



INDIAN CREEK VILLAGE

9080 Bay Drive
Indian Creek Village, FL 33154

Tel. (305) 865-4121
Fax (305) 865-2502

www.indiancreekvillagefl.gov

COPIES OF THE FOLLOWING ITEMS ARE REQUIRED AT THE TIME OF PERMIT APPLICATION SUBMITTAL:

- ✓ A signed and notarized Permit Application
- ✓ State of Florida License OR Miami-Dade County Certificate of Competency and Eligibility
- ✓ An Occupational License from the County or Municipality where your place of business is located
- ✓ Miami-Dade County Municipal Contractor's License
- ✓ Certificate of Insurance with proof of Worker's Compensation (if required) naming of Indian Creek Village as Certificate Holder
- ✓ Copy of executed contract or work order with a verified contract amount
- ✓ Miami-Dade County Product Approval on any doors, windows, shutters, skylights, and all roofing systems
- ✓ One (1) set submitted electronically via email to Inarmore@icvps.org at the time of the request, or via USB for large files (Except when submitting through [Gov-Easy](#)).
- ✓ Notice of Commencement upon permit issuance.

A NON REFUNDABLE CHECK, PAYABLE TO INDIAN CREEK VILLAGE, IN THE AMOUNT OF 1% OF THE COST OF WORK, WILL BE REQUIRED WHEN SUBMITTING PERMIT APPLICATION

If you should have any questions, please feel free to call the Village.

*****553.79 Permits; applications; issuance; inspections.**

After the effective date of the Florida Building Code adopted as herein provided, it shall be unlawful for any person, firm, corporation, or governmental entity to construct, erect, alter, modify, repair, or demolish any building within this state without first obtaining a permit therefor from the appropriate enforcing agency or from such persons as may, by appropriate resolution or regulation of the authorized state or local enforcing agency, be delegated authority to issue such permits, upon the payment of such reasonable fees adopted by the enforcing agency. The enforcing agency is empowered to revoke any such permit upon a determination by the agency that the construction, erection, alteration, modification, repair, or demolition of the building for which the permit was issued is in violation of, or not in conformity with, the provisions of the Florida Building Code. Installation, replacement, removal, or metering of any load management control device is exempt from and shall not be subject to the permit process and fees otherwise required by this section.



INDIAN CREEK VILLAGE
BUILDING PERMIT APPLICATION

DATE: _____ JOB ADDRESS: _____ TAX FOLIO: _____

LEGAL DESCRIPTION: _____ MASTER PERMIT #: _____

OWNERS NAME: _____ PHONE #: _____

CONTRACTING CO: _____ ADDRESS: _____

QUALIFIER: _____ PHONE: _____

STATE LICENSE #: _____ COMPETENCY #: _____

ARCHITECT: _____ ENGINEER: _____ ADDRESS: _____

BONDING COMPANY _____ ADDRESS: _____

MORTGAGOR: _____ ADDRESS: _____

PERMIT TYPE (circle one): BUILDING ELECTRICAL PLUMBING MECHANICAL

WORK DESCRIPTION: _____

SQUARE FEET: _____ ESTIMATED JOB COST: _____

BUILDING DEPARTMENT

WARNING TO OWNER: YOU MUST RECORD A NOTICE OF COMMENCEMENT FOR IMPROVEMENTS OVER \$2,500 AND YOUR FAILURE TO DO SO MAY RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY (IF YOU INTEND TO OBTAIN FINANCING, CONSULT WITH YOUR LENDER OR ATTORNEY BEFORE RECORDING YOUR NOTICE OF COMMENCEMENT). NO INSPECTIONS WILL BE PERFORMED UNTIL NOTICE OF COMMENCEMENT IS PROPERLY POSTED ON JOB SITE.

Application is hereby made to obtain a permit to do work and installation as indicated on the attached permit application. I certify that all work will be performed to meet the standards of all laws regulating construction in this jurisdiction. I understand that separate permits are required for ELECTRICAL, PLUMBING, POOLS, ROOFING, and MECHANICAL work.

OWNERS AFFIDAVIT: I certify that all the foregoing information is accurate and that all work will be done in compliance with all applicable laws regulating construction and zoning. Furthermore, I authorize the contractor listed on the attached permit application to do the work stated.

Signature of Owner

Signature of Contractor or Owner-Builder

Date

Date

Notary as to Owner

Notary as to Contractor or Owner-Builder

My Commission Expires

My Commission Expires

NOTICE: In addition to the requirements of this permit, there may be additional restrictions applicable to this property that may be found in public records of this county, and there may be additional permits required from other governmental entities such as water management districts, state agencies, or federal agencies.

Permit Fee: _____	1% Upfront Fee: _____
Surcharges: _____	Balance Due: _____
TOTAL PERMIT FEE: _____	Approved by: _____