility for the grant of a franchise and the privilege of using local government's rights-of-way to conduct the utility business. This franchise fee is considered fair rent for the use of such rights-of-way and consideration for the local		
	<div>FRANCHISE FEES</div> <div>REVENUE CODE 323</div>		
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	PROPOSED FY2021
Franchise Fees - Electric	\$31,525	\$50,000	\$50,000
FRANCHISE FEES TOTAL	\$31,525	\$50,000	\$50,000

BUDGET WORKSHEET	The Florida Revenue Sharing Act of 1972 was a major attempt by the Legislature to ensure a minimum level of revenue parity across units of local government. An allocation formula is used to distribute 2.9 percent of net cigarette tax collections and 2.044 percent of sales and use tax collections among the qualifying counties. County population, unincorporated county population, and county sales tax collections are used in the formula to determine each county's portion.		
	STATE REVENUE SHARING PROGRAM REVENUE CODE 335		
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	PROPOSED FY2021
State Revenue Sharing	\$1,201	\$2,188	\$1,954
Half Cent Sales Tax	\$2,831	\$6,802	\$5,803
Mobile Home License Tax	\$0	\$250	\$200
Alcoholic Beverage License Tax	\$0	\$500	\$400
Discretionary Sales Surtax	\$0	\$13,183	\$0
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BUDGET WORKSHEET		Fees remitted to the county from the Clerk of Courts.	
SERVICE CHARGE REVENUE			
REVENUE CODE 341			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	PROPOSED FY2021
Court Fees	\$324	\$500	\$550
ADMINISTRATIVE SERVICE CHARGE REVENUE TOTAL	\$324	\$500	\$550

<b>BUDGET WORKSHEET</b>	Reflects all revenues stemming from charges for current services. Includes all revenues related to services performed whether received from private individuals or other governmental units.
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**CHARGES FOR SERVICES**

**REVENUE CODE 343**

<b>DESCRIPTION</b>	<b>YTD ACTUALS</b>	<b>ADOPTED FY2020</b>	<b>PROPOSED FY2021</b>
Service Charge - Law Enforcement Special Detail	\$1,662	\$0	\$0
Service Charge - Security Devices	\$6,070	\$5,000	\$6,500
<b>CHARGES FOR SERVICES TOTAL</b>	<b>\$7,732</b>	<b>\$5,000</b>	<b>\$6,500</b>

BUDGET WORKSHEET	Includes revenues received from fines and penalties, imposed for the commission of statutory offenses, violation of lawful administrative rules and regulations, and for neglect of official duty. Forfeits include revenues resulting from confiscation of deposits or bonds held as performance guarantees and proceeds from the sale of contraband property seized by law enforcement agencies.		
FINES & FORFEITURES			
REVENUE CODE 351			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	PROPOSED FY2021
Fines & Forfeitures (BSO funds - restricted for law enforcement)	\$15,984	\$0	\$0
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BUDGET WORKSHEET	All interest earned on bank accounts, investments, contracts and notes. Also Includes donations and settlements.		
INTEREST AND OTHER EARNINGS			
REVENUE CODE 361			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	PROPOSED FY2021
Interest Income	\$4,333	\$5,000	\$3,500
Misc income	\$2,274	\$5,000	\$2,500
Road Improvements settlement	\$465,000	\$0	\$0
INTEREST AND OTHER EARNINGS TOTAL	\$471,607	\$10,000	\$6,000

BUDGET WORKSHEET	Transfers between individual fund groups within a governmental reporting entity which are not repayable and are not considered charges for goods or services provided by other funds. This includes balances of discontinued funds, but does not include general government contributions of capital to a proprietary fund or payments made by an enterprise to a general government fund in support of its operation.		
OPERATING TRANSFERS IN			
REVENUE CODE 381			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	PROPOSED FY2021
Tfr from Water Utility		\$50,000	\$50,000
Tfr from Stormwater		\$35,000	\$35,000

**General Government Detail**  
**Proposed Budget - Fiscal Year 2021**

General Ledger Code/Description	FY2018 Actual	FY2019 Actual	FY2020 Adopted	FY2021 Proposed	variance
11 - VILLAGE COUNCIL	\$0	\$0	\$8,000	\$8,000	0.00%
12 - ADMINISTRATIVE STAFF	\$212,502	\$219,343	\$222,644	\$274,224	23.17%
12 - INSPECTORS	\$52,454	\$53,255	\$54,018	\$27,815	-48.51%
16 - OTHER PAYS	\$26,178	\$30,020	\$35,210	\$6,000	-82.96%
21 - PAYROLL TAXES	\$21,318	\$21,787	\$22,171	\$23,703	6.91%
22 - RETIREMENT CONTRIBUTIONS	\$21,674	\$22,359	\$22,994	\$32,907	43.11%
23 - LIFE/HEALTH/DISABILITY INSURANCE	\$15,160	\$11,795	\$15,098	\$36,099	139.10%
24 - WORKERS COMPENSATION	\$4,199	\$4,324	\$5,500	\$4,375	-20.45%
31 - PROFESSIONAL SERVICES	\$92,170	\$110,728	\$318,000	\$286,305	-9.97%
32 - ACCOUNTING & AUDITING	\$21,525	\$21,750	\$22,073	\$23,573	6.79%
34 - CONTRACTUAL SERVICES	\$20,774	\$19,231	\$28,950	\$44,571	53.96%
40 - TRAVEL & PER DIEM	\$0	\$0	\$0	\$6,000	100.00%
41 - COMMUNICATIONS & POSTAGE	\$4,115	\$5,411	\$8,000	\$10,841	35.51%
43 - UTILITIES	\$3,133	\$3,588	\$4,900	\$3,090	-36.94%
44 - RENTALS & LEASES	\$15,987	\$19,228	\$16,409	\$9,169	-44.12%
45 - COMMERCIAL LIABILITY INSURANCE	\$15,847	\$16,818	\$21,000	\$20,000	-4.76%
46 - REPAIRS & MAINTENANCE	\$7,837	\$19,108	\$45,000	\$40,250	-10.56%
47 - PRINTING & ADVERTISING	\$4,189	\$2,669	\$4,000	\$3,000	-25.00%
49 - OTHER CURRENT CHARGES	\$4,902	\$4,663	\$10,700	\$6,000	-43.93%
51 - OFFICE SUPPLIES	\$5,190	\$2,813	\$4,000	\$4,500	12.50%
52 - OPERATING SUPPLIES	\$5,906	\$8,759	\$6,000	\$6,960	16.00%
54 - MEMBERSHIPS & TRAINING	\$10,155	\$11,876	\$12,075	\$16,400	35.82%
63 - CAPITAL OUTLAY - INFRASTRUCTURE	\$86,311	\$146,978	\$50,000	\$0	-100.00%
64 - CAPITAL OUTLAY - EQUIPMENT	\$0	\$1,157	\$0	\$1,800	0.00%
71 - DEBT SERVICE	\$0	\$0	\$0	\$50,000	100.00%
99 - CONTINGENCIES	\$105,111	\$0	\$250,000	\$150,000	-40.00%
<b>Total General Government Expenses</b>	<b>\$756,637</b>	<b>\$757,659</b>	<b>\$1,186,742</b>	<b>\$1,095,580</b>	<b>-7.68%</b>

<p><b>BUDGET WORKSHEET</b></p>	<p>At Council's discretion. Includes current charges, subscriptions, memberships, training and educational costs .</p>
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EXECUTIVE			
OBJECT CODE 11.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Village Council - discretionary funds	\$0	\$8,000	\$8,000
VILLAGE COUNCIL TOTAL	\$0	\$8,000	\$8,000

BUDGET WORKSHEET		Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time and part-time employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers.	
REGULAR SALARIES OBJECT CODE 12.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Village Manager	\$44,329	\$114,510	\$149,350
Village Clerk	\$46,040	\$77,103	\$79,416
Administrative Assistant	\$17,465	\$31,031	\$45,457
Part time Inspectors:	\$31,511	\$54,018	
Electrical - Sosa			\$11,038
Plumbing - Lindgren			\$9,198
Mechanical - Perez			\$7,579
REGULAR SALARIES TOTAL	\$139,344	\$276,662	\$302,038

<p><b>BUDGET WORKSHEET</b></p>	<p>Use this object code to capture payments for non-productive salary-related time</p>
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<div>OTHER PAY</div> <div>OBJECT CODE 16.000</div>			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Housing	\$2,880	\$24,000	\$0
Longevity (1% of base pay per year after year 3. Maximum 10 year)	\$0	\$7,710	\$9,305
Vacation/Sick Excess (vac excess of 240 hours, sick excess of 520)	\$0	\$3,500	\$0
OTHER PAYS TOTAL	\$2,880	\$35,210	\$9,305

<p style="text-align: center;"><b>BUDGET WORKSHEET</b></p>	<p>Social Security matching/Medicare matching.</p>
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<div> <div>FICA TAXES</div> <div>OBJECT CODE 21.000</div> </div>			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Payroll Taxes - 7.65%	\$10,736		
Administrative Staff		\$18,039	\$20,978
Inspectors		\$4,132	\$2,128
Manager's Auto Allowance		\$0	\$459
Clerk & Deputy Clerk Phone Allowance		\$0	\$138
FICA TAXES TOTAL	\$10,736	\$22,171	\$23,703

BUDGET WORKSHEET	Amounts contributed to a retirement fund		
RETIREMENT CONTRIBUTIONS OBJECT CODE 22.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
401a Retirement Contributions @ 12% base pay	\$11,030	\$22,994	\$32,907
RETIREMENT CONTRIBUTION TOTAL	\$11,030	\$22,994	\$32,907



<b>BUDGET WORKSHEET</b>	Includes life and health insurance premiums and benefits paid for employees.
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Includes life and health insurance premiums and benefits paid for employees.

## LIFE AND HEALTH INSURANCE

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Insurance Benefits			
Health - United	\$6,551	\$7,986	\$25,557
Dental/Vision/Life - Principal	\$892	\$1,566	\$2,523
Life/AD&D/LTS/STD - The Standard	\$1,139	\$1,770	\$1,955
Gap/Deductible Insurance - American Public Life	\$2,250	\$2,531	\$5,905
rounding		\$1,245	\$158
LIFE AND HEALTH INSURANCE TOTAL	\$10.832	\$15.098	\$36.099

**YTD**  
**ACTUAL**

**ADOPTED**  
**FY2020**

**PROPOSED**  
**FY2021**

## Insurance Benefits

## Health - United

\$6,551

\$7,986

\$25,557

Dental/Vision/Life - Principal

\$892

\$1,566

\$2,523

## Life/AD&D/LTS/STD - The Standard

\$1,139

\$1,770

\$1,955

## Gap/Deductible Insurance - American Public Life

\$2,250

\$2,531

\$5,905

rounding

\$1,245

\$158

## LIFE AND HEALTH INSURANCE TOTAL

**\$10,832**

**\$15,098**

**\$36,099**

BUDGET WORKSHEET	Premiums and benefits paid for Workers' Compensation insurance.		
WORKERS' COMPENSATION			
OBJECT CODE 24.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Worker's Compensation - Administrative	\$591	\$1,000	\$1,000
Worker's Compensation - Inspectors	\$2,659	\$4,500	\$3,375
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BUDGET WORKSHEET	Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.		
	PROFESSIONAL SERVICES OBJECT CODE 31.000		
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Legal Counsel - General Counsel	\$9,408	\$35,000	\$50,000
(\$100k annual, 50% cost sharing with Public Safety)			
Legal Counsel - Litigation/Appeal	\$0	\$215,000	\$0
Legal Counsel - Roadway Redevelopment Project	\$30,208	\$0	\$150,000
Lobbyist (Rubin Turnbull Group)	\$5,924	\$13,920	\$7,200
(\$24k annual, 30% cost sharing with Public Safety)			\$135
Comp Plan (Calvin Giordano)	\$8,593	\$24,780	\$15,000
Planning (Coradino Group)		\$10,000	\$10,000
Online code hosting (Municode)	\$950	\$1,000	\$1,000
Codification (Municode)	\$657	\$2,800	\$2,500
Plan Scanning (Int'l Data)	\$1,040	\$8,500	\$8,470
Website Hosting (Calvin Giordano)	\$0	\$0	\$10,000
Contractual Inspectors			
Built to Last - structural	\$1,700	\$7,000	\$7,000
DGE Inc (Dario Gonzalez) - bldg official	\$0	\$0	\$25,000
PROFESSIONAL SERVICES TOTAL	\$58,480	\$318,000	\$286,305

BUDGET WORKSHEET	Generally includes all services received from independent certified public accountants.		
ACCOUNTING & AUDITING			
OBJECT CODE 32.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Independent Auditor (Caballero, Fierman et al)	\$10,500	\$11,000	\$12,500
(\$25k annual, 50% cost shared with Public Safety)			
Budget & Accounting services (Bea Good, P.A.)	\$6,459	\$11,073	\$11,073
(\$31.8k annual, 35% cost shared with PS, Forfeiture & Water)			

BUDGET WORKSHEET		Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. Does not include contracts or services which are defined under sub-objects 31, 32, 33, 46, and 47.	
OTHER CONTRACTUAL SERVICES			
OBJECT CODE 34.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Service Contracts			
Handyman - J Padron (\$19.1k annual 30% cost shared w/PS)	\$0	\$0	\$5,733
Fire extinguisher inspection - Mircom (30% cost share w/PSt)	\$0	\$1,005	\$167
Janitorial - J Torres (\$26k annual 30% cost share with PS)	\$3,100	\$5,200	\$7,800
Landscaping - Amaya (\$22.1k annual 30% cost share w/PS)	\$5,835	\$6,500	\$6,644
Pest Control - Power X (30% cost shared with PS)	\$1,065	\$2,745	\$1,080
Plants - Plant Care (\$2.1k annual 30% cost chare with PS)	\$0	\$0	\$648
Residential Waste Disposal Service - Waste Connection	\$11,625	\$13,500	\$22,500
OTHER CONTRACTUAL SERVICES TOTAL	\$21,625	\$28,950	\$44,571

Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. Does not include contracts or services which are defined under sub-objects 31, 32, 33, 46, and 47.

## OTHER CONTRACTUAL SERVICES

**OBJECT CODE 34.000**

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Service Contracts			
Handyman - J Padron (\$19.1k annual 30% cost shared w/PS)	\$0	\$0	\$5,733
Fire extinguisher inspection - Mircom (30% cost share w/PSt)	\$0	\$1,005	\$167
Janitorial - J Torres (\$26k annual 30% cost share with PS)	\$3,100	\$5,200	\$7,800
Landscaping - Amaya (\$22.1k annual 30% cost share w/PS)	\$5,835	\$6,500	\$6,644
Pest Control - Power X (30% cost shared with PS)	\$1,065	\$2,745	\$1,080
Plants - Plant Care (\$2.1k annual 30% cost chare with PS)	\$0	\$0	\$648
Residential Waste Disposal Service - Waste Connection	\$11,625	\$13,500	\$22,500
OTHER CONTRACTUAL SERVICES TOTAL	\$21,625	\$28,950	\$44,571

<p><b>BUDGET WORKSHEET</b></p>	<p>This includes the costs of public transportation, motor pool charges, and reimbursements for use of private vehicles, per diem, meals, and incidental travel expenses.</p>
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<div>TRAVEL &amp; PER DIEM</div> <div>OBJECT CODE 40.000</div>			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Auto allowance - Manager	\$1,000	\$0	\$6,000
TRAVEL & PER DIEM TOTAL	\$1,000	\$0	\$6,000

BUDGET WORKSHEET	Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.		
COMMUNICATIONS AND FREIGHT SERVICES			
OBJECT CODE 41.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Communications			
Cellular service - AT&T Mobility	\$237	\$900	\$900
Cloud service - CDW (30% cost shared w/PS)	\$0	\$0	\$195
Email - Outlook 365 (30% cost shared w/PS)	\$0	\$0	\$840
Landline - Covergia (30% cost shared w/PS)	\$0	\$1,500	\$2,850
Phone Allowance - Clerk & Deputy Clerk	\$0	\$0	\$1,800
Phone maint - Bluestar Telephone (30% cost share w/PS)	\$873	\$2,800	\$756
Teleconferencing - AT&T	\$225	\$300	\$500
Website webhosting - temporary (Calvin on Prof Services)	\$256	\$0	\$0
Postage/Courier			
Fedex	\$69	\$500	\$750
Purchase Power	\$684	\$1,500	\$1,500
Zap Logistics	\$221	\$500	\$750
COMMUNICATIONS AND FREIGHT SERVICES TOTAL	\$2,564	\$8,000	\$10,841

Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.

## COMMUNICATIONS AND FREIGHT SERVICES

**OBJECT CODE 41.000**

<b>DESCRIPTION</b>	<b>YTD ACTUAL</b>	<b>ADOPTED FY2020</b>	<b>PROPOSED FY2021</b>
Communications			
Cellular service - AT&T Mobility	\$237	\$900	\$900
Cloud service - CDW (30% cost shared w/PS)	\$0	\$0	\$195
Email - Outlook 365 (30% cost shared w/PS)	\$0	\$0	\$840
Landline - Covergia (30% cost shared w/PS)	\$0	\$1,500	\$2,850
Phone Allowance - Clerk & Deputy Clerk	\$0	\$0	\$1,800
Phone maint - Bluestar Telephone (30% cost share w/PS)	\$873	\$2,800	\$756
Teleconferencing - AT&T	\$225	\$300	\$500
Website webhosting - temporary (Calvin on Prof Services)	\$256	\$0	\$0
Postage/Courier			
Fedex	\$69	\$500	\$750
Purchase Power	\$684	\$1,500	\$1,500
Zap Logistics	\$221	\$500	\$750
<b>COMMUNICATIONS AND FREIGHT SERVICES TOTAL</b>	<b>\$2,564</b>	<b>\$8,000</b>	<b>\$10,841</b>

<p><b>BUDGET WORKSHEET</b></p>	<p>Electricity, gas, water, waste disposal, and other public utility services.</p>
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<div>UTILITY SERVICES</div> <div>OBJECT CODE 43.000</div>			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Electric Acct #27138 - Vllg Hall (30% cost shared w/PS)	\$1,652	\$3,500	\$3,000
Natural Gas - TECO (30% cost shared w/PS)	\$64	\$1,400	\$90
UTILITY SERVICES TOTAL	\$1,716	\$4,900	\$3,090



BUDGET WORKSHEET		Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.	
RENTAL AND LEASES OBJECT CODE 44.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Bottled Water Cooler - Crystal Springs	\$81	\$165	\$165
Copier - Acordis International Corp	\$990	\$2,500	\$1,680
Data Storage - Int'l Data Deposit	\$2,920	\$7,000	\$7,000
Postage Meter - Purchase Power	\$81	\$324	\$324
Manager's Vehicle - GM Financial Leasing (reassigned to Capt McDonnell)	\$3,745	\$6,420	\$0
RENTALS AND LEASES TOTAL	\$7.818	\$16.409	\$9.169

<p><b>BUDGET WORKSHEET</b></p>	<p>Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.</p>
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<div>INSURANCE</div> <div>OBJECT CODE 45.000</div>			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Commercial Liability (General Liability, Property)	\$15,230	\$20,000	\$19,000
Flood	\$879	\$1,000	\$1,000
INSURANCE TOTAL	\$16,109	\$21,000	\$20,000

BUDGET WORKSHEET		The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34.	
REPAIRS AND MAINTENANCE			
OBJECT CODE 46.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Bridge Maintenance	\$0	\$25,000	\$25,000
Building equipment/appliance repair (30% cost shared with PS)	\$2,099	\$18,000	\$3,000
Critter Control (30% cost shared with PS)	\$0	\$2,000	\$300
Generator Maintenance (30% cost shared with PS)	\$0	\$0	\$450
misc Grounds Maintenance (i.e: entrance pavers)	\$10,019	\$0	\$10,000
Seawall Repairs (30% cost shared with PS)	\$0	\$0	\$1,500
REPAIRS & MAINTENANCE TOTAL	\$12,118	\$45,000	\$40,250

BUDGET WORKSHEET		Costs of printing, binding, and other reproduction services which are contracted for or purchased from outside vendors. Also, include charges for printing, etc., which is performed by an in-house print shop. Includes any type of advertising on behalf of the local unit.	
PRINTING AND ADVERTISING			
OBJECT CODE 47.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Copier Usage, Printing, Stationary	\$1,232	\$2,500	\$2,500
Legal Advertising	\$246	\$1,500	\$500
- Obituary	\$751	\$0	\$0
PRINTING & BINDING TOTAL	\$2,228	\$4,000	\$3,000

BUDGET WORKSHEET		Includes current charges and obligations not otherwise classified.	
OTHER CURRENT CHARGES AND OBLIGATIONS			
OBJECT CODE 49.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
ADP processing fees	\$2,619	\$4,850	\$4,850
Election Costs	\$0	\$0	\$0
Permit Fees	\$0	\$950	\$950
Service Charges	\$90	\$200	\$200
Miscellaneous	\$0	\$4,700	\$0

<p><b>BUDGET WORKSHEET</b></p>	<p>This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.</p>
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<div>OFFICE SUPPLIES</div> <div>OBJECT CODE 51.000</div>			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Office Supplies	\$3,681	\$4,000	\$4,500
OFFICE SUPPLIES TOTAL	\$3,681	\$4,000	\$4,500

BUDGET WORKSHEET	All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies.		
OPERATING SUPPLIES			
OBJECT CODE 52.000			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Cleaning supplies (30% cost share with PS)	\$667	\$150	\$1,500
Coffee Supplies (30% cost share with PS)	\$4,145	\$4,500	\$2,460
Operating Supplies - specific to Gen Gov't	\$538	\$1,350	\$2,500
Uniforms/embroidery	\$256	\$0	\$500
OPERATING SUPPLIES TOTAL	\$5,606	\$6,000	\$6,960

<b>BUDGET WORKSHEET</b>	Includes books, annual subscriptions, memberships, professional data costs, and training and educational costs.
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<b>MEMBERSHIPS &amp; TRAINING</b>
<b>OBJECT CODE 54.000</b>

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Memberships/Renewals			
American Express - annual fee	\$0	\$0	\$75
FACC - membership (2)	\$75	\$65	\$150
FL League of Cities - membership	\$495	\$500	\$500
FL League of Mayors - membership	\$350	\$350	\$350
GFOA CAFR submission fee	\$0	\$480	\$500
GFOA Membership	\$170	\$170	\$175
ICMA - membership	\$916	\$1,000	\$1,000
IIMC - membership	\$195	\$160	\$200
MD City & County Assoc- holiday luncheon	\$120	\$0	\$150
MDC League of Cities - annual gala	\$2,400	\$0	\$2,500
MDC League of Cities - membership	\$1,000	\$3,000	\$1,000
MDC League of Cities - monthly BOD mtgs	\$250	\$0	\$500
MDC Municipal Clerks - membership (2)	\$150	\$100	\$150
Municode - annual support	\$225	\$250	\$250
Software Licenses/Cloud service - annual subscription	\$3,382	\$6,000	\$3,500
Dotgov registration	\$400	\$0	\$400
Tuition Reimbursement Program	\$0	\$0	\$5,000
<b>MEMBERSHIPS &amp; TRAINING TOTAL</b>	<b>\$10,129</b>	<b>\$12,075</b>	<b>\$16,400</b>



<p><b>BUDGET WORKSHEET</b></p>	<p>Structures and facilities other than buildings such as roads, bridges, curbs, gutters, docks, wharves, fences, landscaping, lighting systems, parking areas, storm drains, athletic fields, etc.</p>
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<p><b>INFRASTRUCTURE</b></p> <p><b>OBJECT CODE 63.000</b></p>			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Bridge Project	\$1,050	\$50,000	\$0
Roadway Project	\$0	\$0	\$0
Perimeter System	\$2,400	\$0	\$0
Seawall Project	\$0	\$0	\$0
<b>INFRASTRUCTURE TOTAL</b>	<b>\$3,450</b>	<b>\$50,000</b>	<b>\$0</b>

<b>BUDGET WORKSHEET</b>	Motor vehicles, heavy equipment - transportation, other heavy equipment, office furniture, computer equipment, and equipment. Also includes court recording, duplicating, and transcribing equipment.
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<b>CAPITAL EQUIPMENT</b>
<b>OBJECT CODE 64.000</b>

<b>DESCRIPTION</b>	<b>YTD ACTUAL</b>	<b>ADOPTED FY2020</b>	<b>PROPOSED FY2021</b>
surface pro/monitor/laserjet pro - Manager	\$2,360	\$0	\$0
computer workstation - Manager's Office	\$1,407	\$0	\$0
computer workstations (2 @ \$900)	\$0	\$0	\$1,800
<b>CAPITAL EQUIPMENT TOTAL</b>	<b>\$3,767</b>	<b>\$0</b>	<b>\$1,800</b>

<p><b>BUDGET WORKSHEET</b></p>	<p>For Debt Service - Principal/Interest.</p>
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<div> <div>PRINCIPAL &amp; INTEREST</div> <div>OBJECT CODE 71.000</div> </div>			
DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Interest Payment - Line of Credit	\$0	\$0	\$50,000
DEBT SERVICE TOTAL	\$0	\$0	\$50,000

<b>BUDGET WORKSHEET</b>	Reserved for contingent events, conditions or emergencies that are unanticipated.
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OTHER USES

OBJECT CODE 99.000

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
GENERAL CONTINGENCY	\$0	\$250,000	\$150,000
CONTINGENCY TOTAL	\$0	\$250,000	\$150,000

***Public Safety Detail***  
***Proposed Budget - Fiscal Year 2021***

General Ledger Code/Description	FY2018 Actual	FY2019 Actual	FY2020 Adopted	FY2021 Proposed	variance
12 - PUBLIC SAFETY STAFF	\$1,027,936	\$1,061,373	\$1,085,200	\$1,132,370	4.35%
14 - OVERTIME PAY	\$176,282	\$174,033	\$170,000	\$223,847	31.67%
16 - OTHER PAY	\$307,461	\$306,877	\$300,921	\$316,072	5.03%
21 - PAYROLL TAXES	\$108,315	\$109,950	\$119,807	\$127,930	6.78%
22 - RETIREMENT CONTRIBUTIONS	\$123,616	\$128,231	\$132,239	\$137,900	4.28%
23 - LIFE/HEALTH/DISABILITY INSURANCE	\$208,977	\$215,119	\$260,658	\$259,190	-0.56%
24 - WORKERS COMPENSATION	\$19,297	\$18,973	\$19,000	\$19,000	0.00%
31 - PROFESSIONAL SERVICES	\$329,319	\$324,519	\$467,820	\$305,512	-34.69%
32 - ACCOUNTING & AUDITING	\$15,225	\$21,750	\$22,073	\$23,573	6.79%
34 - CONTRACTUAL SERVICES	\$74,200	\$98,503	\$55,500	\$51,499	-7.21%
41 - COMMUNICATIONS & POSTAGE	\$18,724	\$18,840	\$22,400	\$17,429	-22.19%
43 - UTILITIES	\$11,146	\$9,790	\$12,000	\$7,810	-34.92%
45 - COMMERCIAL LIABILITY INSURANCE	\$43,049	\$40,566	\$43,750	\$46,300	5.83%
46 - REPAIRS & MAINTENANCE	\$57,554	\$53,121	\$68,500	\$47,250	-31.02%
51 - OFFICE SUPPLIES	\$433	\$451	\$1,000	\$1,000	0.00%
52 - OPERATING SUPPLIES	\$154,714	\$154,438	\$104,650	\$87,490	-16.40%
54 - MEMBERSHIPS & TRAINING	\$21,397	\$130,128	\$45,000	\$15,390	-65.80%
64 - CAPITAL OUTLAY - EQUIPMENT	\$117,743	\$61,877	\$0	\$23,000	100.00%
99 - CONTINGENCIES	\$140,807	\$2,683	\$25,000	\$152,000	508.00%
<b>Total Public Safety Expenses</b>	<b>\$2,956,196</b>	<b>\$2,931,223</b>	<b>\$2,955,518</b>	<b>\$2,994,563</b>	<b>1.32%</b>

BUDGET WORKSHEET	Employees who are or will be members of a retirement system as a condition of employment. Includes all full-time and part-time employees who make up the regular work force. Includes all salaries and salary supplements for official court reporters and electronic recorder operator transcribers.		
REGULAR SALARIES			
OBJECT CODE 12.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Chief of Police	\$82,198	\$143,433	\$147,736
Captains (2)	\$119,980	\$209,010	\$215,280
Sergeants (2)	\$115,375	\$203,719	\$209,831
Officers (4)	\$168,647	\$323,207	\$314,220
Officer/Public Service Aide (1)	\$0	\$0	\$86,300
Public Service Aides (3)	\$136,815	\$205,826	\$159,001
rounding		\$5	\$2
Reserve Officer	\$256	\$0	\$0

BUDGET WORKSHEET	Payments in addition to regular salaries and wages for services performed in excess of the regular work hour requirement. This includes all overtime for official court reporters and electronic recorder operator transcribers.		
OVERTIME			
OBJECT CODE 14.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Scheduled (4 hours biweekly)	\$40,428	\$70,632	\$73,847
Non-scheduled	\$83,281	\$99,368	\$100,000
Extended Weekend Marine Patrol	\$0	\$0	\$50,000
OTHER PAYS TOTAL	\$123,708	\$170,000	\$223,847

BUDGET WORKSHEET		Use this object code to capture payments for non-productive salary-related time	
OTHER PAY			
OBJECT CODE 16.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Holiday (13 holidays @ 9 hours)	\$20,673	\$52,974	\$55,386
Longevity (1% of base pay per year after year 3. Maximum 10 year)	\$61,497	\$108,520	\$113,237
State Incentive (\$20-\$130 per month based on education level)	\$4,300	\$7,440	\$8,400
Educational Stipend (\$100-\$200 per month based on education level)	\$11,040	\$16,800	\$16,800
EMS Stipend (\$300 per month based on certification)	\$10,500	\$18,000	\$18,000
Compensated Time (paid in lieu of overtime. Max 80 hours)	\$26,499	\$7,571	\$20,000
Vacation/Sick Excess (vac excess of 240 hours, sick excess of 520)	\$33,671	\$58,301	\$45,000
Off Duty (private security events \$60 p/hour)	\$8,880	\$5,965	\$10,000
Uniform Allowance - dry cleaning (\$75 biweekly)	\$15,750	\$25,350	\$29,250
OTHER PAYS TOTAL	\$192,811	\$300,921	\$316,072



BUDGET WORKSHEET	Social Security matching/Medicare matching.		
FICA TAXES OBJECT CODE 21.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Payroll Taxes - 7.65%	\$63,385	\$106,803	\$110,806
Overtime Payroll Taxes - 7.65%		\$13,005	\$17,124
rounding		(\$1)	
FICA TAXES TOTAL	\$63,385	\$119,807	\$127,930

BUDGET WORKSHEET	Amounts contributed to a retirement fund		
RETIREMENT CONTRIBUTIONS			
OBJECT CODE 22.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
401a Retirement Contributions @ 12% base pay	\$75,595	\$132,239	\$137,900

BUDGET WORKSHEET		Includes life and health insurance premiums and benefits paid for employees.	
LIFE AND HEALTH INSURANCE			
OBJECT CODE 23.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Insurance Benefits			
Health - United	\$111,157	\$169,944	\$171,829
Dental/Vision/Life - Principal	\$15,079	\$22,618	\$22,618
Life/AD&D/LTS/STD - The Standard	\$7,150	\$10,618	\$10,726
Gap/Deductible Insurance - American Public Life	\$34,145	\$54,678	\$51,218
Wellness exams - Life Scan Wellness Center	\$0	\$2,800	\$2,800
LIFE AND HEALTH INSURANCE TOTAL	\$167,531	\$260,658	\$259,190

<p style="text-align: center;"><b>BUDGET WORKSHEET</b></p>	<p>Premiums and benefits paid for Workers' Compensation insurance.</p>
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<b>WORKERS' COMPENSATION</b>			
<b>OBJECT CODE 24.000</b>			

DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Worker's Compensation	\$11,226	\$19,000	\$19,000
<b>WORKERS' COMPENSATION TOTAL</b>	<b>\$11,226</b>	<b>\$19,000</b>	<b>\$19,000</b>

BUDGET WORKSHEET	Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.		
	PROFESSIONAL SERVICES OBJECT CODE 31.000		
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Legal Counsel - General	\$9,400	\$35,000	\$50,000
(\$100k annual, 50% cost sharing with Gen Gov't)			
Legal Counsel - Litigation/Appeal/Other	\$257	\$100,000	\$0
Lobbyist (Rubin Turnbull)	\$4,211	\$16,500	\$16,800
(\$24k annual, 70% cost sharing with Gen Gov't)			
Contractual - Police Task Force			
Contract Agent #1 - Antonio Hernandez	\$42,584	\$71,663	\$76,027
Contract Agent #2 - Carlos Alfaro	\$44,282	\$73,158	\$77,613
Contract Agent #3 - Mitch Horn	\$0	\$79,962	\$0
Contract Agent #4 - Henry Oscar Fernandez	\$47,370	\$79,717	\$84,572
Pre-employment Screenings	\$224	\$1,000	\$500
Miscellaneous services	\$0	\$10,820	\$0
PROFESSIONAL SERVICES TOTAL	\$148,328	\$467,820	\$305,512

BUDGET WORKSHEET	Generally includes all services received from independent certified public accountants.		
ACCOUNTING & AUDITING			
OBJECT CODE 32.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Independent Auditor (Caballero, Fierman et al)	\$10,500	\$11,000	\$12,500
(\$25k annual, 50% cost shared with General Gov't)			
Budget & Accounting services (Bea Good, P.A.)	\$6,459	\$11,073	\$11,073
(\$31.8k annual, 35% cost shared with Gen Gov't, Forfeiture & Water)			

BUDGET WORKSHEET	Custodial, janitorial, and other services procured independently by contract or agreement with persons, firms, corporations, or other governmental units. Does not include contracts or services which are defined under sub-objects 31, 32, 33, 46, and 47.		
OTHER CONTRACTUAL SERVICES			
OBJECT CODE 34.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Service Contracts			
Alarm Testing	\$0	\$200	\$0
Fire extinguisher inspection - Mircom (70% cost share w/Gen Go	\$555	\$1,280	\$389
Handyman - J Padron (\$19.1k annual 70% cost share w/Gen Gov'	\$16,765	\$19,110	\$13,377
Janitorial - J Torres (\$26k annual 70% cost share with Gen Gov't)	\$10,250	\$16,250	\$18,200
Landscaping - Amaya (\$22.1k annual 70% cost share w/Gen Gov't	\$4,576	\$15,000	\$15,502
Pest Control - Power X (70% cost share with Gen Gov't)	\$1,063	\$1,500	\$2,520
Plants - Plant Care (\$2.1k annual 70% cost chare with Gen Gov't)	\$1,260	\$2,160	\$1,512

BUDGET WORKSHEET	Telephone, cellular telephone, telegraph, or other communications as well as freight and express charges, drayage, postage, and messenger services.		
COMMUNICATIONS AND FREIGHT SERVICES			
OBJECT CODE 41.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Telephone			
Annual PSA service - One Call	\$0	\$100	\$100
Cellular service - AT&T Mobility	\$2,360	\$6,500	\$5,000
Cloud service - CDW (70% cost shared w/Gen Gov't)	\$548	\$0	\$455
Landline - Convergia (70% cost shared w/Gen Gov't)	\$4,502	\$9,000	\$6,650
Email - Outlook 365 (70% cost shared w/Gen Gov't)	\$2,711	\$1,800	\$1,960
Phone maint - Bluestar Telephone (70% cost share w/Gen Gov't)	\$747	\$3,500	\$1,764
Vessel/vehicle mobile broadband - Verizon	\$649	\$1,300	\$1,500
Postage	\$0	\$200	\$0



<b>BUDGET WORKSHEET</b>	Electricity, gas, water, waste disposal, and other public utility services.
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<b>UTILITY SERVICES</b>
<b>OBJECT CODE 43.000</b>

DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Electric Service - FPL	\$4,345	\$9,000	
Acct #27138 - Vllg Hall (70% cost shared with Gen Gov't)			\$7,000
Acct #77272 - PS gym			\$600
Natural Gas - TECO (70% cost shared with Gen Gov't)	\$137	\$3,000	\$210
<b>UTILITY SERVICES TOTAL</b>	<b>\$4,482</b>	<b>\$12,000</b>	<b>\$7,810</b>

<b>BUDGET WORKSHEET</b>	Includes all insurance carried for the protection of the local government such as fire, theft, casualty, general and professional liability, auto coverage, surety bonds, etc.
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<b>INSURANCE</b>
<b>OBJECT CODE 45.000</b>

DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Commercial Liability (General Liability, Property, Auto)	\$31,984	\$42,000	\$43,500
Storage Tank Liability	\$555	\$750	\$650
Flood	\$879	\$1,000	\$950
New Vessel estimate (based on current metal shark)	\$0	\$0	\$800
(2) Replacement Lease Vehicles estimate (additional cost)	\$0	\$0	\$400
<b>INSURANCE TOTAL</b>	<b>\$33,417</b>	<b>\$43,750</b>	<b>\$46,300</b>

BUDGET WORKSHEET		The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts. Does not include custodial or janitorial services which are recorded under sub-object 34.	
REPAIRS AND MAINTENANCE			
OBJECT CODE 46.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Building equipment/appliance repair (70% cost shared with Gen Gov't)	\$3,452	\$30,000	\$7,000
Critter Control (70% cost shared with Gen Gov't)	\$0	\$2,200	\$700
Gate/Camera Equipment Maintenance	\$4,216	\$2,500	\$5,000
Generator Maintenance (70% cost shared with Gen Gov't)	\$908	\$1,800	\$1,050
misc Grounds Maintenance (i.e: entrance pavers)	\$9,132	\$0	\$0
Seawall Repairs (70% cost shared with Gen Gov't)	\$2,050	\$0	\$3,500
Vehicle repair	\$5,386	\$12,000	\$10,000
Vessel repair	\$13,347	\$20,000	\$20,000
REPAIRS & MAINTENANCE TOTAL	\$38,491	\$68,500	\$47,250

<p><b>BUDGET WORKSHEET</b></p>	<p>This object includes materials and supplies such as stationery, preprinted forms, paper, charts, and maps.</p>
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<b>OFFICE SUPPLIES</b> <b>OBJECT CODE 51.000</b>			
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DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Office Supplies	\$44	\$1,000	\$1,000
<b>OFFICE SUPPLIES TOTAL</b>	<b>\$44</b>	<b>\$1,000</b>	<b>\$1,000</b>

BUDGET WORKSHEET	All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies.		
OPERATING SUPPLIES			
OBJECT CODE 52.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Cleaning supplies (70% cost share with Gen Gov't)	\$0	\$0	\$2,100
Coffee Supplies (70% cost share with Gen Gov't)	\$0	\$0	\$5,740
Operating Supplies - specific to PS	\$29,472	\$49,650	\$25,000
Tolls	\$199	\$0	\$350
Uniforms	\$1,302	\$10,000	\$9,300
Vehicle Fuel	\$22,039	\$45,000	\$45,000
OPERATING SUPPLIES TOTAL	\$53,012	\$104,650	\$87,490

All types of supplies consumed in the conduct of operations. This category may include food, fuel, lubricants, chemicals, laboratory supplies, household items, institutional supplies, computer software, uniforms and other clothing. Also includes recording tapes and transcript production supplies.

## OPERATING SUPPLIES

**OBJECT CODE 52.000**

DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Cleaning supplies (70% cost share with Gen Gov't)	\$0	\$0	\$2,100
Coffee Supplies (70% cost share with Gen Gov't)	\$0	\$0	\$5,740
Operating Supplies - specific to PS	\$29,472	\$49,650	\$25,000
Tolls	\$199	\$0	\$350
Uniforms	\$1,302	\$10,000	\$9,300
Vehicle Fuel	\$22,039	\$45,000	\$45,000
OPERATING SUPPLIES TOTAL	\$53,012	\$104,650	\$87,490

**YTD  
ACTUALS**

**ADOPTED**  
**FY2020**

**Proposed  
FY2021**

Cleaning supplies (70% cost share with Gen Gov't)

\$0

\$0

\$2,100

Coffee Supplies (70% cost share with Gen Gov't)

\$0

\$0

\$5,740

### Operating Supplies - specific to PS

\$29,472

\$49,650

\$25,000

## Tolls

\$199

\$0

\$350

## Uniforms

\$1,302

\$10,000

\$9,300

## Vehicle Fuel

\$22,039

\$45,000

\$45,000

## OPERATING SUPPLIES TOTAL

**\$53,012**

**\$104,650**

**\$87,490**

<b>BUDGET WORKSHEET</b>	Includes books, annual subscriptions, memberships, professional data costs, and training and educational costs.
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**MEMBERSHIPS & TRAINING**

**OBJECT CODE 54.000**

DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
DUES & SUBSCRIPTIONS			
Range Time	\$540	\$1,000	\$1,500
Memberships/Registrations		\$7,400	\$0
Tuition Reimbursements	\$21,323	\$24,220	\$0
Florida Police Chiefs Association	\$345	\$350	\$350
ICCC - Officer of the Month dinner	\$4,179	\$5,000	\$5,000
International Association of Police Chiefs	\$380	\$400	\$400
MDC Auto Tag renewal	\$77	\$100	\$100
Miami Dade Chief's Annual Award Ceremony	\$0	\$3,000	\$3,000
Miami Dade County Assoc of Chief of Police	\$290	\$300	\$490
NTOA membership	\$50	\$50	\$50
University of Miami Police Dept	\$180	\$180	\$0
USA Software Inc	\$1,148	\$1,200	\$1,200
Vigilant Solutions - ESA renewals	\$1,625	\$1,800	\$1,800
Training/Computer Courses - Cerna	\$0	\$0	\$1,500
<b>MEMBERSHIPS &amp; TRAINING TOTAL</b>	<b>\$30,137</b>	<b>\$45,000</b>	<b>\$15,390</b>

BUDGET WORKSHEET		Motor vehicles, heavy equipment - transportation, other heavy equipment, office furniture, computer equipment, and equipment. Also includes court recording, duplicating, and transcribing equipment.	
CAPITAL EQUIPMENT OBJECT CODE 64.000			
DESCRIPTION	YTD ACTUALS	ADOPTED FY2020	Proposed FY2021
Window for Metal Shark	\$2,582	\$0	\$0
Yamaha Boat engines	\$28,209	\$0	\$0
Imac (4 @ \$2,000)	\$0	\$0	\$8,000
Macbook (6 @ \$2,500)	\$0	\$0	\$15,000
CAPITAL EQUIPMENT TOTAL	\$30,791	\$0	\$23,000

[illegible]





# **Forfeiture Fund**

## **Detail**

**Indian Creek Village**  
**Proposed Budget - Fiscal Year 2021**  
**Forfeiture Fund**

	FY2018	FY2019	FY2020	FY2021	
General Ledger Code/Description	Actual	Actual	Adopted	Adopted	variance
355 - SEIZURE PROCEEDS	\$68,358	\$49,756	\$50,000	\$50,000	0.00%
361 - INTEREST INCOME	\$286	\$201	\$25	\$100	0.00%
<b>Total Revenues</b>	<b>\$68,644</b>	<b>\$49,957</b>	<b>\$50,025</b>	<b>\$50,100</b>	<b>0.15%</b>
31 - PROFESSIONAL SERVICES	\$17,333	\$16,050	\$10,200	\$10,200	0.00%
32 - ACCOUNTING & AUDITING	\$8,500	\$8,500	\$8,755	\$8,756	0.01%
44 - RENTALS & LEASES	\$70,370	\$43,669	\$36,170	\$38,508	6.46%
48 - SPONSORSHIPS & INITIATIVES	\$6,300	\$3,850	\$8,050	\$8,050	0.00%
54 - MEMBERSHIPS & TRAINING	\$8,499	\$6,541	\$7,000	\$7,000	0.00%
64 - CAPITAL OUTLAY	\$22,654	\$11,574	\$13,458	\$0	100.00%
<b>Total Expenditures</b>	<b>\$133,657</b>	<b>\$95,871</b>	<b>\$83,633</b>	<b>\$72,514</b>	<b>-13.30%</b>
<b>Excess Revenue/Expenditures</b>	<b>(\$65,013)</b>	<b>(\$45,914)</b>	<b>(\$33,608)</b>	<b>(\$22,414)</b>	
Fund Balance Beginning	\$141,884	\$76,871	\$33,608	\$137,783	
Fund Balance Ending	\$76,871	\$30,957	\$0	\$115,370	

<b>BUDGET WORKSHEET</b>	Proceeds from assets seized by law enforcement. Including monies seized through local investigations and monies received from the sale of locally seized assets
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**SEIZURE PROCEEDS**

**REVENUE CODE 358**

<b>DESCRIPTION</b>	<b>YTD ACTUAL</b>	<b>ADOPTED FY2020</b>	<b>PROPOSED FY2021</b>
Customs & Border Protection distributions	\$177,864	\$50,000	\$50,000
Federal distributions	\$0	\$0	\$0
<b>SEIZURE PROCEEDS TOTAL</b>	<b>\$177,864</b>	<b>\$50,000</b>	<b>\$50,000</b>

BUDGET WORKSHEET	All interest earned on bank accounts, investments, contracts and notes.
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**INTEREST AND OTHER EARNINGS**

**REVENUE CODE 361**

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Interest income	\$96	\$25	\$100
<b>INTEREST AND OTHER EARNINGS TOTAL</b>	<b>\$96</b>	<b>\$25</b>	<b>\$100</b>

<b>BUDGET WORKSHEET</b>	Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.
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<b>PROFESSIONAL SERVICES</b>
<b>OBJECT CODE 31.000</b>

<b>DESCRIPTION</b>	<b>YTD ACTUAL</b>	<b>ADOPTED FY2020</b>	<b>PROPOSED FY2021</b>
Information Technology Consultant - Next Level	\$6,800	\$10,200	\$10,200
<b>PROFESSIONAL SERVICES TOTAL</b>	<b>\$6,800</b>	<b>\$10,200</b>	<b>\$10,200</b>

<b>BUDGET WORKSHEET</b>	Generally includes all services received from independent certified public accountants.
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<b>ACCOUNTING &amp; AUDITING</b>
<b>OBJECT CODE 32.000</b>

<b>DESCRIPTION</b>	<b>YTD ACTUAL</b>	<b>ADOPTED FY2020</b>	<b>PROPOSED FY2021</b>
Budget & Accounting services - Bea Good, P.A.	\$5,107	\$8,755	\$8,756
(\$31.8k annual, 28% cost shared with General Fund & Water)			
<b>ACCOUNTING AND AUDITING TOTAL</b>	<b>\$5,107</b>	<b>\$8,755</b>	<b>\$8,756</b>

<b>BUDGET WORKSHEET</b>	Amounts paid for the lease or rent of land, buildings, or equipment. This would also include the leasing of vehicles.
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**RENTAL AND LEASES**

**OBJECT CODE 44.000**

<b>DESCRIPTION</b>	<b>YTD ACTUAL</b>	<b>ADOPTED FY2020</b>	<b>PROPOSED FY2021</b>
Task Force Vehicle Rental - Budget Rental A Car	\$8,994	\$23,220	\$15,600
Command Staff Vehicles - (2) F150 XLT	\$7,539	\$12,950	\$16,488
Capt McDonald Vehicle (GM Financial Leasing)	\$0	\$0	\$6,420
<b>RENTALS AND LEASES TOTAL</b>	<b>\$16,533</b>	<b>\$36,170</b>	<b>\$38,508</b>

<b>BUDGET WORKSHEET</b>	Includes any type of initiative or sponsorship on behalf of the local unit.
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**SPONSORSHIP & INITIATIVES**

**OBJECT CODE 48.000**

<b>DESCRIPTION</b>	<b>YTD ACTUAL</b>	<b>ADOPTED FY2020</b>	<b>PROPOSED FY2021</b>
Safe Neighborhood sponsorship	\$0	\$6,300	\$6,300
Law Enforcement Officers Award sponsorship	\$1,750	\$1,750	\$1,750
<b>SPONSORSHIP &amp; INITIATIVES</b>	<b>\$1,750</b>	<b>\$8,050</b>	<b>\$8,050</b>



<b>BUDGET WORKSHEET</b>	Includes books, annual subscriptions, memberships, professional data costs, and training and educational costs.
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**MEMBERSHIPS & TRAINING**

**OBJECT CODE 54.000**

<b>DESCRIPTION</b>	<b>YTD ACTUAL</b>	<b>ADOPTED FY2020</b>	<b>PROPOSED FY2021</b>
Solar Beam maintenance contract (Aressco Technologies)	\$0	\$7,000	\$7,000
<b>MEMBERSHIP &amp; TRAINING TOTAL</b>	<b>\$0</b>	<b>\$7,000</b>	<b>\$7,000</b>

<p><b>BUDGET WORKSHEET</b></p>	<p>Motor vehicles, heavy equipment - transportation, other heavy equipment, office furniture, computer equipment, and equipment. Also includes court recording, duplicating, and transcribing equipment.</p>
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Motor vehicles, heavy equipment - transportation, other heavy equipment, office furniture, computer equipment, and equipment. Also includes court recording, duplicating, and transcribing equipment.

## CAPITAL EQUIPMENT

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Renewal & Replacement - Security System	\$0	\$3,458	\$0
Computer Equipment over \$750 asset threshold	\$0	\$5,000	\$0
Police Equipment over \$750 asset threshold	\$0	\$5,000	\$0
MDC Radio debt (\$50k balance)	\$10,000		
CAPITAL EQUIPMENT TOTAL	\$10,000	\$13,458	\$0

**YTD**  
**ACTUAL**

**ADOPTED**  
**FY2020**

**PROPOSED  
FY2021**

## Renewal & Replacement - Security System

\$0

\$3,458

\$0

## Computer Equipment over \$750 asset threshold

\$0

\$5,000

\$0

## Police Equipment over \$750 asset threshold

\$0

\$5,000

\$0

MDC Radio debt (\$50k balance)

\$10,000



# **Stormwater Fund**

## **Detail**

**Indian Creek Village**  
**Proposed Budget - Fiscal Year 2021**  
**Stormwater Fund**

General Ledger Code/Description	FY2018 Actuals	FY2019 Actuals	FY2020 Adopted	FY2021 Adopted	variance
343 - STORMWATER FEES	\$184,757	\$180,271	\$183,500	\$183,550	0.03%
361 - INTEREST INCOME	\$4,858	\$4,719	\$2,500	\$3,900	56.00%
<b>Total Revenues</b>	<b>\$189,615</b>	<b>\$184,990</b>	<b>\$186,000</b>	<b>\$187,450</b>	<b>0.78%</b>
31 - PROFESSIONAL FEES	\$28,468	\$44,602	\$45,000	\$45,000	0.00%
46 - REPAIRS & MAINTENANCE	\$99,342	\$22,972	\$65,000	\$50,000	-23.08%
49 - LICENSES & PERMITS	\$1,038	\$787	\$1,500	\$1,100	-26.67%
59 - DEPRECIATION	\$5,895	\$5,895	\$4,700	\$6,000	27.66%
91 - OPERATING TRANSFERS OUT	\$35,000	\$35,000	\$35,000	\$35,000	0.00%
<b>Total Expenditures</b>	<b>\$169,742</b>	<b>\$109,256</b>	<b>\$151,200</b>	<b>\$137,100</b>	<b>-9.33%</b>
<b>Excess Revenue/Expenditures</b>	<b>\$19,873</b>	<b>\$75,734</b>	<b>\$34,800</b>	<b>\$50,350</b>	
Fund Balance Beginning	\$1,081,221	\$1,101,093	\$1,176,828	\$1,211,628	
Fund Balance Ending	\$1,101,093	\$1,176,828	\$1,211,628	\$1,261,978	

<p><b>BUDGET WORKSHEET</b></p>	<p>Service charge - Stormwater fees.</p>
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Service charge - Stormwater fees.

## STORMWATER FEES

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Annual rates as prepared by CDM Smith		\$183,500	
Residential = 18.1150 acre-feet/day @ \$4,385	\$77,716		\$79,434
Commercial = 23.7429 acre-feet/day @ \$4,385	\$104,113		\$104,113
rounding			\$3
(last rate increase FY2017)			
<b>STORMWATER FEE TOTAL</b>	<b>\$181,829</b>	<b>\$183,500</b>	<b>\$183,550</b>

**YTD**  
**ACTUAL**

**ADOPTED**  
**FY2020**

**PROPOSED  
FY2021**

Annual rates as prepared by CDM Smith

\$183,500

Residential = 18.1150 acre-feet/day @ \$4,385

\$77,716

\$79,434

Commercial = 23.7429 acre-feet/day @ \$4,385

\$104,113

\$104,113

rounding

\$3

(last rate increase FY2017)

## STORMWATER FEE TOTAL

**\$181,829**

**\$183,500**

**\$183,550**

<p style="text-align: center;"><b>BUDGET WORKSHEET</b></p>	<p>Service charge - Stormwater fees</p>
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<b>STORWATER FEES</b> <b>REVENUE CODE 361</b>			
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DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Interest income	\$2,299	\$2,500	\$3,900
<b>INTEREST AND OTHER EARNINGS TOTAL</b>	<b>\$2,299</b>	<b>\$2,500</b>	<b>\$3,900</b>

<b>BUDGET WORKSHEET</b>	Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.
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**PROFESSIONAL SERVICES**

**OBJECT CODE 31.000**

<b>DESCRIPTION</b>	<b>YTD ACTUAL</b>	<b>ADOPTED FY2020</b>	<b>PROPOSED FY2021</b>
Consulting Services - CDM Smith Engineering	\$6,904	\$45,000	\$45,000
<b>PROFESSIONAL SERVICES TOTAL</b>	<b>\$6,904</b>	<b>\$45,000</b>	<b>\$45,000</b>

<b>BUDGET WORKSHEET</b>	The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts.
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REPAIRS AND MAINTENANCE

OBJECT CODE 46.000

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Monthly Street Sweeping - Star Cleaing USA	\$9,240	\$45,000	\$45,000
Semi-annual settling tank maintenance - Central Plumbing	\$500	\$1,000	\$1,000
Other repairs	\$0	\$19,000	\$4,000
<b>REPAIRS AND MAINTENANCE TOTAL</b>	<b>\$9,740</b>	<b>\$65,000</b>	<b>\$50,000</b>



<p><b>BUDGET WORKSHEET</b></p>	<p>Includes current charges and obligations not otherwise classified.</p>
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Includes current charges and obligations not otherwise classified.

## OTHER CURRENT CHARGES

**OBJECT CODE 49.000**

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Regulatory fees - FL Bureau of Finance & Accounting	\$100	\$100	\$100
Permit fees - MDC Stormwater Utility	\$787	\$800	\$800
miscellaneous	\$0	\$600	\$200
OTHER CURRENT CHARGES TOTAL	\$887	\$1,500	\$1,100

<p><b>BUDGET WORKSHEET</b></p>	<p>Depreciation of fixed assets in a proprietary fund</p>
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DEPRECIATION

OBJECT CODE 59.000

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Annual depreciation of stormwater system	\$0	\$4,700	\$6,000
DEPRECIATION TOTAL	\$0	\$4,700	\$6,000

<p><b>BUDGET WORKSHEET</b></p>	<p>Intergovernmental transfers.</p>
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<p><b>OPERATING TRANSFER OUT</b></p> <p><b>OBJECT CODE 91.000</b></p>			
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DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Annual transfer to General Fund to offset admin salaries	\$0	\$35,000	\$35,000
<b>OPERATING TRANSFERS OUT TOTAL</b>	<b>\$0</b>	<b>\$35,000</b>	<b>\$35,000</b>



# **Water Utility Fund**

## **Detail**

**Indian Creek Village**  
**Proposed Budget - Fiscal Year 2021**  
**Water Utility Fund**

General Ledger Code/Description	FY2018 Actuals	FY2019 Actuals	FY2020 Adopted	FY2021 Adopted	variance
343 - WATER SERVICE CHARGE	\$465,497	\$467,994	\$400,000	\$468,000	17.00%
341 - DERM SERVICE CHARGE	\$32,979	\$33,715	\$32,000	\$28,080	-12.25%
361 - INTEREST INCOME	\$3,517	\$4,047	\$8,000	\$3,800	-52.50%
<b>Total Revenues</b>	<b>\$501,994</b>	<b>\$505,756</b>	<b>\$440,000</b>	<b>\$499,880</b>	<b>13.61%</b>
31 - PROFESSIONAL FEES	\$29,437	\$22,594	\$32,500	\$33,426	2.85%
34 - CONTRACTUAL SERVICES	\$264,558	\$288,406	\$265,000	\$281,200	6.11%
46 - REPAIRS & MAINTENANCE	\$20,398	\$11,365	\$35,000	\$25,000	-28.57%
49 - DERM SERVICE CHARGE	\$32,979	\$33,715	\$37,000	\$28,080	-24.11%
59 - DEPRECIATION	\$21,032	\$22,230	\$20,500	\$23,000	12.20%
64 - CAPITAL OUTLAY	\$0	\$0	\$0	\$10,000	100.00%
91 - OPERATING TRANSFER - OUT	\$55,000	\$50,000	\$50,000	\$50,000	0.00%
<b>Total Expenditures</b>	<b>\$423,405</b>	<b>\$428,310</b>	<b>\$440,000</b>	<b>\$450,706</b>	<b>2.43%</b>
<b>Excess Revenue/Expenditures</b>	<b>\$78,589</b>	<b>\$77,446</b>	<b>\$0</b>	<b>\$49,174</b>	
Fund Balance Beginning	\$1,044,579	\$1,123,169	\$1,200,615	\$1,200,615	
Fund Balance Ending	\$1,123,169	\$1,200,615	\$1,200,615	\$1,249,789	

<b>BUDGET WORKSHEET</b>	Service charge - water utility fees.
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Service charge - water utility fees.

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Base Residential Rate = \$153.70 per 7,150 gal*	\$119,697	\$191,030	\$208,000
Commercial Rate = \$1.6904 per 1,000 gal**	\$130,938	\$208,970	\$260,000
*billed quarterly			
**billed monthly			
<b>WATER UTILITY FEES TOTAL</b>	<b>\$250,634</b>	<b>\$400,000</b>	<b>\$468,000</b>

**YTD**  
**ACTUAL**

**ADOPTED**  
**FY2020**

**PROPOSED  
FY2021**

Base Residential Rate = \$153.70 per 7,150 gal\*

\$119,697

\$191,030

\$208,000

Commercial Rate = \$1.6904 per 1,000 gal\*\*

\$130,938

\$208,970

\$260,000

\*billed quarterly

**\*\*billed monthly**

**WATER UTILITY FEES TOTAL**

**\$250,634**

**\$400,000**

**\$468,000**

<b>BUDGET WORKSHEET</b>	Funds collected by the Village and distributed to the Miami Dade County Water & Sewer Authority.
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<b>SERVICE CHARGE - COUNTY PORTION</b>
<b>REVENUE CODE 341</b>

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
MDC Division of Environmental Resource Management	\$15,038	\$32,000	\$28,080
(DERM) 6% annual county service fee			
<b>DERM SERVICE CHARGE TOTAL</b>	<b>\$15,038</b>	<b>\$32,000</b>	<b>\$28,080</b>

BUDGET WORKSHEET	All interest earned on bank accounts, investments, contracts and notes.
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**INTEREST AND OTHER EARNINGS**

**REVENUE CODE 343**

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Interest Income	\$2,249	\$8,000	\$3,800
<b>INTEREST AND OTHER EARNINGS TOTAL</b>	<b>\$2,249</b>	<b>\$8,000</b>	<b>\$3,800</b>



<b>BUDGET WORKSHEET</b>	Legal, medical, dental, engineering, architectural, appraisal, and other services procured by the local unit as independent professional assistance. Includes such financial services as bond rating, etc., where the service received is not directly involved with accounting and/or auditing. Includes fees paid for competency and/or psychiatric evaluations and court appointed attorneys.
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<b>PROFESSIONAL SERVICES</b>
<b>OBJECT CODE 31.000</b>

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Consulting Services - CDM Smith Engineering	\$10,595	\$28,500	\$28,500
Water Quality Testing - MDC	\$1,664	\$4,000	\$4,000
Budget & Accounting services (Bea Good, P.A.)	\$0	\$0	\$926
(\$31.8k annual, 3% cost shared with General Fund & Forfeiture)			
<b>PROFESSIONAL SERVICES TOTAL</b>	<b>\$12,259</b>	<b>\$32,500</b>	<b>\$33,426</b>

<p><b>BUDGET WORKSHEET</b></p>	<p>Services procured independently by contract or agreement with persons, firms, corporations or other governmental units.</p>
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Services procured independently by contract or agreement with persons, firms, corporations or other governmental units.

## CONTRACTUAL SERVICES

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Miami Dade County WASD - bulk water purchase	\$116,521	\$265,000	\$280,000
Quarterly meter reading (M Dumas)	\$600	\$0	\$1,200
CONTRACTUAL SERVICES TOTAL	\$117,121	\$265,000	\$281,200

**YTD**  
**ACTUAL**

**ADOPTED**  
**FY2020**

**PROPOSED  
FY2021**

## Miami Dade County WASD - bulk water purchase

\$116,521

\$265,000

\$280,000

Quaterly meter reading (M Dumas)

\$600

\$0

\$1,200

**CONTRACTUAL SERVICES TOTAL**

**\$117,121**

# \$265,000

**\$281,200**

<p><b>BUDGET WORKSHEET</b></p>	<p>The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts.</p>
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The costs incurred for the repair and maintenance of buildings and equipment, including all maintenance and service contracts.

## REPAIRS AND MAINTENANCE

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
		\$35,000	
Semi-annual hydrant inspection	\$1,000		\$2,000
Service call - Lot 55	\$1,119		\$0
Meter reader maintenance	\$1,856		\$2,000
miscellaneous	\$45		\$21,000
REPAIRS AND MAINTENANCE TOTAL	\$4,020	\$35,000	\$25,000

<b>BUDGET WORKSHEET</b>	Includes current charges and obligations not otherwise classified.
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**OTHER CURRENT CHARGES**

**OBJECT CODE 49.000**

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
MDC Division of Environmental Resource Management	\$0	\$37,000	\$28,080
(DERM) 6% annual county service fee			
<b>OTHER CURRENT CHARGES TOTAL</b>	<b>\$0</b>	<b>\$37,000</b>	<b>\$28,080</b>

BUDGET WORKSHEET	Depreciation of fixed assets in a proprietary fund
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<div>DEPRECIATION</div> <div>OBJECT CODE 59.000</div>
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DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Annual depreciation of water utility system	\$0	\$20,500	\$23,000
DEPRECIATION TOTAL	\$0	\$20,500	\$23,000

<b>BUDGET WORKSHEET</b>	Includes motor vehicles, heavy equipment - transportation, other heavy equipment, and other machinery and equipment.
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<b>CAPITAL EQUIPMENT OBJECT CODE 64.000</b>
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DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Water Meter	\$6,580	\$0	\$10,000
<b>CAPITAL EQUIPMENT TOTAL</b>	<b>\$6,580</b>	<b>\$0</b>	<b>\$10,000</b>

BUDGET WORKSHEET	Intergovernmental transfers.
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**OPERATING TRANSFER OUT**

**OBJECT CODE 91.000**

DESCRIPTION	YTD ACTUAL	ADOPTED FY2020	PROPOSED FY2021
Annual transfer to General Fund to offset admin salaries		\$50,000	\$50,000
<b>OPERATING TRANSFERS OUT TOTAL</b>	<b>\$0</b>	<b>\$50,000</b>	<b>\$50,000</b>

## **TAB 4**





## MEMORANDUM

*VILLAGE COUNCIL*  
**BERNARD KLEPACH, MAYOR**  
**JAVIER HOLTZ, VICE MAYOR**  
**ROBERT DIENER**  
**IRMA BRAMAN**  
**IRWIN E. TAUBER**

**DATE:** August 14, 2020  
**TO:** Honorable Mayor and Council Members  
**FROM:** Jennifer Medina, Village Manager  
**RE:** Proposed FY2021 Capital Improvement Plan

### RECOMMENDATION

It is recommended that the Village Council review the attached Capital Improvement Plan (CIP) for FY2020-21. Upon review, the Administration will request Council approval of this CIP at the second budget hearing on September 22, 2020.

### BACKGROUND

The projects within the Capital program are supported by various funding sources. Moving forward this planning tool will assist the Council in defining funding options to accomplish future goals and objectives.

On May 15, 2020, the Village Council approved an agreement with Stantec Consulting Services, Inc. to prepare all the design plans required to estimate, competitively bid, permit and construct the Roadway Redevelopment project. This multi-year capital project, included in the attached plan, solely accounts for the funding amount necessary for the initial construction phase of the project planned for FY2021. The remaining projects are projected to be completed before the end of FY2021 (9/30/2021).

The total amount of funding necessary for all the proposed projects is \$4,159,000 and will be entirely funded by the identified available funding sources shown in the attached plan.

**Indian Creek Village**  
**Proposed Capital Improvement Plan**  
**Fiscal Year 2021**

(FS) Funding Sources	Balance @ 4/30/20
(CS) Indian Creek Country Club- Settlement Agreement	\$465,000
(FF) Forfeiture Fund - Available Balance	\$115,370
(GF) General Fund - Available Balance	\$1,744,582
(SW) Stormwater Fund - Available Balance	\$1,278,452
(WU) Water Utility Fund - Available Balance	\$1,282,062
(LOC) Line of Credit- Available Balance	\$2,500,000
<b>Total Funding Sources</b>	<b>\$7,385,466</b>

Project Description	FS	FY2021 Funding Amounts
<b>Roadway Redevelopment</b> (Est. Project Cost: \$7,000,000) resurface roadway within 70-ft right-of-way, drainage, storm water, potable water, new sanitary sewer grinded/system, lighting, landscaping and a pedestrian pathway and relocation of utility lines.	CS	\$465,000
	SW	\$1,000,000
	WU	\$1,000,000
<b>Perimeter Security System</b> (Est. Project Cost: \$1,404,000) installation of an island perimeter protection and intrusion detection system monitored by radars and thermal cameras integrated with the existing solar beam surveillance system.	LOC	\$1,404,000
<b>Marine Patrol Vessel</b> (Purchase Cost: \$265,000) purchase of 29' Center Console Metal Shark. Purchase will augment the marine patrol fleet for a total of 3 vessels. Thereby, decreasing downtime due to unexpected repairs of the older vessels and extending marine patrol services throughout the weekend.	GF	\$200,000
	FF	\$65,000
<b>Cellular Communication Pole</b> (Est. Project Cost: \$25,000) installation of an approximate 35-ft pole located on Village Hall property providing the height necessary to allow cellular providers to generate extended cellular service coverage throughout the island.	GF	\$25,000
<b>Total Capital Improvements</b>		<b>\$4,159,000</b>