

**INDIAN CREEK VILLAGE, FLORIDA**  
**OFFICE OF THE VILLAGE MANAGER**  
**EMERGENCY ORDER NO. 20-02**

Pursuant to Governor DeSantis' Executive Orders 20-51 and 20-52, in which the Governor declared a public health emergency and a state of emergency, there is a recommendation to limit public gatherings. On March 20, 2020, Governor DeSantis issued Executive Order 20-69, "Emergency Management - COVID-19 Local Government Public Meetings." Pursuant to Executive Order 20-69, "any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place" is suspended, and the Village is authorized to hold public meetings through the use of communications media technology, subject to the adoption of rules pursuant to Section 120.54(5)(b)2, Fla.Stat.

As Village Manager for Indian Creek Village, Florida, and pursuant to the authority vested under Executive Order 20-52; Chapter 252, Florida Statutes; and the declared State of Emergency due to COVID-19/Novel Coronavirus, I hereby issue the following order providing Rules of Procedure for Public Meetings Utilizing Communications Media Technology, which will be reasonably and necessarily implemented in response to this State of Emergency (the "Order"):

**Rules of Procedure for Public Meetings Utilizing Communications Media Technology**

1. Prior to the commencement of any Village public meeting, the Clerk shall post notice of the meeting in a manner consistent with Section 286.011, Florida Statutes. The notice shall also include instructions on how to access the public meeting either via telephone, video conference, or other communications media technology utilized by the Village.
2. As used in this Order, "communications media technology" means the electronic transmission of printed matter, audio, full-motion video, freeze-frame video, compressed video, and digital video by any method available.
3. If a public meeting provides for the opportunity for public comment, the notice shall also include instructions regarding how members of the public may submit comments or questions.
4. The Clerk shall ensure that the public meeting complies with all requirements of Section 286.011, Florida Statutes, which have not otherwise been suspended or waived pursuant to Executive Order 20-69 (e.g., the preparation of minutes, etc.).

I further find that the provisions of this Emergency Order are narrowly tailored and the least restrictive means to achieve the goal of mitigating and slowing the spread of COVID-19. Accordingly, I hereby issue this Order **effective Friday, May 15, 2020 at 1:00 p.m.** This Emergency Order shall expire upon the earlier of the expiration of the existing Indian Creek Village State of Emergency or the expiration of the Governor's Executive Order 20-52, including any extensions. This Emergency Order may be cancelled earlier by action of the Village Manager.

**IN WITNESS WHEREOF**, I have hereunto set my hand and caused the seal of Indian Creek Village, Florida to be affixed this 15<sup>th</sup> day of May, 2020 at 1:00 p.m. (EST).

**Attest:**

  
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**Marilane Lima, Village Clerk**

  
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**Jennifer Medina, Village Manager**